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ABSTRACT

This binder contains the questionnaires used by the Bureau of the Census to conduct the Schools and Staffing Survey (SASS) and the Teacher Followup Survey (TFS) for the National Center for Education Statistics. SASS is a mail survey of teachers, principals, and other administrators. TFS is a mail survey administered one year after the SASS to a systematically selected sample of SASS respondents. The SASS has four main components: (1) the Teacher Demand and Shortage Survey; (2) the School Administrator Survey; (3) the School Survey; and (4) the School Teacher Survey. The 1990-91 year marked the second administration of the SASS. Questionnaires for both SASS and TFS are presented in 10 chapters. (SLD)

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SASS and TFS Questionnaires 1990-1991

Introduction

This binder contains the questionnaires used by the U.S. Bureau of the Census to conduct the Schools and Staffing Survey (SASS) and the Teacher Followup Survey (TFS) for the National Center for Education Statistics. SASS is a mail survey of school teachers, school principals, and school district administrators. TFS is a mail survey, administered a year after SASS, using a sample systematically selected from respondents to the SASS teacher survey. For both surveys, interviewers conduct telephone followup of late respondents and nonrespondents. SASS has four main components: the Teacher Demand and Shortage Survey, the School Administrator Survey, the School Survey, and the School Teacher Survey.

SASS was first administered during the 1987-88 school year. In that year, there were two questionnaires for the Teacher Demand and Shortage Survey—one for public school districts (or local education agencies, LEAs) and one for private schools. Only one version of the questionnaire for the School Administrator Survey existed. It was sent both to public school principals and to private school headmasters/headmistresses. The School Survey used separate questionnaires for public and private schools, as did the School Teacher Survey.

The 1988-89 TFS used two questionnaires—one for SASS teachers who remained in the teaching profession and one for SASS teachers who left the teaching profession after the 1987-88 school year.

The second SASS was administered during the 1990-91 school year. Although the 1990-91 SASS consisted of the same four major components, a few changes in the questionnaires were made. Only one version of the Teacher Demand and Shortage Survey was used, and it was sent only to public school districts. Private schools received questions about their demand for teachers in their version of the School Survey questionnaire. The 1990-91 School Administrator Survey used two questionnaires—for public schools and private schools. In addition to the public school and private school questionnaires, the 1990-91 School Surveys also used a separate questionnaire for Bureau of Indian Affairs schools. As in the first SASS, the 1990-91 School Teacher Survey used separate questionnaires for teachers in public and private schools.

The 1991-92 TFS again used two questionnaires—one for SASS teachers who remained in the teaching profession and one for SASS teachers who left teaching after the 1990-91 school year.

Description of 1990-91 Schools and Staffing Survey (SASS) Questionnaires

In the mid 1980s, the National Center for Education Statistics (NCES) conducted a number of surveys designed to collect data on the characteristics of teachers and schools, including the demographics of the student population, the varying demand for teachers in all regions of the nation, the educational qualifications of school teachers and administrators, and the working conditions of teachers. The surveys conducted during this time period included the Private School Surveys of 1983-84 and 1985-86, the Public School Survey of 1984-85, and the Teacher Demand and Shortage Survey of 1983-84.

In 1985, NCES undertook a critical review and redesign of its elementary and secondary school data system, identifying gaps in content and inadequacies in design. As a result of this review, NCES integrated its efforts into a unified set of surveys that facilitates comparison between public and private schools and allows linkages of teacher, school, school district, and administrator data. The integrated set of surveys is called the Schools and Staffing Survey (SASS). The 1987-88 SASS is also complemented by the 1988-89 Teacher Followup Survey (TFS), which collects information on the teacher's employment and teaching status, educational activities and future plans, and opinions on school climate and job perceptions. SASS is the most thorough and comprehensive national survey in the history of American education concerning the school work force and teacher supply and demand.

Design Features

SASS is a mail survey of school teachers, school principals, and school district administrators. Interviewers conduct telephone followup of late respondents and nonrespondents. SASS was designed to collect information on teacher supply and demand, the composition of the administrator and teacher work force, and the status of teaching and schooling generally. SASS was also designed to provide linkage between its separate components.

The second SASS was administered during the 1990-91 school year to a sample of 65,217 teachers who were systematically selected from the teacher rosters at the 12,606 SASS sample schools (9,336 public and 3,270 private). The sample of school administrators (principals or headmasters/headmistresses) also came from the SASS sample schools. The public schools in the sample were located in 5,515 local education agencies (LEAs), which constituted the SASS sample of LEAs.

The school sample was stratified. Schools were first classified by sector: public/private. Public schools were stratified by the 50 states and District of Columbia and then by 3 grade levels (elementary/secondary/combined), resulting in 153 strata. Within each sample public school, an average teacher sample size of four, eight, and six teachers was selected from elementary, secondary, and combined schools, respectively.

The private schools were stratified by the four Census regions (Northeast, Midwest, South, West), by grade level, and by religious or other affiliation. Within each sample private school, an average teacher sample size of four, five, and three teachers was selected from elementary, secondary, and combined schools, respectively.

SASS was designed to support representative estimates at both the state and national level for the public sector, and at the national and affiliation level for the private sector.

Survey Content

- The 1990-91 ***Teacher Demand and Shortage Survey*** was mailed only to public school districts. The questionnaires were divided into two sections. The first section requested information about student enrollment, number of teachers, position vacancies, and new hires. The second section requested information on teacher salaries and incentives, hiring and retirement policies, and high school graduation requirements. The data obtained from this survey permit an assessment of teacher demand and shortage, identify areas where a teacher shortage may exist, and provide an estimate of the

number of teachers who hold certification in their field of assignment.

- The ***School Administrator Survey*** obtained information about the training, experience, professional background, and job activities of school principals or headmasters/headmistresses. Questions required both objective responses (e.g., number of years of teaching experience) and judgmental responses (e.g., ranking the seriousness of school problems). The data derived from this survey provide an insight into which teachers leave the classroom for the administrative field, which school problems administrators view as serious, and how administrators perceive their influence on school policies.
- Questionnaires for the ***School Survey*** were sent to public schools and private schools. The 1990-91 SASS added a version of the questionnaire for Bureau of Indian Affairs schools. The private school version of the questionnaire included items for identifying the religious or other affiliation of the school. The private school version also included questions on teacher demand and shortage. This survey obtained information about student characteristics, staffing patterns, student-teacher ratios, types of programs offered, length of school day and school year, graduation and college application rates, and teacher turnover rates. These data provide information about the teaching experience of the staff, the sources of newly hired teachers, and the destinations of teachers who left the school the previous year.
- Questionnaires for the ***Teacher Survey*** were sent to teachers in public and private schools. The two versions of the questionnaire were virtually identical. The survey collected data from teachers regarding their education and training, teaching assignment, teaching experience, certification, teaching workload, perceptions and attitudes about teaching, job mobility, and workplace conditions. This information permits analysis of how these factors affect movement into and out of the teaching profession.
- The questionnaires for the ***Teacher Followup Survey*** (TFS) were sent a year later to a sample of participants in the SASS Teacher Survey. These questionnaires included a version for continuing teachers and another version for those who had left the teaching profession. In addition to questions about employment and teaching status and about possible sources of dissatisfaction with teaching as a profession, the questionnaires included questions about family size and income. Data derived from the TFS allow for comparative analysis of public and private school teacher job satisfaction and movement within and out of the teaching profession.

SASS Data Products

SASS and TFS data tapes are available in two versions: the public-use data tape; and, for NCES licensed researchers, the restricted-use data tape. The public-use version restricts geographic levels available for analysis and codes some data such as salaries into categories. Researchers who meet a set of qualifications may purchase restricted-use tapes containing the individual-level data that permit linkage between all surveys for statistical research purposes.

SASS Information Booklet

A 16-page overview of the Schools and Staffing Survey is available from:

SASS Data Release
NCES
555 New Jersey Avenue, NW
Washington, DC 20208-5651

In addition, the technical documentation including the code book is available from:

U.S. Department of Education
OERI/EIRD/Data System Branch
555 New Jersey Avenue, NW
Washington, DC 20208-5725

Form **SASS-1A**
(11-14-90)

U.S. DEPARTMENT OF COMMERCE
BUREAU OF THE CENSUS
ACTING AS COLLECTING AGENT FOR
U.S. DEPARTMENT OF EDUCATION
NATIONAL CENTER FOR EDUCATION STATISTICS

SCHOOLS AND STAFFING SURVEY
TEACHER DEMAND AND SHORTAGE QUESTIONNAIRE FOR PUBLIC SCHOOL DISTRICTS (LEAs) 1990–1991

OMB No. 1850-0598
Approval Expires 12/31/92

This report is authorized by law (20 USC 1221e). Your answers will be kept strictly confidential. Results from this survey will appear in summary or statistical form only, so that individuals cannot be identified.

RETURN TO

Bureau of the Census
Current Projects Branch
1201 East Tenth Street
Jeffersonville, IN 47132

Please complete this questionnaire with information about the SCHOOL DISTRICT named on the label, and return it to the Bureau of the Census in the enclosed preaddressed envelope. Please return it within 3 weeks.

If you have any questions about this survey, please call the Census Bureau collect at (301) 763-5507.

If the district named on the label no longer exists, mark the box below and return this questionnaire to the Bureau of the Census in the enclosed preaddressed envelope.

001 1 ☐ School district no longer exists

Please correct any errors in name and address, including ZIP Code.

THIS SURVEY HAS BEEN ENDORSED BY:

American Association for Counseling and Development

American Association of School Administrators

American Federation of Teachers

Council of Chief State School Officers

National Association of Elementary School Principals

National Association of Secondary School Principals

National Education Association

Dear District Administrator:

The National Center for Education Statistics (NCES) of the U.S. Department of Education requests your participation in the Teacher Demand and Shortage Survey for the 1990–91 Schools and Staffing Survey. Your district is one of 5,400 districts across the Nation selected to be in the sample.

The Schools and Staffing Survey, first conducted in school year 1987–88, is an integrated set of surveys consisting of the Teacher Demand and Shortage Survey, the School Survey, the School Administrator Survey, and the Teacher Survey. These surveys are being conducted periodically to measure critical aspects of teacher supply and demand, the composition of the administrator and teacher work force, and the general status of teaching and schooling. The purpose of the Teacher Demand and Shortage Survey is to obtain information about such factors as district enrollment and teacher counts including the number of teaching positions that are filled or remain unfilled. The 1990–91 questionnaire has been revised, and the resulting burden is significantly less than the 1987–88 version.

The U.S. Bureau of the Census is conducting the survey for the National Center for Education Statistics by the authority of Section 406(b) of the General Education Provisions Act, as amended (20 USC 1221e). The data will be treated as confidential and will be reported only in statistical summaries that preclude the identification of any individual participating in the survey.

We are conducting this survey with a sample of districts. While this minimizes overall response burden, the value of each individual survey response is greatly increased because it represents many other school districts. I, therefore, encourage you to participate in this voluntary survey by completing this questionnaire and returning it within 3 weeks to the **Bureau of the Census, Current Projects Branch, 1201 East Tenth Street, Jeffersonville, IN 47132, in the preaddressed envelope enclosed for your convenience.**

Thank you for your cooperation in this very important effort.

Sincerely,

Emerson J. Elliott
Acting Commissioner
National Center for Education Statistics

Enclosures

INFORMATION ABOUT YOUR PARTICIPATION

Public reporting burden for this collection of information is estimated to average one hour and thirty minutes per response, including the time for reviewing instructions, gathering the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the U.S. Department of Education, Information Management and Compliance Division, Washington, DC 20202-4651; and to the Office of Management and Budget, Paperwork Reduction Project 1850-0598, Washington, DC 20503.

INSTRUCTIONS

Please use a typewriter or a pencil to complete this questionnaire. Do not use an ink pen or marker.

If you are unsure about how to answer a question, give the best answer you can and make a comment in the "Remarks" section.

If you have any questions, please call the Bureau of the Census COLLECT at (301) 763–5507.

Use the enclosed preaddressed envelope to return this questionnaire to the Bureau of the Census. Please return it within the next 3 weeks.

Please keep count of the time required to complete this questionnaire. At the end of the survey, you are asked to record the amount of time spent.

a. Please give your name, title, telephone number, and the most convenient days/times to reach you. This information will be used only if it is necessary to clarify any of your responses.

Name

Title

Telephone number *(Include area code)*
Area code | Number

Convenient days/times to reach you, if necessary

b. Does this school district employ elementary and/or secondary teachers?

011 1 ☐ Yes — *Please continue with item 1 below*
2 ☐ No

IF YOU ANSWERED "NO" TO ITEM (b) ABOVE, PLEASE STOP NOW AND RETURN THIS QUESTIONNAIRE TO THE BUREAU OF THE CENSUS. THANK YOU FOR YOUR TIME.

SECTION A — ENROLLMENT AND TEACHING POSITIONS

1. What was the enrollment (in head counts) in this district on or about October 1 of THIS school year, and on or about October 1 of LAST school year?

For prekindergarten, include only students who are in the year immediately prior to kindergarten. Do NOT duplicate counts between two categories.

***NOTE:** If this district's grade level organization differs from the grade level categories (PK, K, 1–6, 7–12) for items 1 and 2, please apportion the district's counts to match the categories of these items.*

Grade level	This year's enrollment	Last year's enrollment
a. Ungraded	012 _____ 0 ☐ None	013 _____ 0 ☐ None
b. Prekindergarten	014 _____ 0 ☐ None	015 _____ 0 ☐ None
c. Kindergarten	016 _____ 0 ☐ None	017 _____ 0 ☐ None
d. Grades 1–6	018 _____ 0 ☐ None	019 _____ 0 ☐ None
e. Grades 7–12	020 _____ 0 ☐ None	021 _____ 0 ☐ None
f. Postsecondary	022 _____ 0 ☐ None	023 _____ 0 ☐ None
g. **Total** enrollment	024 _____ 0 ☐ None	025 _____ 0 ☐ None

SECTION A — ENROLLMENT AND TEACHING POSITIONS — *Continued*

1h. **THIS school year, do any students in this district attend school in another district for part of the day?** 026

1 ☐ Yes — *Continue with i*
2 ☐ No — *Skip to item 2*

i. **How many students in each of the following categories attend school in another district for part of the day?**

(1) Ungraded	027	0 ☐ None
(2) Kindergarten	028	0 ☐ None
(3) Grades 1–6	029	0 ☐ None
(4) Grades 7–12	030	0 ☐ None

2. **How many FTE teachers were employed by this district at each of these levels on or about October 1 of THIS school year, and on or about October 1 of LAST school year?**

FTE (full-time equivalent) describes the number of teaching positions in terms of an average full-time position. The FTE for a given teacher is derived by dividing the amount of time he/she works each week by the amount of time normally required for a full week. For example, if a full-time teacher in your district is required to work 40 hours per week, count:

- a teacher working 40 hours as 1.0;
- a teacher working 16 hours as 0.4;
- a teacher working 20 hours as a kindergarten teacher and 20 hours as a prekindergarten teacher as 0.5 for Prekindergarten and 0.5 for Kindergarten;
- a person who spends 30 hours as a high school English teacher and 10 hours as a guidance counselor as 0.8 for grades 7–12; do not include the time he/she spends as a guidance counselor.

Record all FTE entries to the nearest TENTH, e.g., 15.0, 123.4, 78.6, etc. If your answer is a whole number, please enter a zero to the right of the decimal point.

Include only FTEs for TEACHERS (classroom, special education, physical education, resource, etc.). Do NOT include guidance counselors, librarians, administrators or other nonteaching personnel.

Grade level	This year's FTE teachers	Last year's FTE teachers
a. Ungraded	031 . 0 ☐ None	032 . 0 ☐ None
b. Prekindergarten	033 . 0 ☐ None	034 . 0 ☐ None
c. Kindergarten	035 . 0 ☐ None	036 . 0 ☐ None
d. Grades 1–6	037 . 0 ☐ None	038 . 0 ☐ None
e. Grades 7–12	039 . 0 ☐ None	040 . 0 ☐ None
f. Postsecondary	041 . 0 ☐ None	042 . 0 ☐ None
g. Total FTE teachers	043 .	044 .

SECTION A — ENROLLMENT AND TEACHING POSITIONS — *Continued*

Items 3—12 refer ONLY to FTEs for grades K—12 and comparable ungraded levels; i.e., for these items DO NOT INCLUDE prekindergarten and postsecondary FTEs.

Record all FTE entries to the nearest TENTH.

Refer to item 2.

3. Record the total number of FTE teachers who teach grades K—12 and comparable ungraded levels, i.e., this year's total FTE teachers minus prekindergarten and postsecondary.

045 _____.

4. Of the total FTE teachers cited in item 3, how many hold regular or standard state certification in their fields of assignment?

Count a teacher as certified if he/she has met your state's regular or standard certification requirements in his/her assigned field. Include those who have completed all necessary course work and practice teaching, and are eligible for full certification upon completion of a probationary period.

NOTE: *Do NOT count teachers who have only emergency or other nonstandard certification.*

046 _____.

5a. As of October 1 of this school year, how many FTE teaching positions for grades K—12 and comparable ungraded levels were vacant or temporarily filled by a substitute teacher?

Report the number of K—12 FTE teaching positions approved for the 1990—1991 school year that were vacant or filled by a substitute teacher as of October 1, 1990, because suitable candidates could not be found.

047 _____.

o ☐ None

b. How many FTE teaching positions for grades K—12 and comparable ungraded levels were abolished or withdrawn between the start of the hiring season and October 1 of this school year because suitable candidates could not be found?

048 _____.

o ☐ None

6. How many FTE teaching positions for grades K—12 and comparable ungraded levels were approved for this school year, whether filled or not?

Entry should equal the sum of the entries for items 3, 5a, and 5b.

049 _____.

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SECTION A — ENROLLMENT AND TEACHING POSITIONS — *Continued*

7a. As of October 1 of this school year, how many FTE teachers for grades K—12 and comparable ungraded levels were NEWLY HIRED by this school district for this school year?

Include teachers returning from unpaid leave of absence of one school year or more. Do not include substitute teachers.

050 _____ . — *Continue with b*

o ☐ None — *Skip to item 8*

b. How many of these newly hired FTE teachers hold regular or standard state certification in their fields of assignment?

051 _____ .

o ☐ None

8. At the end of LAST SCHOOL YEAR, how many FTE teachers for grades K—12 and comparable ungraded levels were laid off?

Count teachers whose contracts were not renewed at the end of the 1989—90 school year because of budget limitations, declining enrollment, or elimination of courses. Do NOT include teachers who were fired or whose contracts were not renewed because of performance reasons.

052 _____ .

o ☐ None

9. As of October 1 of this school year, how many FTE librarians/media specialists were employed in this district for —

a. Grades K—6?

053 _____ .

o ☐ None

b. Grades 7—12?

054 _____ .

o ☐ None

c. Total FTE librarians/media specialists for grades K—12

Sum of the entries for 9a and 9b

055 _____ .

o ☐ None

10. As of October 1 of this school year, how many FTE librarian/media specialist positions were vacant or temporarily filled by a substitute?

056 _____ .

o ☐ None

11. How many FTE librarian/media specialist positions were abolished or withdrawn between the start of the hiring season and October 1 of this school year because suitable candidates could not be found?

057 _____ .

o ☐ None

12. How many FTE librarian/media specialist positions were approved for this school year, whether filled or not?

058 _____ .

o ☐ None

SECTION B — DISTRICT POLICIES

Staff Compensation and Training

13. Which of these benefits are available to TEACHERS in this district?

Mark (X) all that apply.

GENERAL MEDICAL INSURANCE

059 1☐ District (or other organization) pays part or all of premium

2☐ Teachers pay all of premium

DENTAL INSURANCE

060 3☐ District (or other organization) pays part or all of premium

4☐ Teachers pay all of premium

GROUP LIFE INSURANCE

061 5☐ District (or other organization) pays part or all of premium

6☐ Teachers pay all of premium

062 7☐ PENSION CONTRIBUTIONS

INCOME-IN-KIND

063 8☐ Housing

064 9☐ Meals (including free or reduced-price lunch)

065 10☐ Transportation (including mileage reimbursement for itinerant teachers)

066 11☐ REIMBURSEMENT FOR TEACHERS' TUITION AND COURSE FEES

067 0☐ None of the above

14. How many months is the normal contract year for a teacher?

Report months in whole numbers.

068 _____ Months

15. Is there a salary schedule for teachers in this district?

069 1☐ Yes — *Continue with item 16*

2☐ No — *Skip to item 17*

SECTION B — DISTRICT POLICIES — *Continued*

Staff Compensation and Training — *Continued*

16. According to the salary schedule, what is the normal yearly base salary for —

Enter salary amounts in whole dollars.

a. A teacher with a bachelor's degree and no teaching experience? 070 $ _____ .00 per year

b. A teacher with a master's degree (or its equivalent in credit hours beyond a bachelor's) and no teaching experience? 071 $ _____ .00 per year

c. A teacher with a master's degree (or its equivalent in credit hours) and 20 years of teaching experience? 072 $ _____ .00 per year

d. A teacher at the highest possible step on the salary schedule? 073 $ _____ .00 per year

NOTE: IF YOU COMPLETED ITEM 16, PLEASE SKIP TO ITEM 18.

17. What is the range of base year teacher salaries in this district?

Enter salary amounts in whole dollars.

074 $ _____ .00 (Lowest)

to

075 $ _____ .00 (Highest)

Remarks — *Please use this space for any explanations that may be essential in understanding your reported data. Please include item number.*

SECTION B — DISTRICT POLICIES — *Continued*

Staff Compensation and Training — *Continued*

The following definitions pertain to items 18–20.

Cash bonus — A supplement to regular compensation over the year, but no permanent increase in salary

Different step on the salary schedule — Placement of a teacher on a higher step of the salary schedule

Other salary increase — Increase in base salary or other raise in salary through reclassification (other than a step increase on the salary schedule)

18a. In this school year, does this district have a "merit pay" plan for teachers?
A "merit pay" plan is a system in which a teacher's performance is a significant factor in determining his or her compensation.

076 1 ☐ Yes — *Continue with b*
2 ☐ No — *Skip to item 19a*

b. How is this performance-based compensation given?

Mark (X) all that apply.

077 1 ☐ Cash bonus
078 2 ☐ Different step on the salary schedule
079 3 ☐ Other salary increase

19a. Does this school district use any of the pay incentives listed above to recruit or retain teachers to teach in less desirable locations?

080 1 ☐ Yes — *Continue with b*
2 ☐ No — *Skip to item 20a*

b. Which of these pay incentives are offered to attract teachers to less desirable locations?

Mark (X) all that apply.

081 1 ☐ Cash bonus
082 2 ☐ Different step on the salary schedule
083 3 ☐ Other salary increase

20a. Does this district use any of the pay incentives listed above to attract teachers to fields specified by this district as fields of shortage?

084 1 ☐ Yes — *Continue with b*
2 ☐ No — *Skip to item 21a*

b. Which of these pay incentives are offered to attract teachers to fields of shortage?

Mark (X) all that apply.

085 1 ☐ Cash bonus
086 2 ☐ Different step on the salary schedule
087 3 ☐ Other salary increase

c. In which fields are incentives offered?

Mark (X) all that apply.

088 1 ☐ Special education
089 2 ☐ Mathematics
090 3 ☐ Computer science
091 4 ☐ Physical sciences
092 5 ☐ Biology/life sciences
093 6 ☐ English as a second language (ESL)/Bilingual education
094 7 ☐ Foreign languages
095 8 ☐ Vocational education
096 9 ☐ Other — *Specify* _____

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SECTION B — DISTRICT POLICIES — *Continued*

Staff Compensation and Training — *Continued*

21a. Is free retraining available in this school district, regardless of funding source, to prepare staff members to teach in fields with current or anticipated shortages?

097 1 ☐ Yes — *Continue with b*
2 ☐ No — *Skip to item 22*

b. What are the fields for which this free training is provided?

Mark (X) all that apply.

098 1 ☐ Special education
099 2 ☐ Mathematics
100 3 ☐ Computer science
101 4 ☐ Physical sciences
102 5 ☐ Biology/life sciences
103 6 ☐ English as a second language (ESL)/Bilingual education
104 7 ☐ Foreign languages
105 8 ☐ Vocational education
106 9 ☐ Other — *Specify* _____

22. Does this district have a training or development program for ASPIRING school administrators?

107 1 ☐ Yes
2 ☐ No

Teacher Hiring and Retirement Policies

23. Which of the following criteria are used in considering applicants for teaching positions in this district?

a. Full standard state certification for field to be taught

108 1 ☐ Not used
2 ☐ Used but not required
3 ☐ Required

b. At least emergency or temporary state certification or endorsement for field to be taught

109 1 ☐ Not used
2 ☐ Used but not required
3 ☐ Required

c. Graduation from a state-approved teacher education program

110 1 ☐ Not used
2 ☐ Used but not required
3 ☐ Required

d. College major or minor in field to be taught

111 1 ☐ Not used
2 ☐ Used but not required
3 ☐ Required

e. Passage of a local DISTRICT test of basic skills or subject knowledge

112 1 ☐ Not used
2 ☐ Used but not required
3 ☐ Required

f. Passage of a STATE test of basic skills

113 1 ☐ Not used
2 ☐ Used but not required
3 ☐ Required

g. Passage of a STATE test of subject knowledge

114 1 ☐ Not used
2 ☐ Used but not required
3 ☐ Required

h. Passage of the National Teachers Examination

115 1 ☐ Not used
2 ☐ Used but not required
3 ☐ Required

SECTION B — DISTRICT POLICIES — *Continued*

Teacher Hiring and Retirement Policies — *Continued*

24. **Are teachers in this district covered by a retirement plan?**

116 1 ☐ Yes — *Continue with item 25a*
2 ☐ No — *Skip to item 27a*

25a. **Can teachers who move to a job in this district from another district IN THIS STATE receive FULL or PARTIAL credit in the retirement system for their years of teaching experience?**

117 1 ☐ Yes, FULL CREDIT
2 ☐ Yes, PARTIAL CREDIT
} *Continue with b*
3 ☐ No — *Skip to item 27a*

b. **Do teachers have to purchase this credit?**

118 1 ☐ Yes
2 ☐ No

26a. **Can teachers who move to a job in this district from a district IN ANOTHER STATE receive FULL or PARTIAL credit in the retirement system for their years of teaching experience?**

119 1 ☐ Yes, FULL CREDIT
2 ☐ Yes, PARTIAL CREDIT
} *Continue with b*
3 ☐ No — *Skip to item 27a*

b. **Do teachers have to purchase this credit?**

120 1 ☐ Yes
2 ☐ No

High School Graduation Requirements

27a. **Does this district enroll students in any of grades 10–12?**

121 1 ☐ Yes — *Continue with b*
2 ☐ No — *Skip to item 28*

b. **For high school graduation for students in the class of 1991, how many years of instruction are required in each of the following areas?**

Record the number to the nearest TENTH, e.g., 3.0, 2.5, etc. If none, mark the "None" box.

(1) English/language arts

122 ____ .
0 ☐ None

(2) Mathematics

123 ____ .
0 ☐ None

(3) Computer science

124 ____ .
0 ☐ None

(4) Social sciences, social studies (e.g., history, geography, economics)

125 ____ .
0 ☐ None

(5) Physical and biological sciences

126 ____ .
0 ☐ None

(6) Foreign language

127 ____ .
0 ☐ None

c. **Do these requirements reflect a 3-year or a 4-year program?**

Mark (X) only one box.

128 1 ☐ 3-year program
2 ☐ 4-year program

28. **Excluding prekindergarten and postsecondary students, how many K–12 students in this district are –**

a. **American Indian or Alaskan Native?** 129 _____ Students
o ☐ None

b. **Asian or Pacific Islander?** 130 _____ Students
o ☐ None

c. **Hispanic, regardless of race?** *(Mexican, Puerto Rican, Cuban, Central or South American, or other Hispanic culture or origin)* 131 _____ Students
o ☐ None

d. **Black (not of Hispanic origin)?** 132 _____ Students
o ☐ None

e. **White (not of Hispanic origin)?** 133 _____ Students
o ☐ None

29. **Excluding teachers who teach ONLY prekindergarten or postsecondary students, how many teachers in this district are –**

Record head counts, not FTEs.

a. **American Indian or Alaskan Native?** 134 _____ Teachers
o ☐ None

b. **Asian or Pacific Islander?** 135 _____ Teachers
o ☐ None

c. **Hispanic, regardless of race?** *(Mexican, Puerto Rican, Cuban, Central or South American, or other Hispanic culture or origin)* 136 _____ Teachers
o ☐ None

d. **Black (not of Hispanic origin)?** 137 _____ Teachers
o ☐ None

e. **White (not of Hispanic origin)?** 138 _____ Teachers
o ☐ None

30. **Not counting interruptions, how long did it take to complete this survey?**

Report both hours and minutes, e.g., "1" hour and "25" minutes.

139 _____ Hours
AND
140 _____ Minutes

THIS COMPLETES THE QUESTIONNAIRE.
THANK YOU FOR ASSISTING US IN THIS IMPORTANT RESEARCH.
YOUR TIME AND EFFORT ARE APPRECIATED.

FORM **SASS-2A**
(11-16-90)

U.S. DEPARTMENT OF COMMERCE
BUREAU OF THE CENSUS
ACTING AS COLLECTING AGENT FOR
U.S. DEPARTMENT OF EDUCATION
NATIONAL CENTER FOR EDUCATION STATISTICS

SCHOOLS AND STAFFING SURVEY
PUBLIC SCHOOL ADMINISTRATOR QUESTIONNAIRE
1990–1991

OMB No. 1850-0598
Approval Expires 12/31/92

This report is authorized by law (20 USC 1221e). Your answers will be kept strictly confidential. Results from this survey will appear in summary or statistical form only, so that individuals cannot be identified.

RETURN TO

Bureau of the Census
Current Projects Branch
1201 East Tenth Street
Jeffersonville, IN 47132

The principal of the school named on the address label should complete this questionnaire and return it to the Bureau of the Census in the enclosed preaddressed envelope. Please return it within 2 weeks.

If you have any questions, please call the Census Bureau COLLECT at (301) 763-5507.

If the school named on the label is no longer in operation or does NOT have an administrator or principal, mark the appropriate box below.

001

1 ☐ School no longer in operation

2 ☐ School has no administrator

If you marked one of the boxes above, do not complete this questionnaire. Please return it to the Bureau of the Census in the enclosed preaddressed envelope.
Thank you for your cooperation.

Please correct any errors in name and address, including ZIP Code.

THIS SURVEY HAS BEEN ENDORSED BY –

American Association for Counseling and Development

American Association of School Administrators

American Federation of Teachers

Council of Chief State School Officers

National Association of Elementary School Principals

National Association of Secondary School Principals

National Education Association

Dear Principal:

The National Center for Education Statistics (NCES) of the U.S. Department of Education requests your participation in the School Administrator Survey for the 1990–91 Schools and Staffing Survey. Your school is one of 9,900 public and 3,300 private schools across the Nation selected to be in the sample.

The Schools and Staffing Survey, first conducted in school year 1987–88, is an integrated set of surveys consisting of the Teacher Demand and Shortage Survey, the School Survey, the School Administrator Survey, and the Teacher Survey. These surveys are being conducted periodically to measure critical aspects of teacher supply and demand, the composition of the administrator and teacher work force, and the general status of teaching and schooling. The purpose of the School Administrator Survey is to obtain information about the training, experience, and professional background of school principals.

The U.S. Bureau of the Census is conducting the survey for the National Center for Education Statistics by the authority of Section 406(b) of the General Education Provisions Act, as amended (20 USC 1221e). The data will be treated as confidential and will be reported only in statistical summaries that preclude the identification of any individual participating in the surveys.

We are conducting this survey with a sample of schools. While this minimizes overall response burden, the value of each individual survey response is greatly increased because it represents many other principals. I, therefore, encourage you to participate in this voluntary survey by completing this questionnaire and returning it within 2 weeks to the **Bureau of the Census, Current Projects Branch, 1201 East Tenth Street, Jeffersonville, IN 47132**, in the preaddressed envelope enclosed for your convenience.

Thank you for your cooperation in this very important effort.

Sincerely,

Emerson J. Elliott
Acting Commissioner
National Center for Education Statistics

Enclosures

INFORMATION ABOUT YOUR PARTICIPATION

Public reporting burden for this collection of information is estimated to average 20 minutes. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the U.S. Department of Education, Information Management and Compliance Division, Washington, DC 20202–4651; and to the Office of Management and Budget, Paperwork Reduction Project 1850–0598, Washington, DC 20503.

INSTRUCTIONS

It is important that this questionnaire be completed by the school PRINCIPAL, not by anyone else.

Most of the items on this form are arranged so that the questions are on the left side and the answer categories or spaces for written answers are on the right. Please answer the questions by marking the appropriate answer category with an X, or recording your answer in the answer space provided. We suggest that you use a pencil rather than a pen or marker.

Notice that at the end of some answer categories and answer spaces, there are instructions to skip to later items or to continue with the next item on the questionnaire.

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Return your completed questionnaire to the Bureau of the Census in the enclosed preaddressed envelope. Please return it within 2 weeks.

1. Were you the principal of this school in the spring of 1988?

011 1 ☐ Yes
2 ☐ No

MAJOR AND MINOR FIELD OF STUDY CODES FOR QUESTIONS 2, 3, AND 4

EDUCATION

General education
01 Pre-elementary/early childhood education
03 Elementary education
04 Secondary education

Subject area education
07 Agricultural education
11 Art education
13 Bilingual education
15 Business, commerce, and distributive education
89 Cross-cultural education
22 English education
23 English as a second language
24 Foreign languages education
29 Home economics education
88 Indian education (Native American)
30 Industrial arts, vocational and technical, trade and industry education
34 Mathematics education
38 Music education
40 Physical education/health education
43 Reading education
45 Religious education
46 Science education
48 Social studies/social sciences education

Special education
67 Special education, general
68 Emotionally disturbed
69 Mentally retarded
70 Speech/language impaired
71 Deaf and hard-of-hearing
72 Visually handicapped
73 Orthopedically impaired
74 Mildly handicapped
75 Severely handicapped
76 Specific learning disabilities
77 Other special education

Other education
78 Curriculum and instruction
79 Educational administration
80 Educational psychology
81 Counseling and guidance
82 Other education

GENERAL

06 Agriculture and natural resources
86 American Indian studies (Native American)
87 Other area and ethnic studies
08 Architecture and environmental design
10 Art, fine and applied
14 Business and management
16 Communications and journalism
17 Computer and information sciences
19 Drama, theater
20 Engineering
21 English (literature, letters, speech, classics)
25 General studies
27 Health professions and occupations
28 Home economics
85 Humanities
31 Law
32 Library science
33 Mathematics
35 Military science
36 Multi/interdisciplinary studies
37 Music
39 Philosophy
41 Psychology
42 Public affairs and services
44 Religion, theology

Foreign languages
51 French
52 German
53 Latin
54 Russian
55 Spanish
56 Other foreign languages

Natural sciences
57 Biology/life science
58 Chemistry
59 Geology/earth science
60 Physics
61 Other natural sciences

Social sciences
62 Economics
63 History
64 Political science and government
65 Sociology
66 Other social sciences

84 Other

2a. Do you have a bachelor's degree?

012 1 ☐ Yes — *Continue with b*
2 ☐ No — *Skip to item 4a*

b. What was your major field of study?
Enter the major field and the two-digit code from list above.

013 ☐☐ Code _____ Major field

c. In what year did you receive your bachelor's degree?

014 ☐☐☐☐

d. Did you have a second major or minor field of study?

015 1 ☐ Yes — *Continue with e*
2 ☐ No — *Skip to item 3a*

e. What was your second major or minor field of study?
Enter the field and the two-digit code from list above.

016 ☐☐ Code _____ Second major or minor field

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3a. Do you have a master's degree? 017 — 1 ☐ Yes — *Continue with b*; 2 ☐ No — *Skip to item 4a*

b. What was your major field of study? *Enter the major field and the two-digit code from list on page 3.* 018 — Code ____ Major field ____

c. In what year did you receive your master's degree? 019 — 1 9 ____

4a. Do you have any other type of degree? 020 — 1 ☐ Yes — *Continue with b*; 2 ☐ No — *Skip to item 5a*

b. What other degree(s) have you earned? *Mark (X) all that apply in column (b) below.*

c. What was your major field of study for each degree? *In column (c) below, enter the field name and the appropriate two-digit code from the list on page 3.*

d. In what year did you receive each degree?

(b) Other degree(s) earned – *Mark (X) all that apply.*	(c) Major field code – *(See list on page 3)*	(d) Year degree received
021 1 ☐ Associate degree	022 Code ____ Major field ____	023 1 9 ____
024 2 ☐ Education specialist or professional diploma (at least one year beyond Master's level)	025 Code ____ Major field ____	026 1 9 ____
027 3 ☐ Doctorate or first professional degree (Ph.D., Ed. D., M.D., L.L.B., J.D. D.D.S.)	028 Code ____ Major field ____	029 1 9 ____

5a. How many years of elementary or secondary teaching experience did you have PRIOR to becoming a principal? – *Count part of a year as 1 year.* 030 — ____ Years of teaching; 0 ☐ None

b. How many years of elementary or secondary teaching experience have you had SINCE becoming a principal? – *Count part of a year as 1 year.* 031 — ____ Years of teaching; 0 ☐ None

CHECK ITEM A

Refer to items 5a and 5b above.
Did you answer "1" or more to question 5a or 5b? 032 — 1 ☐ Yes — *Continue with item 6*; 2 ☐ No — *Skip to item 7*

TEACHING ASSIGNMENT FIELD CODES FOR QUESTION 6

- 01 Prekindergarten
- 02 Kindergarten
- 03 General elementary

Special areas

- 04 American Indian/Native American studies
- 05 Art
- 06 Basic skills and remedial education
- 07 Bilingual education
- 08 Computer science
- 09 English/language arts
- 10 English as a second language

Special areas *(Continued)*

- 11 Foreign language
- 12 Gifted
- 13 Health, physical education
- 14 Home economics (nonvocational)
- 15 Mathematics
- 16 Music
- 17 Reading
- 18 Religion/philosophy
- 19 Social studies/social science

Science

- 21 Biology
- 22 Chemistry
- 23 Geology/earth science
- 24 Physics
- 25 General and all other science

31 Library/media specialist

Vocational education

- 41 Agriculture
- 42 Business
- 43 Marketing
- 44 Health occupations
- 45 Vocational home economics
- 46 Trade and industry
- 47 Technical
- 48 Other vocational education

51 Special education

61 All others

6. In your most recent year of teaching, what was the field of your MAIN TEACHING ASSIGNMENT, i.e., the field in which you taught the most classes? — *Use the codes listed above to record your assignment field. If your teaching schedule was divided equally between two fields, record either field as your main assignment field.* 033 — ____ Main assignment field code

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7. What other school positions, if any, did you hold before you became a principal?

Mark (X) all that apply.

034 1 ☐ Department head or curriculum coordinator
035 2 ☐ Assistant principal or program director
036 3 ☐ Guidance counselor
037 4 ☐ Athletic coach
038 5 ☐ Sponsor for student clubs, debate teams
039 6 ☐ Other — *Specify* _____
040 0 ☐ None

8a. Prior to becoming an administrator, did you participate in any district or school training or development program for ASPIRING school administrators?

041 1 ☐ Yes
2 ☐ No

b. Have you ever participated in a training program for Indian education administration?

042 1 ☐ Yes — *Continue with c*
2 ☐ No — *Skip to item 9*

c. Did you complete the program?

043 1 ☐ Yes
2 ☐ No

9. Prior to this school year, how many years have you been employed in each of the following positions?
If less than one year, enter "1." If none, mark the box.

a. As the principal in this school?

044 _____Years
0 ☐ None

b. As the principal in other schools?

045 _____Years
0 ☐ None

c. In other school or district administrative positions?

046 _____Years
0 ☐ None

d. In other nonteaching nonadministrative positions in elementary and secondary education, e.g., a guidance counselor or school psychologist?

047 _____Years
0 ☐ None

e. In professional positions outside elementary and secondary education?

048 _____Years
0 ☐ None

10. Aside from college coursework for a degree, have you had any of these types of training for your current position?

Mark (X) all that apply.

049 1 ☐ Inservice training in evaluation and supervision
050 2 ☐ Training in management techniques
051 3 ☐ An administrative internship
052 0 ☐ None of the above

11a. How long do you plan to remain a principal?

Mark (X) only one box.

053
1 ☐ As long as I am able
2 ☐ Until I am eligible for retirement
} *Continue with b*

3 ☐ Will probably continue unless something better comes along
4 ☐ Definitely plan to leave as soon as possible
5 ☐ Undecided at this time
} *Skip to item 12a*

b. In how many years do you plan to retire from your position as a principal? – *If less than one year, enter 1.*

054 _____Years

12a. What is your current ANNUAL salary for this position before taxes and deductions?

055 $ _____ .00 Annual salary

b. For how many months of the year are you employed as the administrator in this school?

056 _____Months employed

13. Which of these benefits do you receive, in whole or in part, from this school or district in addition to your salary?

Mark (X) all that apply.

057	1 ☐	Housing or housing expenses
058	2 ☐	Meals
059	3 ☐	Tuition for your children
060	4 ☐	College tuition for yourself
061	5 ☐	General medical insurance
062	6 ☐	Dental insurance
063	7 ☐	Group life insurance
064	8 ☐	Car/transportation expenses
065	9 ☐	Pension contributions
066	0 ☐	None of the above

14. For each of the following matters, indicate whether it is a serious problem, a moderate problem, a minor problem, or not a problem in this school.

Mark (X) one box on each line.

		Serious	Moderate	Minor	Not a problem
a. Teacher absenteeism	a. 067	1 ☐	2 ☐	3 ☐	4 ☐
b. Student tardiness	b. 068	1 ☐	2 ☐	3 ☐	4 ☐
c. Student absenteeism	c. 069	1 ☐	2 ☐	3 ☐	4 ☐
d. Students cutting class	d. 070	1 ☐	2 ☐	3 ☐	4 ☐
e. Students dropping out	e. 071	1 ☐	2 ☐	3 ☐	4 ☐
f. Student apathy	f. 072	1 ☐	2 ☐	3 ☐	4 ☐
g. Physical conflicts among students	g. 073	1 ☐	2 ☐	3 ☐	4 ☐
h. Robbery or theft	h. 074	1 ☐	2 ☐	3 ☐	4 ☐
i. Vandalism of school property	i. 075	1 ☐	2 ☐	3 ☐	4 ☐
j. Student pregnancy	j. 076	1 ☐	2 ☐	3 ☐	4 ☐
k. Student use of alcohol	k. 077	1 ☐	2 ☐	3 ☐	4 ☐
l. Student drug abuse	l. 078	1 ☐	2 ☐	3 ☐	4 ☐
m. Student possession of weapons	m. 079	1 ☐	2 ☐	3 ☐	4 ☐
n. Student disrespect for teachers	n. 080	1 ☐	2 ☐	3 ☐	4 ☐
o. Physical abuse of teachers	o. 081	1 ☐	2 ☐	3 ☐	4 ☐

14. *Continued*
For each of the following matters, indicate whether it is a serious problem, a moderate problem, a minor problem, or not a problem in this school.

Mark (X) one box on each line.

		Serious	Moderate	Minor	Not a problem
p. Verbal abuse of teachers	p. 082	1 ☐	2 ☐	3 ☐	4 ☐
q. Lack of academic challenge	q. 083	1 ☐	2 ☐	3 ☐	4 ☐
r. Lack of parent involvement	r. 084	1 ☐	2 ☐	3 ☐	4 ☐
s. Parental alcoholism and/or drug abuse	s. 085	1 ☐	2 ☐	3 ☐	4 ☐
t. Poverty	t. 086	1 ☐	2 ☐	3 ☐	4 ☐
u. Racial tension	u. 087	1 ☐	2 ☐	3 ☐	4 ☐
v. Cultural conflict	v. 088	1 ☐	2 ☐	3 ☐	4 ☐

15. **Using the scale 1–6, where 1 is "None" and 6 is "A great deal," indicate how much ACTUAL influence you think each group or person has on decisions concerning the following activities.**

Mark (X) the appropriate box on each line.

		None →					A great deal
a. Establishing curriculum							
(1) State Department of Education	100	1 ☐	2 ☐	3 ☐	4 ☐	5 ☐	6 ☐
(2) School board	101	1 ☐	2 ☐	3 ☐	4 ☐	5 ☐	6 ☐
(3) Principal	102	1 ☐	2 ☐	3 ☐	4 ☐	5 ☐	6 ☐
(4) Teachers	103	1 ☐	2 ☐	3 ☐	4 ☐	5 ☐	6 ☐
(5) Librarians/Media specialists	104	1 ☐	2 ☐	3 ☐	4 ☐	5 ☐	6 ☐
(6) Parent association	105	1 ☐	2 ☐	3 ☐	4 ☐	5 ☐	6 ☐
b. Hiring new full-time teachers							
(1) School board	106	1 ☐	2 ☐	3 ☐	4 ☐	5 ☐	6 ☐
(2) Principal	107	1 ☐	2 ☐	3 ☐	4 ☐	5 ☐	6 ☐
(3) Teachers	108	1 ☐	2 ☐	3 ☐	4 ☐	5 ☐	6 ☐
(4) Parent association	109	1 ☐	2 ☐	3 ☐	4 ☐	5 ☐	6 ☐
c. Setting discipline policy							
(1) State Department of Education	110	1 ☐	2 ☐	3 ☐	4 ☐	5 ☐	6 ☐
(2) School board	111	1 ☐	2 ☐	3 ☐	4 ☐	5 ☐	6 ☐
(3) Principal	112	1 ☐	2 ☐	3 ☐	4 ☐	5 ☐	6 ☐
(4) Teachers	113	1 ☐	2 ☐	3 ☐	4 ☐	5 ☐	6 ☐
(5) Parent association	114	1 ☐	2 ☐	3 ☐	4 ☐	5 ☐	6 ☐

16. **We are interested in the importance you place on various educational goals. From the following eight goals, which do you consider the most important, the second most important, and the third most important?**

1 - Building basic literacy skills (reading, math, writing, speaking)
2 - Encouraging academic excellence
3 - Promoting occupational or vocational skills
4 - Promoting good work habits and self-discipline
5 - Promoting personal growth (self-esteem, self-knowledge, etc.)
6 - Promoting human relations skills
7 - Promoting specific moral values
8 - Promoting multicultural awareness or understanding

115 _____ Most important

116 _____ Second most important

117 _____ Third most important

17. **On a scale from 1 to 5, where 1 is "Poor" and 5 is "Excellent," how would you rate the quality of the following?**

Poor → Excellent

a. **Your teaching staff in general, that is, all teachers in this school?**
118 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐

b. **Experienced teachers, that is, those with more than 3 years of teaching experience?**
119 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐
0 ☐ No experienced teachers

c. **New teachers, that is, those with 3 or less years of teaching experience?**
120 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐
0 ☐ No new teachers

18. **Are you male or female?**
121 1 ☐ Male
2 ☐ Female

19a. **What is your race?**
Mark (X) only one box.
122 1 ☐ American Indian, Alaskan Native *(Aleut, Alaskan Indian, Yupik, Inupiat) — Continue with b*
2 ☐ Asian or Pacific Islander *(Japanese, Chinese, Filipino, Korean, Asian Indian, Vietnamese, Hawaiian, Guamanian, Samoan, other Asian)*
3 ☐ Black
4 ☐ White
Skip to item 20

b. **Are you enrolled in a state or federally recognized tribe?**
123 1 ☐ Yes
2 ☐ No

20. **Are you of Hispanic origin?**
124 1 ☐ Yes
2 ☐ No

21. **What is your year of birth?**
125 1 9 ☐ ☐

22. **Please give your name, telephone number, and the most convenient days/times to reach you. This information will be used only if it is necessary to clarify any of your responses.**

Name *(Please print)*

Telephone number *(Include area code)*
Area code | Number

Day(s) and time(s) it would be convenient to contact you, if necessary

This completes the questionnaire. Thank you for assisting us in this important research. Your time and effort are appreciated.

FORM SASS-2B
(11-16-90)

U.S. DEPARTMENT OF COMMERCE
BUREAU OF THE CENSUS
ACTING AS COLLECTING AGENT FOR
U.S. DEPARTMENT OF EDUCATION
NATIONAL CENTER FOR EDUCATION STATISTICS

SCHOOLS AND STAFFING SURVEY
PRIVATE SCHOOL ADMINISTRATOR QUESTIONNAIRE
1990–1991

OMB No. 1850-C598
Approval Expires 12/31/92

This report is authorized by law (20 USC 1221e). Your answers will be kept strictly **confidential.** Results from this survey will appear in summary or statistical form only, so that individuals cannot be identified.

RETURN TO

Bureau of the Census
Current Projects Branch
1201 East Tenth Street
Jeffersonville, IN 47132

The principal/head of the school named on the address label should complete this questionnaire and return it to the Bureau of the Census in the enclosed preaddressed envelope. Please return it within 2 weeks.

If you have any questions, please call the Census Bureau COLLECT at (301) 763-5507.

If the school named on the label is no longer in operation or does NOT have an administrator, head, or principal, mark the appropriate box below.

001 1 ☐ School no longer in operation

2 ☐ School has no administrator

If you marked one of the boxes above, do not complete this questionnaire. Please return it to the Bureau of the Census in the enclosed preaddressed envelope.
Thank you for your cooperation.

Please correct any errors in name and address, including ZIP Code.

THIS SURVEY HAS BEEN ENDORSED BY –

American Montessori Society

Christian Schools International

Council on American Private Education

Evangelical Lutheran Church in America

Friends Council on Education

General Council of Seventh-Day Adventists

Lutheran Church, Missouri Synod

National Association of Episcopal Schools

National Association of Independent Schools

National Catholic Educational Association

U.S. Catholic Conference

Dear Principal/Headmaster/Headmistress:

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We are conducting this survey with a sample of schools. While this minimizes overall response burden, the value of each individual survey response is greatly increased because it represents many other principals/headmasters/headmistresses. I therefore encourage you to participate in this voluntary survey by completing this questionnaire and returning it within 2 weeks to the **Bureau of the Census, Current Projects Branch, 1201 East Tenth Street, Jeffersonville, IN 47132**, in the preaddressed envelope enclosed for your convenience.

Thank you for your cooperation in this very important effort.

Sincerely,

Emerson J. Elliott
Acting Commissioner
National Center for Education Statistics

Enclosures

INFORMATION ABOUT YOUR PARTICIPATION

Public reporting burden for this collection of information is estimated to average 20 minutes. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the U.S. Department of Education, Information Management and Compliance Division, Washington, DC 20202-4651; and to the Office of Management and Budget, Paperwork Reduction Project 1850-0598, Washington, DC 20503.

INSTRUCTIONS

It is important that this questionnaire be completed by the school administrator (i.e., the principal or head), not by anyone else at the school.

Most of the items on this form are arranged so that the questions are on the left side and the answer categories or spaces for written answers are on the right. Please answer the questions by marking the appropriate answer category with an X, or recording your answer in the answer space provided. We suggest that you use a pencil rather than a pen or marker.

Notice that at the end of some answer categories and answer spaces, there are instructions to skip to later items or to continue with the next item on the questionnaire.

If you have any questions, call the Bureau of the Census COLLECT at (301) 763–5507.

Return your completed questionnaire to the Bureau of the Census in the enclosed preaddressed envelope. Please return it within 2 weeks.

1. Were you the principal/head of this school in the spring of 1988?

011 1 ☐ Yes
2 ☐ No

MAJOR AND MINOR FIELD OF STUDY CODES FOR QUESTIONS 2, 3, AND 4

EDUCATION

General education
01 Pre-elementary/early childhood education
03 Elementary education
04 Secondary education

Subject area education
07 Agricultural education
11 Art education
13 Bilingual education
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89 Cross-cultural education
22 English education
23 English as a second language
24 Foreign languages education
29 Home economics education
88 Indian education (Native American)
30 Industrial arts, vocational and technical, trade and industry education
34 Mathematics education
36 Music education
40 Physical education/health education
43 Reading education
45 Religious education
48 Science education
49 Social studies/social sciences education

Special education
67 Special education, general
68 Emotionally disturbed
69 Mentally retarded
70 Speech/language impaired
71 Deaf and hard-of-hearing
72 Visually handicapped
73 Orthopedically impaired
74 Mildly handicapped
75 Severely handicapped
76 Specific learning disabilities
77 Other special education

Other education
78 Curriculum and instruction
79 Educational administration
80 Educational psychology
81 Counseling and guidance
82 Other education

GENERAL

06 Agriculture and natural resources
86 American Indian studies (Native American)
87 Other area and ethnic studies
09 Architecture and environmental design
10 Art, fine and applied
14 Business and management
16 Communications and journalism
17 Computer and information sciences
19 Drama, theater
20 Engineering
21 English (literature, letters, speech, classics)
26 General studies
27 Health professions and occupations
28 Home economics
85 Humanities
31 Law
32 Library science
33 Mathematics
35 Military science
38 Multi/interdisciplinary studies
37 Music
39 Philosophy
41 Psychology
42 Public affairs and services
44 Religion, theology

Foreign languages
51 French
52 German
53 Latin
54 Russian
55 Spanish
56 Other foreign languages

Natural sciences
57 Biology/life science
58 Chemistry
59 Geology/earth science
60 Physics
61 Other natural sciences

Social sciences
62 Economics
63 History
64 Political science and government
65 Sociology
66 Other social sciences

84 Other

2a. Do you have a bachelor's degree?

012 1 ☐ Yes — *Continue with b*
2 ☐ No — *Skip to item 4a*

b. What was your major field of study?
Enter the major field and the two-digit code from list above.

013 ☐☐ Code _____ Major field

c. In what year did you receive your bachelor's degree?

014 ☐☐☐☐

d. Did you have a second major or minor field of study?

015 1 ☐ Yes — *Continue with e*
2 ☐ No — *Skip to item 3a*

e. What was your second major or minor field of study?
Enter the field and the two-digit code from list above.

016 ☐☐ Code _____ Second major or minor field

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3a. Do you have a master's degree? 017 1 ☐ Yes — *Continue with b* 2 ☐ No — *Skip to item 4a*

b. What was your major field of study? *Enter the major field and the two-digit code from list on page 3.* 018 Code ____ Major field

c. In what year did you receive your master's degree? 019 1 0

4a. Do you have any other type of degree? 020 1 ☐ Yes — *Continue with b* 2 ☐ No — *Skip to item 5a*

b. What other degree(s) have you earned? *Mark (X) all that apply in column (b) below.*

c. What was your major field of study for each degree? *In column (c) below, enter the field name and the appropriate two-digit code from the list on page 3.*

d. In what year did you receive each degree?

(b) Other degree(s) earned – *Mark (X) all that apply.*	(c) Major field code – *(See list on page 3)*	(d) Year degree received
021 1 ☐ Associate degree	022 Code ____ Major field	023 1 0
024 2 ☐ Education specialist or professional diploma (at least one year beyond Master's level)	025 Code ____ Major field	026 1 0
027 3 ☐ Doctorate or first professional degree (Ph.D., Ed. D., M.D., L.L.B., J.D., D.D.S.)	028 Code ____ Major field	029 1 0

5a. How many years of elementary or secondary teaching experience did you have PRIOR to becoming a principal? – *Count part of a year as 1 year.* 030 ____ Years of teaching 0 ☐ None

b. How many years of elementary or secondary teaching experience have you had SINCE becoming a principal? – *Count part of a year as 1 year.* 031 ____ Years of teaching 0 ☐ None

CHECK ITEM A

Refer to items 5a and 5b above.
Did you answer "1" or more to question 5a or 5b? 032 1 ☐ Yes — *Continue with item 6* 2 ☐ No — *Skip to item 7*

TEACHING ASSIGNMENT FIELD CODES FOR QUESTION 6

01 Prekindergarten
02 Kindergarten
03 General elementary

Special areas
04 American Indian/Native American studies
05 Art
06 Basic skills and remedial education
07 Bilingual education
08 Computer science
09 English/language arts
10 English as a second language

Special areas *(Continued)*
11 Foreign language
12 Gifted
13 Health, physical education
14 Home economics (nonvocational)
15 Mathematics
16 Music
17 Reading
18 Religion/philosophy
19 Social studies/social science

Science
21 Biology
22 Chemistry
23 Geology/earth science
24 Physics
25 General and all other science

31 **Library/media specialist**

Vocational education
41 Agriculture
42 Business
43 Marketing
44 Health occupations
45 Vocational home economics
46 Trade and industry
47 Technical
48 Other vocational education

51 **Special education**
61 **All others**

6. In your most recent year of teaching, what was the field of your MAIN TEACHING ASSIGNMENT, i.e., the field in which you taught the most classes? — *Use the codes listed above to record your assignment field. If your teaching schedule was divided equally between two fields, record either field as your main assignment field.* 033 ____ Main assignment field code

7. What other school positions, if any, did you hold before you became a principal?

Mark (X) all that apply.

034 1 ☐ Department head or curriculum coordinator
035 2 ☐ Assistant principal or program director
036 3 ☐ Guidance counselor
037 4 ☐ Athletic coach
038 5 ☐ Sponsor for student clubs, debate teams
039 6 ☐ Other — *Specify* _____
040 0 ☐ None

8. Prior to becoming an administrator, did you participate in any school training or development program for ASPIRING school administrators?

041 1 ☐ Yes
2 ☐ No

9. Prior to this school year, how many years have you been employed in each of the following positions? — *If less than one year, enter "1." If none, mark the box.*

a. As the principal in this school?
044 _____Years
0 ☐ None

b. As the principal in other schools?
045 _____Years
0 ☐ None

c. In other school administrative positions?
046 _____Years
0 ☐ None

d. In other nonteaching nonadministrative positions in elementary and secondary education, e.g., a guidance counselor or school psychologist?
047 _____Years
0 ☐ None

e. In professional positions outside elementary and secondary education?
048 _____Years
0 ☐ None

10. Aside from college coursework for a degree, have you had any of these types of training for your current position?

Mark (X) all that apply.

049 1 ☐ Inservice training in evaluation and supervision
050 2 ☐ Training in management techniques
051 3 ☐ An administrative internship
052 0 ☐ None of the above

11a. How long do you plan to remain a principal?

Mark (X) only one box.

053
1 ☐ As long as I am able
2 ☐ Until I am eligible for retirement
} *Continue with b*

3 ☐ Will probably continue unless something better comes along
4 ☐ Definitely plan to leave as soon as possible
5 ☐ Undecided at this time
} *Skip to item 12a*

b. In how many years do you plan to retire from your position as a principal?
If less than one year, enter 1.
054 _____Years

12a. What is your current ANNUAL salary for this position before taxes and deductions?
055 $ _____ .00 Annual salary
0 ☐ Position is unpaid

b. For how many months of the year are you employed as the administrator in this school?
056 _____Months employed

13. Which of these benefits do you receive, in whole or in part, from this school in addition to your salary?

Mark (X) all that apply.

057	1 ☐	Housing or housing expenses
058	2 ☐	Meals
059	3 ☐	Tuition for your children
060	4 ☐	College tuition for yourself
061	5 ☐	General medical insurance
062	6 ☐	Dental insurance
063	7 ☐	Group life insurance
064	8 ☐	Car/transportation expenses
065	9 ☐	Pension contributions
066	0 ☐	None of the above

14. For each of the following matters, indicate whether it is a serious problem, a moderate problem, a minor problem, or not a problem in this school.

Mark (X) one box on each line.

		Serious	Moderate	Minor	Not a problem
a. Teacher absenteeism	067 a.	1 ☐	2 ☐	3 ☐	4 ☐
b. Student tardiness	068 b.	1 ☐	2 ☐	3 ☐	4 ☐
c. Student absenteeism	069 c.	1 ☐	2 ☐	3 ☐	4 ☐
d. Students cutting class	070 d.	1 ☐	2 ☐	3 ☐	4 ☐
e. Students dropping out	071 e.	1 ☐	2 ☐	3 ☐	4 ☐
f. Student apathy	072 f.	1 ☐	2 ☐	3 ☐	4 ☐
g. Physical conflicts among students	073 g.	1 ☐	2 ☐	3 ☐	4 ☐
h. Robbery or theft	074 h.	1 ☐	2 ☐	3 ☐	4 ☐
i. Vandalism of school property	075 i.	1 ☐	2 ☐	3 ☐	4 ☐
j. Student pregnancy	076 j.	1 ☐	2 ☐	3 ☐	4 ☐
k. Student use of alcohol	077 k.	1 ☐	2 ☐	3 ☐	4 ☐
l. Student drug abuse	078 l.	1 ☐	2 ☐	3 ☐	4 ☐
m. Student possession of weapons	079 m.	1 ☐	2 ☐	3 ☐	4 ☐
n. Student disrespect for teachers	080 n.	1 ☐	2 ☐	3 ☐	4 ☐
o. Physical abuse of teachers	081 o.	1 ☐	2 ☐	3 ☐	4 ☐

14. *Continued*
For each of the following matters, indicate whether it is a serious problem, a moderate problem, a minor problem, or not a problem in this school.

Mark (X) one box on each line.

		Serious	Moderate	Minor	Not a problem
p. Verbal abuse of teachers	p. 082	1 ☐	2 ☐	3 ☐	4 ☐
q. Lack of academic challenge	q. 083	1 ☐	2 ☐	3 ☐	4 ☐
r. Lack of parent involvement	r. 084	1 ☐	2 ☐	3 ☐	4 ☐
s. Parental alcoholism and/or drug abuse	s. 085	1 ☐	2 ☐	3 ☐	4 ☐
t. Poverty	t. 086	1 ☐	2 ☐	3 ☐	4 ☐
u. Racial tension	u. 087	1 ☐	2 ☐	3 ☐	4 ☐
v. Cultural conflict	v. 088	1 ☐	2 ☐	3 ☐	4 ☐

15. **Using the scale 1–6, where 1 is "None" and 6 is "A great deal," indicate how much ACTUAL influence you think each group or person has on decisions concerning the following activities.**

Mark (X) the appropriate box on each line.

		None →					A great deal
a. Establishing curriculum							
(1) Governing board	101	1 ☐	2 ☐	3 ☐	4 ☐	5 ☐	6 ☐
(2) Principal/Head	102	1 ☐	2 ☐	3 ☐	4 ☐	5 ☐	6 ☐
(3) Teachers	103	1 ☐	2 ☐	3 ☐	4 ☐	5 ☐	6 ☐
(4) Librarians/Media specialists	104	1 ☐	2 ☐	3 ☐	4 ☐	5 ☐	6 ☐
(5) Parent association	105	1 ☐	2 ☐	3 ☐	4 ☐	5 ☐	6 ☐
b. Hiring new full-time teachers							
(1) Governing board	106	1 ☐	2 ☐	3 ☐	4 ☐	5 ☐	6 ☐
(2) Principal/Head	107	1 ☐	2 ☐	3 ☐	4 ☐	5 ☐	6 ☐
(3) Teachers	108	1 ☐	2 ☐	3 ☐	4 ☐	5 ☐	6 ☐
(4) Parent association	109	1 ☐	2 ☐	3 ☐	4 ☐	5 ☐	6 ☐
c. Setting discipline policy							
(1) Governing board	111	1 ☐	2 ☐	3 ☐	4 ☐	5 ☐	6 ☐
(2) Principal/Head	112	1 ☐	2 ☐	3 ☐	4 ☐	5 ☐	6 ☐
(3) Teachers	113	1 ☐	2 ☐	3 ☐	4 ☐	5 ☐	6 ☐
(4) Parent association	114	1 ☐	2 ☐	3 ☐	4 ☐	5 ☐	6 ☐

16. **We are interested in the importance you place on various educational goals. From the following eight goals, which do you consider the most important, the second most important, and the third most important?**

1 – Building basic literacy skills (reading, math, writing, speaking)
2 – Encouraging academic excellence
3 – Promoting occupational or vocational skills
4 – Promoting good work habits and self-discipline
5 – Promoting personal growth (self-esteem, self-knowledge, etc.)
6 – Promoting human relations skills
7 – Promoting specific moral values
8 – Fostering religious or spiritual development

115 _____ Most important
116 _____ Second most important
117 _____ Third most important

17. **On a scale from 1 to 5, where 1 is "Poor" and 5 is "Excellent," how would you rate the quality of the following?**

Poor → Excellent

a. **Your teaching staff in general, that is, all teachers in this school?** 118 1☐ 2☐ 3☐ 4☐ 5☐

b. **Experienced teachers, that is, those with more than 3 years of teaching experience?** 119 1☐ 2☐ 3☐ 4☐ 5☐ 0☐ No experienced teachers

c. **New teachers, that is, those with 3 or less years of teaching experience?** 120 1☐ 2☐ 3☐ 4☐ 5☐ 0☐ No new teachers

18. **Are you male or female?** 121 1☐ Male 2☐ Female

19a. **What is your race?**

Mark (X) only one box.

122
1☐ American Indian, Alaskan Native *(Aleut, Alaskan Indian, Yupik, Inupiat)* – *Continue with b*
2☐ Asian or Pacific Islander *(Japanese, Chinese, Filipino, Korean, Asian Indian, Vietnamese, Hawaiian, Guamanian, Samoan, other Asian)* } *Skip to item 20*
3☐ Black
4☐ White

b. **Are you enrolled in a state or federally recognized tribe?** 123 1☐ Yes 2☐ No

20. **Are you of Hispanic origin?** 124 1☐ Yes 2☐ No

21. **What is your year of birth?** 125 [redacted]

22. **Please give your name, telephone number, and the most convenient days/times to reach you. This information will be used only if it is necessary to clarify any of your responses.**

Name *(Please print)*

Telephone number *(Include area code)*
Area code | Number

Day(s) and time(s) it would be convenient to contact you, if necessary

This completes the questionnaire. Thank you for assisting us in this important research. Your time and effort are appreciated.

FORM SASS-2B (11-18-90)

FORM **SASS-3A**
(11-16-90)

U.S. DEPARTMENT OF COMMERCE
BUREAU OF THE CENSUS
ACTING AS COLLECTING AGENT FOR
U.S. DEPARTMENT OF EDUCATION
NATIONAL CENTER FOR EDUCATION STATISTICS

SCHOOLS AND STAFFING SURVEY
PUBLIC SCHOOL QUESTIONNAIRE
1990—1991

OMB No. 1850-0598
Approval Expires 12/31/92

This report is authorized by law (20 USC 1221e). Your answers will be kept strictly **confidential**. Results from this survey will appear in summary or statistical form only, so that individuals cannot be identified.

RETURN TO

Bureau of the Census
Current Projects Branch
1201 East Tenth Street
Jeffersonville, IN 47132

Please complete this questionnaire with information about the SCHOOL named on the label and return it to the Bureau of the Census in the enclosed preaddressed envelope. Please return it within 3 weeks.

If the school's name or level is different from that indicated on the label, please call the Census Bureau collect at (301) 763-5507.

If you have any other questions, you can call the Census Bureau collect.

If the school named on the label is no longer in operation, mark the box below and return this questionnaire to the Census Bureau in the enclosed envelope.

001 1 ☐ School no longer in operation

Please correct any errors in name and address, including ZIP Code.

THIS SURVEY HAS BEEN ENDORSED BY —

American Association for Counseling and Development

American Association of School Administrators

American Federation of Teachers

Council of Chief State School Officers

National Association of Elementary School Principals

National Association of Secondary School Principals

National Education Association

Dear Principal:

The National Center for Education Statistics (NCES) of the U.S. Department of Education requests your participation in the School Survey for the 1990–91 Schools and Staffing Survey. Your school is one of 9,900 public and 3,300 private schools across the Nation selected to be in the sample.

The Schools and Staffing Survey, first conducted in school year 1987–88, is an integrated set of surveys consisting of the Teacher Demand and Shortage Survey, the School Survey, the School Administrator Survey, and the Teacher Survey. These surveys are being conducted periodically to measure critical aspects of teacher supply and demand, the composition of the administrator and teacher work force, and the general status of teaching and schooling. The purpose of the School Survey is to obtain information about schools such as staff-pupil ratio, student characteristics, staffing patterns, and teacher turnover.

The U.S. Bureau of the Census is conducting the survey for the National Center for Education Statistics by the authority of Section 406(b) of the General Education Provisions Act, as amended (20 USC 1221e). The data will be treated as confidential and will be reported only in statistical summaries that preclude the identification of any individual participating in the surveys.

We are conducting this survey with a sample of schools. While this minimizes overall response burden, the value of each individual survey response is greatly increased because it represents many other schools. I, therefore, encourage you to participate in this voluntary survey by completing this questionnaire and returning it within 3 weeks to the **Bureau of the Census, Current Projects Branch, 1201 East Tenth Street, Jeffersonville, IN 47132, in the preaddressed envelope enclosed for your convenience.**

Thank you for your cooperation in this very important effort.

Sincerely,

Emerson J. Elliott
Acting Commissioner
National Center for Education Statistics

Enclosures

INFORMATION ABOUT YOUR PARTICIPATION

Public reporting burden for this collection of information is estimated to average one hour per response, including the time for reviewing instructions, gathering the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the U.S. Department of Education, Information Management and Compliance Division, Washington, DC 20202-4651; and to the Office of Management and Budget, Paperwork Reduction Project 1850-0598, Washington, DC 20503.

INSTRUCTIONS

Most of the items on this questionnaire are arranged so that the questions are on the left side of the page and the answer categories or spaces for written answers are on the right. Please answer the questions by marking the appropriate answer category with an X, or recording your answer in the space provided. We suggest that you use a pencil or a typewriter, rather than a pen or marker.

Notice that at the end of some answer categories and answer spaces, there are instructions to skip to a later item or to continue with the next item on the questionnaire.

Unless otherwise indicated, all questions refer to the 1990–91 school year.

If you are unsure about how to answer a question, give the best answer you can and make a comment in the "Remarks" space. Please include the item number.

If you have any questions, call the Bureau of the Census COLLECT at (301) 763–5507.

Return your completed questionnaire to the Bureau of the Census in the enclosed preaddressed envelope. Please return it within 3 weeks.

a. Please give your name, title, telephone number, and the most convenient days/times to reach you. This information will be used only if it is necessary to clarify any of your responses.

Name

Title

Telephone number *(Include area code)*
Area code | Number

Convenient days/times to reach you, if necessary

b. Does this school serve students in ANY of grades 1 through 12 or comparable ungraded levels?

011
1 ☐ Yes — *Continue with item 1 on next page*
2 ☐ No — *Stop now and return this questionnaire to the Bureau of the Census in the enclosed envelope*

Thank you for your time.

Remarks — *Please use this space for any explanations that may be essential in understanding your reported data. Please include item number.*

SECTION 1 — SCHOOL CHARACTERISTICS

1. How many students (in head counts) were enrolled in THIS SCHOOL in grades K—12 or comparable ungraded levels —

Include only students enrolled in the school named on the questionnaire label. Do NOT include prekindergarten or postsecondary students.

a. On or about October 1 of THIS SCHOOL YEAR? 012 _____ Students

b. On or about October 1 of LAST SCHOOL YEAR? 013 _____ Students

0 ☐ School not operating in Fall 1989

2. What is the level of this school?

Mark (X) only one box.

014
1 ☐ Elementary
2 ☐ Middle school/junior high
3 ☐ Secondary
4 ☐ Combined elementary and secondary

3. What type of school is this?

Mark (X) only one box.

015
1 ☐ REGULAR elementary or secondary

3 ☐ Elementary or secondary with a SPECIAL PROGRAM EMPHASIS — e.g., science/math school, performing arts high school, talented/gifted school, foreign language immersion school, etc.

4 ☐ SPECIAL EDUCATION — serves primarily handicapped students

5 ☐ VOCATIONAL/TECHNICAL — serves primarily students being trained for occupations

6 ☐ ALTERNATIVE — offers a curriculum designed to provide alternative or nontraditional education; does not specifically fall into regular, special education, or vocational school

4. What percent of K—12 students enrolled in this school are male?

Do NOT include prekindergarten or postsecondary students. Record the percent in whole numbers, not tenths; do not enter a decimal point.

016 _____ .0 %

5. Which of these best describes the community in which this school is located?

Mark (X) only one box.

017
1 ☐ A rural or farming community
2 ☐ A small city or town of fewer than 50,000 people that is not a suburb of a larger city
3 ☐ A medium-sized city (50,000 to 100,000 people)
4 ☐ A suburb of a medium-sized city
5 ☐ A large city (100,000 to 500,000 people)
6 ☐ A suburb of a large city
7 ☐ A very large city (over 500,000 people)
8 ☐ A suburb of a very large city
9 ☐ A military base or station
10 ☐ An Indian reservation

6. How many days are in the school year for students in this school?

018 _____ Days

SECTION 1 – SCHOOL CHARACTERISTICS – *Continued*

7. How long is the school day for most students in this school?

Report BOTH hours and minutes, e.g., "6" hours and "0" minutes, "5" hours and "45" minutes, etc. If the length of day varies by grade level, record the longest day.

019 _____ Hours

AND

020 _____ Minutes

8. How many K–12 students were absent the most recent school day?

Include both excused and unexcused absences. Do NOT include prekindergarten or postsecondary students.

021 _____ Students

o ☐ None

9. How many K–12 students in this school are –

Do NOT include prekindergarten or postsecondary students.

a. American Indian or Alaskan Native?

022 _____ Students

o ☐ None

b. Asian or Pacific Islander?

023 _____ Students

o ☐ None

c. Hispanic, regardless of race?

(Mexican, Puerto Rican, Cuban, Central or South American, or other Hispanic culture or origin)

024 _____ Students

o ☐ None

d. Black (not of Hispanic origin)?

025 _____ Students

o ☐ None

e. White (not of Hispanic origin)?

026 _____ Students

o ☐ None

Remarks – *Please use this space for any explanations that may be essential in understanding your reported data. Please include item number.*

SECTION 1 – SCHOOL CHARACTERISTICS – *Continued*

10. **For each of the following programs or services, please indicate whether it is available to students in this school, either during or outside of regular school hours, and regardless of funding source.**

Do not include prekindergarten or postsecondary students.

a. **English as a second language – students with limited English proficiency are provided with intensive instruction in English.**

027 1 ☐ Yes – **How many students participate in this program?** → 028 _____
2 ☐ No

b. **Bilingual education – native language is used to varying degrees in instructing students with limited English proficiency.**
For example, transitional bilingual education and structured immersion

029 1 ☐ Yes – **How many students participate in this program?** → 030 _____
2 ☐ No

c. **Remedial reading – organized compensatory, diagnostic, and remedial activities designed to correct and prevent difficulties in the development of reading skills.**

031 1 ☐ Yes – **How many students participate in this program?** → 032 _____
2 ☐ No

d. **Remedial mathematics – organized compensatory, diagnostic, and remedial activities designed to correct and prevent difficulties in the development of mathematics skills.**

033 1 ☐ Yes – **How many students participate in this program?** → 034 _____
2 ☐ No

e. **Programs for handicapped students – instruction for the mentally retarded, specific learning disabled, physically handicapped, and other handicapped students.**

035 1 ☐ Yes – **How many students participate in this program?** → 036 _____
2 ☐ No

f. **Programs for the gifted and talented – activities designed to permit gifted and talented students to further develop their abilities.**

037 1 ☐ Yes – **How many students participate in this program?** → 038 _____
2 ☐ No

g. **Diagnostic and prescriptive services – services provided by trained professionals to diagnose learning problems of students and to plan and provide therapeutic or educational programs based upon such services.**

039 1 ☐ Yes – **How many students received this service?** → 040 _____
2 ☐ No

h. **Extended day or before- or after-school day-care programs.**

041 1 ☐ Yes – **How many students participate in this program?** → 042 _____
2 ☐ No

11a. **Does this school offer a PREKINDERGARTEN program, i.e., a program for students in the year immediately before kindergarten?**

043 1 ☐ Yes – *Continue with b*
2 ☐ No – *Skip to item 12a*

b. **How many days per week is prekindergarten offered at this school?**

044 _____ Days per week

c. **How long is the school day for the prekindergarten program?**

Mark (X) only one box.

045 1 ☐ Half day
2 ☐ Full day
3 ☐ Both offered

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SECTION 1 — SCHOOL CHARACTERISTICS — *Continued*

12a. Does this school offer a KINDERGARTEN program?

046

1 ☐ Yes — *Continue with b*
2 ☐ No — *Skip to item 13a*

b. How many days per week do the kindergarten students attend this school?

047

_____ Days per week

c. How long is the school day for the kindergarten program?

Mark (X) only one box.

048

1 ☐ Half day
2 ☐ Full day
3 ☐ Both offered

13a. Does this school have a library/media center?

049

1 ☐ Yes — *Continue with b*
2 ☐ No — *Skip to item 14a*

b. Do all students in this school have access to the library/media center?

050

1 ☐ Yes
2 ☐ No

14a. Does this school provide Chapter 1 services under the Elementary and Secondary Education Act as amended, i.e., federal funds for the special educational needs of disadvantaged children?

051

1 ☐ Yes — *Continue with b*
2 ☐ No — *Skip to item 15a*

b. How many students are served?

052

_____ Prekindergarten students
0 ☐ None

053

_____ K—12 students
0 ☐ None

c. How many Chapter 1 teachers and/or teacher aides are at this school?

054

_____ Teachers and/or teacher aides
0 ☐ None

15a. Are any of the students in this school eligible for free or reduced-price lunches that are paid for with public funds, e.g., Federal government or other government?

055

1 ☐ Yes — *Continue with b*
2 ☐ No — *Skip to item 16a*

b. How many students receive free or reduced-price lunches?

056

_____ Prekindergarten students
0 ☐ None

057

_____ K—12 students
0 ☐ None

058

1 ☐ This school does not participate in the government lunch program

Remarks — *Please use this space for any explanations that may be essential in understanding your reported data. Please include item number.*

SECTION 1 — SCHOOL CHARACTERISTICS — *Continued*

16a. Does this school have any special requirements for admission other than proof of immunization, age, or residence?

059 1☐ Yes — *Continue with b*
2☐ No — *Skip to item 17a*

b. Which of these does this school use for admission?

Mark (X) all that apply.

060 1☐ Admission test
061 2☐ Standardized achievement test
062 3☐ Academic record
063 4☐ Special student needs
064 5☐ Special student aptitudes
065 6☐ Personal interview
066 7☐ Recommendations

NOTE: *If you marked only one box for item 16b, skip to item 17a.*

c. Of the categories marked for item 16b above, which is the most important consideration for admission and which is the second most important?

Enter the appropriate category numbers (1 – 7).

067 _____ Most important
068 _____ Second most important

17a. For what grade levels does this school offer instruction?

Mark the box for each grade in which instruction is offered in this school, whether or not there are any pupils enrolled in that grade. Prekindergarten refers only to the year immediately prior to kindergarten.

b. How many students were enrolled in each grade on October 1 of this school year?

Report in head counts.

If instruction for a grade level is offered but no students are enrolled in that grade, mark the grade level box in column (a) and enter "0" in column (b).

	Instruction offered *Mark (X) all that apply.* (a)	Enrollment October 1, 1990 (b)
069	1☐ Ungraded	070
071	1☐ Prekindergarten	072
073	1☐ Kindergarten	074
075	1☐ 1st	076
077	1☐ 2nd	078
079	1☐ 3rd	080
081	1☐ 4th	082
083	1☐ 5th	084
085	1☐ 6th	086
087	1☐ 7th	088
089	1☐ 8th	090
091	1☐ 9th	092
093	1☐ 10th	094
095	1☐ 11th	096
097	1☐ 12th	098
099	1☐ Postsecondary	100
	TOTAL →	101

18. Do any students in this school attend another elementary or secondary school for part of the day?

102 1☐ Yes — **How many?** 103 → _____
2☐ No

SECTION 1 — SCHOOL CHARACTERISTICS — *Continued*

19. **Does THIS school (the school named on the questionnaire label) provide instruction for grade 12?**

104 1 ☐ Yes — *Continue with item 20a*
2 ☐ No — *Skip to the note above item 24*

For items 20a—22b, students may be enrolled in more than one program.

20a. **Does this school offer a college preparatory program?**

105 1 ☐ Yes — *Continue with b*
2 ☐ No — *Skip to item 21a*

b. **How many students in grades 10—12 are enrolled in this program?**

106 _____ Students
0 ☐ None

21a. **Does this school offer a vocational/technical program?**

107 1 ☐ Yes — *Continue with b*
2 ☐ No — *Skip to item 22a*

b. **How many students in grades 10—12 are enrolled in this program?**

108 _____ Students
0 ☐ None

22a. **Does this school offer a general program for students who do not plan to attend college?**

109 1 ☐ Yes — *Continue with b*
2 ☐ No — *Skip to item 23a*

b. **How many students in grades 10—12 are enrolled in this program?**

110 _____ Students
0 ☐ None

23a. **LAST SCHOOL YEAR, how many students were enrolled in 12th grade?**

111 _____ Students — *Continue with b*
0 ☐ No 12th graders in 1989-90 — *Skip to the note above item 24*

b. **How many students were graduated from the 12th grade last year? Include 1990 summer graduates.**

112 _____ Students — *Continue with c*
0 ☐ None — *Skip to the note above item 24*

c. **How many of last year's graduates applied to two- or four-year colleges?**

113 _____ Graduates
0 ☐ None

Remarks — *Please use this space for any explanations that may be essential in understanding your reported data. Please include item number.*

SECTION 2 — STAFFING PATTERNS

NOTE: *For items 24—30, report the number of teachers for grades K—12 and comparable ungraded levels only. Do not include teachers who teach ONLY prekindergarten or postsecondary students. Report in head counts, not FTEs.*

24a. How many K—12 teachers have FULL-TIME teaching positions at THIS school?
114 _____ Full-time teachers
o☐ None

b. How many K—12 teachers have PART-TIME teaching positions at THIS school? Include itinerant teachers.
115 _____ Part-time teachers
o☐ None

c. What is the total number of K—12 teachers at this school?
Total must equal 24a + 24b.
116 _____ Total teachers

25. How many K—12 teachers in this school are —
Include both full- and part-time teachers.

a. American Indian or Alaskan Native?
117 _____ Teachers
o☐ None

b. Asian or Pacific Islander?
118 _____ Teachers
o☐ None

c. Hispanic, regardless of race?
(Mexican, Puerto Rican, Cuban, Central or South American, or other Hispanic culture or origin)
119 _____ Teachers
o☐ None

d. Black (not of Hispanic origin)?
120 _____ Teachers
o☐ None

e. White (not of Hispanic origin)?
121 _____ Teachers
o☐ None

26. How many K—12 teachers were absent the most recent school day?
Include both full- and part-time teachers.
122 _____ Teachers
o☐ None

27. How many K—12 teachers have a degree beyond the bachelor's degree?
Include both full- and part-time teachers.
123 _____ Teachers
o☐ None

28. How many K—12 teachers have taught for each of the following periods of time? Include years of teaching at this school and at any other elementary or secondary school — either public or private, part-time or full-time. Include this school year.
Include both full- and part-time teachers.

a. Less than 3 years
124 _____ Teachers
o☐ None

b. 3-9 years
125 _____ Teachers
o☐ None

c. 10-20 years
126 _____ Teachers
o☐ None

d. More than 20 years
127 _____ Teachers
o☐ None

NOTE: *Sum of a-d must equal the entry in item 24c.*

SECTION 2 – STAFFING PATTERNS – *Continued*

29a. How many K–12 teachers are NEW to this school this year? Include teachers who taught in this school in previous years but were not here last year.

Include both full- and part-time teachers.

128 _____ New teachers – *Continue with b*

o☐ None – *Skip to item 30a*

b. Of those K–12 teachers who are new to this school *(item 29a above)*, how many have their main teaching assignment in each of the following fields?

(1) General elementary	129	_____ Teachers o☐ None
(2) Special education	130	_____ Teachers o☐ None
(3) English	131	_____ Teachers o☐ None
(4) Mathematics	132	_____ Teachers o☐ None
(5) Physical sciences	133	_____ Teachers o☐ None
(6) Biology or life sciences	134	_____ Teachers o☐ None
(7) English as a second language (ESL)	135	_____ Teachers o☐ None
(8) Bilingual education	136	_____ Teachers o☐ None
(9) Foreign language	137	_____ Teachers o☐ None
(10) Vocational or technical education	138	_____ Teachers o☐ None
(11) Other – *Specify* _____	139	_____ Teachers o☐ None

NOTE: *Sum of (1)–(11) must equal the entry in item 29a above.*

SECTION 2 – STAFFING PATTERNS – *Continued*

30a. How many K–12 teachers LEFT this school between October 1 of last school year and October 1 of this school year?

140 _____ Teachers left – *Continue with b*

o☐ None – *Skip to item 31*

b. Of those K–12 teachers who LEFT this school *(item 30a above)*, **how many are no longer teaching in an elementary or secondary school?**

Include teachers who have retired and those who died.

141 _____ Teachers left teaching – *Continue with c*

o☐ None – All who left are still teaching } *Skip to item 31*

142 1☐ Don't know

c. Of those K–12 teachers who left TEACHING *(item 30b above)*, **how many had their main assignment in each of the following fields?**

Include only those teachers who have left teaching.

(1) General elementary	143 _____ Teachers o☐ None
(2) Special education	144 _____ Teachers o☐ None
(3) English	145 _____ Teachers o☐ None
(4) Mathematics	146 _____ Teachers o☐ None
(5) Physical sciences	147 _____ Teachers o☐ None
(6) Biology or life sciences	148 _____ Teachers o☐ None
(7) English as a second language (ESL)	149 _____ Teachers o☐ None
(8) Bilingual education	150 _____ Teachers o☐ None
(9) Foreign language	151 _____ Teachers o☐ None
(10) Vocational or technical education	152 _____ Teachers o☐ None
(11) Other – *Specify* _____	153 _____ Teachers o☐ None

NOTE: *Sum of (1)–(11) must equal the entry in item 30b above.*

SECTION 2 — STAFFING PATTERNS — *Continued*

31. How many employees hold full- or part-time positions in this school in each of the following categories? *If an employee holds a position in more than one of the categories, count that person as part-time in each category that applies.*	FULL-TIME	PART-TIME
a. Principal(s)	154 _____ o ☐ None	155 _____ o ☐ None
b. Assistant principal(s)	156 _____ o ☐ None	157 _____ o ☐ None
c. Guidance counselors	158 _____ o ☐ None	159 _____ o ☐ None
d. Vocational counselors	160 _____ o ☐ None	161 _____ o ☐ None
e. Librarians and other professional media staff	162 _____ o ☐ None	163 _____ o ☐ None
f. Other professional staff such as curriculum specialists, administrative and business staff, social workers, and health professionals	164 _____ o ☐ None	165 _____ o ☐ None
g. Classroom teacher aides (paraprofessionals who assist classroom teachers)	166 _____ o ☐ None	167 _____ o ☐ None
h. Library or media center aides	168 _____ o ☐ None	169 _____ o ☐ None
i. All other noninstructional staff (include maintenance, food service, and clerical staff)	170 _____ o ☐ None	171 _____ o ☐ None

32a. Do any UNPAID VOLUNTEERS provide services for this school? Do not include students from this school as unpaid volunteers. 172 1 ☐ Yes — *Continue with b* 2 ☐ No — *Skip to item 33a*

b. How many unpaid volunteers provide services at this school on a CONTINUING OR SCHEDULED BASIS this school year? 173 _____ Unpaid volunteers o ☐ None

Remarks — *Please use this space for any explanations that may be essential in understanding your reported data. Please include item number.*

SECTION 2 — STAFFING PATTERNS — *Continued*

33a. Were there teaching vacancies in this school for this school year, i.e., teaching positions for which teachers were recruited and interviewed? 174

1 ☐ Yes — *Continue with b*
2 ☐ No — *Skip to item 34*

b. Did this school have any teaching vacancies this school year that could not be filled with a teacher qualified in the course or grade level to be taught? 175

1 ☐ Yes — *Continue with c*
2 ☐ No — *Skip to 33d*

c. Which of these methods did this school use to cover the vacancy(ies)?

Mark (X) all that apply.

176 1 ☐ Cancelled planned course offerings
177 2 ☐ Expanded some class sizes
178 3 ☐ Added sections to other teachers' normal teaching loads
179 4 ☐ Assigned a teacher of another subject or grade level to teach those classes
180 5 ☐ Used long-term and/or short-term substitutes
181 6 ☐ Used part-time or itinerant teachers
182 7 ☐ Hired a less qualified teacher

d. How difficult or easy was it to fill the vacancies for this school year in each of the following fields?

Mark (X) one box for each line.

		No vacancy in that field	Easy	Somewhat difficult	Very difficult	Could not fill the vacancy
(1) General elementary	183	0 ☐	1 ☐	2 ☐	3 ☐	4 ☐
(2) Special education	184	0 ☐	1 ☐	2 ☐	3 ☐	4 ☐
(3) English	185	0 ☐	1 ☐	2 ☐	3 ☐	4 ☐
(4) Mathematics	186	0 ☐	1 ☐	2 ☐	3 ☐	4 ☐
(5) Physical sciences	187	0 ☐	1 ☐	2 ☐	3 ☐	4 ☐
(6) Biology or life sciences	188	0 ☐	1 ☐	2 ☐	3 ☐	4 ☐
(7) English as a second language (ESL) or bilingual education	189	0 ☐	1 ☐	2 ☐	3 ☐	4 ☐
(8) Foreign language	190	0 ☐	1 ☐	2 ☐	3 ☐	4 ☐
(9) Vocational education	191	0 ☐	1 ☐	2 ☐	3 ☐	4 ☐

34. Is there a formal teacher evaluation program in use in this school? 192

1 ☐ Yes
2 ☐ No

35. Is there a formal program to help beginning teachers (such as a master or mentor teacher program) in use in this school? Do not include supervision of student teachers. 193

1 ☐ Yes
2 ☐ No

This completes the questionnaire. Thank you for assisting us in this important research. Your time and effort are appreciated.

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Remarks — ***Please use this space for any explanations that may be essential in understanding your reported data. Please include item number.***

FORM **SASS-3B**
(12-4-90)

U.S. DEPARTMENT OF COMMERCE
BUREAU OF THE CENSUS
ACTING AS COLLECTING AGENT FOR
U.S. DEPARTMENT OF EDUCATION
NATIONAL CENTER FOR EDUCATION STATISTICS

SCHOOLS AND STAFFING SURVEY
PRIVATE SCHOOL QUESTIONNAIRE
1990–1991

OMB No. 1850-0598
Approval Expires 12/31/92

This report is authorized by law (20 USC 1221e). Your answers will be kept strictly **confidential**. Results from this survey will appear in summary or statistical form only, so that individuals cannot be identified.

RETURN TO

Bureau of the Census
Current Projects Branch
1201 East Tenth Street
Jeffersonville, IN 47132

Please complete this questionnaire with information about the school named on the label and return it to the Bureau of the Census in the enclosed preaddressed envelope. Please return it within 3 weeks.

If you have any questions, please call the Census Bureau COLLECT at (301) 763-5507.

If the school named on the label is no longer in operation, mark the box below and return this questionnaire to the Census Bureau in the enclosed envelope.

001 1 ☐ School no longer in operation

Please correct any errors in name and address, including ZIP Code.

THIS SURVEY HAS BEEN ENDORSED BY —

American Montessori Society

Christian Schools International

Council on American Private Education

Evangelical Lutheran Church in America

Friends Council on Education

General Council of Seventh-Day Adventists

Lutheran Church — Missouri Synod

National Association of Episcopal Schools

National Association of Independent Schools

National Catholic Educational Association

U.S. Catholic Conference

Dear Principal/Headmaster/Headmistress:

The National Center for Education Statistics (NCES) of the U.S. Department of Education requests your participation in the Private School Survey for the 1990–91 Schools and Staffing Survey. Your school is one of 9,900 public and 3,300 private schools across the nation selected to be in the sample.

The Schools and Staffing Survey, first conducted in school year 1987–88, is an integrated set of surveys consisting of the Teacher Demand and Shortage Survey, the School Survey, the School Administrator Survey, and the Teacher Survey. These surveys are being conducted periodically to measure critical aspects of teacher supply and demand, the composition of the administrator and teacher work force, and the general status of teaching and schooling. The Private School Survey is a combination of the Teacher Demand and Shortage Survey and the School Survey. These questionnaires have been combined and revised, and the resulting burden is significantly less than the 1987–88 version of these questionnaires. The purpose of the Private School Survey is to obtain information about schools such as staff-pupil ratio, student characteristics, staffing patterns, and teacher turnover, including the number of teaching positions that are filled or remain unfilled.

The U.S. Bureau of the Census is conducting the surveys for the NCES by the authority of Section 406(b) of the General Education Provisions Act, as amended (20 USC 1221e). The data will be treated as confidential and will be reported only in statistical summaries that preclude the identification of any individual participating in the surveys.

We are conducting this survey with a sample of schools. While this minimizes overall response burden, the value of each individual survey response is greatly increased because it represents many other schools. I, therefore, encourage you to participate in this voluntary survey by completing this questionnaire and returning it within 3 weeks to the **Bureau of the Census, Current Projects Branch, 1201 East Tenth Street, Jeffersonville, IN 47132**, in the preaddressed envelope enclosed for your convenience.

Thank you for your cooperation in this very important effort.

Sincerely,

Emerson J. Elliott
Acting Commissioner
National Center for Education Statistics

Enclosures

INFORMATION ABOUT YOUR PARTICIPATION

Public reporting burden for this collection of information is estimated to average two hours per response, including the time for reviewing instructions, gathering the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the U.S. Department of Education, Information Management and Compliance Division, Washington, DC 20202-4651; and to the Office of Management and Budget, Paperwork Reduction Project 1850-0598, Washington, DC 20503.

INSTRUCTIONS

Most of the questions on this questionnaire are arranged so that the questions are on the left side of the page and the answer categories or spaces for written answers are on the right. Answer the questions by marking the appropriate answer category with an X, or recording your answer in the space provided. We suggest that you use a typewriter or pencil, rather than a pen or marker.

If you are unsure about how to answer a question, please give the best answer you can and make a comment in the "Remarks" section.

Notice that at the end of some answer categories and answer spaces, there are instructions to skip to later items or to continue with the next item on the questionnaire.

Unless otherwise indicated, all questions refer to the 1990–91 school year.

If you have any questions, call the Bureau of the Census COLLECT at (301) 763–5507.

Return your completed questionnaire to the Bureau of the Census in the enclosed preaddressed envelope. Please return it within 3 weeks.

Remarks

Please keep count of the time required to obtain the information and complete this questionnaire. At the end of the questionnaire, record the amount of time spent.

a. Please give your name, title, telephone number, and the most convenient days/times to reach you. This information will be used only if it is necessary to clarify any of your responses.

Name

Title

Telephone number *(Include area code)*
Area code | Number

Convenient days/times to reach you, if necessary

b. Does this school serve students in ANY of grades 1 through 12 or comparable ungraded levels?

011 1 ☐ Yes — *Continue with item c*
2 ☐ No — *Stop now and return this questionnaire to the Bureau of the Census in the enclosed envelope. Thank you for your time.*

c. Is this school located in a private home that is used as a family residence?

012 1 ☐ Yes — *Stop now and return this questionnaire to the Bureau of the Census in the enclosed envelope. Thank you for your time.*
2 ☐ No — *Continue with page 4*

SECTION 1 – SCHOOL CHARACTERISTICS

1. What is the level of this school?

Mark (X) only one box.

013
1 ☐ Elementary
2 ☐ Middle school/junior high
3 ☐ Secondary
4 ☐ Combined elementary and secondary

2a. For what grade levels does this school offer instruction?
Mark (X) the box for each grade in which instruction is offered in this school, whether or not there are any pupils enrolled in that grade.

Prekindergarten refers only to the year immediately prior to kindergarten.

b. How many students were enrolled in each grade on October 1 of this school year?

Report in head counts.

If instruction for a grade level is offered but no students are enrolled in that grade, mark the grade level box in column (a) and enter "0" in column (b).

	Instruction offered *Mark (X) all that apply.* (a)	Enrollment October 1, 1990 (b)
014	1 ☐ Ungraded	015
016	1 ☐ Nursery	017
018	1 ☐ Prekindergarten	019
020	1 ☐ Kindergarten	021
022	1 ☐ 1st	023
024	1 ☐ 2nd	025
026	1 ☐ 3rd	027
028	1 ☐ 4th	029
030	1 ☐ 5th	031
032	1 ☐ 6th	033
034	1 ☐ 7th	035
036	1 ☐ 8th	037
038	1 ☐ 9th	039
040	1 ☐ 10th	041
042	1 ☐ 11th	043
044	1 ☐ 12th	045
046	1 ☐ Postsecondary	047
	TOTAL →	048

3. Do any students in this school attend another elementary or secondary school for part of the day?

049
1 ☐ Yes – **How many?** → 050 _____
2 ☐ No

4. On October 1 of LAST SCHOOL YEAR, how many students were enrolled in grades K-12 or comparable ungraded levels in THIS school *(the school named on the cover page label)?*
Include only students who were enrolled in the school named on the questionnaire label. Do NOT include any nursery, prekindergarten, or postsecondary students.

051 _____ Students

5. How long is the school day for most students in this school?

Report BOTH hours and minutes, e.g., "5" hours and "45" minutes, "6" hours and "0" minutes, etc.
If the length of the day varies by grade level, record the longest day.

052 _____ Hours

AND

053 _____ Minutes

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SECTION 1 — SCHOOL CHARACTERISTICS — *Continued*

6. How many days are in the school year for students in this school?

054 _____ Days

7. How many K—12 students in this school are —

Do NOT include nursery, prekindergarten, or postsecondary students.

a. American Indian or Alaskan Native?

055 _____ Students
0 ☐ None

b. Asian or Pacific Islander?

056 _____ Students
0 ☐ None

c. Hispanic, regardless of race?

(Mexican, Puerto Rican, Cuban, Central or South American, or other Hispanic culture or origin)

057 _____ Students
0 ☐ None

d. Black (not of Hispanic origin)?

058 _____ Students
0 ☐ None

e. White (not of Hispanic origin)?

059 _____ Students
0 ☐ None

8a. Is this school coeducational?

060
1 ☐ Yes — *Continue with b*
2 ☐ No, it is an all-female school } *Skip to item 9*
3 ☐ No, it is an all-male school }

b. What percent of K-12 students enrolled in this school are male?

Do NOT include nursery, prekindergarten, or postsecondary students.

Record percentage in whole numbers, not tenths. Do not enter a decimal point.

061 _____ .0 %

9. How many K—12 students were absent the most recent school day?

Include both excused and unexcused absences.

Do NOT include nursery, prekindergarten, or postsecondary students.

062 _____ Students
0 ☐ None

10. How many K—12 students board at this school?

Do NOT include nursery, prekindergarten, or postsecondary students.

063 _____ Students
0 ☐ None

064 1 ☐ All students board

SECTION 1 — SCHOOL CHARACTERISTICS — *Continued*

11. Which of these best describes the community in which this school is located?

Mark (X) only one box.

065
1 ☐ A rural or farming community
2 ☐ A small city or town of fewer than 50,000 people that is not a suburb of a larger city
3 ☐ A medium-sized city (50,000 to 100,000 people)
4 ☐ A suburb of a medium-sized city
5 ☐ A large city (100,000 to 500,000 people)
6 ☐ A suburb of a large city
7 ☐ A very large city (over 500,000 people)
8 ☐ A suburb of a very large city
9 ☐ A military base or station
10 ☐ An Indian reservation

12a. Does this school have a religious orientation, purpose, or affiliation?

066
1 ☐ Yes — *Continue with b*
2 ☐ No — *Skip to item 13 on page 7*

b. Is this school formally affiliated with a national religious denomination?

067
1 ☐ Yes
2 ☐ No

c. What is this school's religious orientation or affiliation?

Mark (X) only one box.

068
1 ☐ Roman Catholic — *Continue with d*
2 ☐ Amish
3 ☐ Assembly of God
4 ☐ Baptist
5 ☐ Calvinist
6 ☐ Christian (no specific denomination)
7 ☐ Church of Christ
8 ☐ Church of God
9 ☐ Disciples of Christ
10 ☐ Episcopal
11 ☐ Friends
12 ☐ Greek Orthodox
13 ☐ Islamic
14 ☐ Jewish
15 ☐ Latter Day Saints
16 ☐ Lutheran Church — Missouri Synod
17 ☐ Evangelical Lutheran Church in America (formerly AELC, ALC, or LCA)
18 ☐ Wisconsin Evangelical Lutheran Synod
19 ☐ Other Lutheran
20 ☐ Mennonite
21 ☐ Methodist
22 ☐ Pentecostal
23 ☐ Presbyterian
24 ☐ Seventh-Day Adventist
25 ☐ Other — *Specify* _____

Skip to item 13 on page 7

Answer this item if you marked Roman Catholic (box 1) in item 12c above.

d. Is this school —

Mark (X) only one box.

069
1 ☐ **Parochial (or inter-parochial)?**
2 ☐ **Diocesan?**
3 ☐ **Private?**

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SECTION 1 — SCHOOL CHARACTERISTICS — *Continued*

13. Which associations or organizations does this school belong to?

Mark (X) all that apply.

070	1 ☐	Accelerated Christian Education
071	2 ☐	Alternative School Network
072	3 ☐	National Coalition of Alternative Community Schools
073	4 ☐	American Association of Christian Schools
074	5 ☐	American Montessori Society
075	6 ☐	Other Montessori association(s)
076	7 ☐	Association of Christian Schools International
077	8 ☐	Association of Military Colleges and Schools
078	9 ☐	Bilingual School Association
079	10 ☐	Council of Bilingual Education
080	11 ☐	Other association(s) for bilingual education
081	12 ☐	Christian Schools International
082	13 ☐	Council for Exceptional Children
083	14 ☐	National Association of Private Schools for Exceptional Children
084	15 ☐	Other association(s) for exceptional children
085	16 ☐	Early Childhood Education Association
086	17 ☐	Other early childhood education association(s)
087	18 ☐	European Council for International Schools
088	19 ☐	Other association(s) for international schools
089	20 ☐	Friends Council on Education
090	21 ☐	General Conference of Seventh-Day Adventists
091	22 ☐	National Association of Episcopal Schools
092	23 ☐	National Association of Independent Schools
093	24 ☐	National Independent Private School Association
094	25 ☐	Other independent school association(s)
095	26 ☐	National Association of Laboratory Schools
096	27 ☐	National Catholic Educational Association
097	28 ☐	Jesuit Secondary Education Association
098	29 ☐	National Center for Neighborhood Enterprise
099	30 ☐	National Federation of Church Schools
100	31 ☐	National Society of Hebrew Day Schools
101	32 ☐	Solomon Schechter Day Schools
102	33 ☐	Other Jewish school association(s)
103	34 ☐	Oral Roberts Educational Fellowship
104	35 ☐	Other Christian school association(s)
105	36 ☐	Other religious school association(s)
106	37 ☐	Other nonreligious school association(s)
107	0 ☐	None

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SECTION 1 — SCHOOL CHARACTERISTICS — *Continued*

14. Which of these best describes this school?

Mark (X) only one box.

108
- 1 ☐ REGULAR elementary or secondary
- 2 ☐ MONTESSORI
- 3 ☐ Elementary or secondary with a SPECIAL PROGRAM EMPHASIS — e.g., science/math school, performing arts high school, foreign language immersion school, talented/gifted school
- 4 ☐ SPECIAL EDUCATION — serves primarily handicapped students
- 5 ☐ VOCATIONAL/TECHNICAL — serves primarily students being trained for occupations
- 6 ☐ ALTERNATIVE — offers a curriculum designed to provide alternative or nontraditional education; does not specifically fall into regular, special education, or vocational school

15. For each of the following programs or services, please indicate whether it is available to students in this school, either during or outside of regular school hours, and regardless of funding source.

Do NOT include nursery, prekindergarten, or postsecondary students.

a. English as a second language — students with limited English proficiency are provided with intensive instruction in English.

109 1 ☐ Yes — **How many students participate in this program?** 110 → _____
2 ☐ No

b. Bilingual education — native language is used to varying degrees in instructing students with limited English proficiency. *For example, transitional bilingual education and structured immersion*

111 1 ☐ Yes — **How many students participate in this program?** 112 → _____
2 ☐ No

c. Remedial reading — organized compensatory, diagnostic, and remedial activities designed to correct and prevent difficulties in the development of reading skills.

113 1 ☐ Yes — **How many students participate in this program?** 114 → _____
2 ☐ No

d. Remedial mathematics — organized compensatory, diagnostic, and remedial activities designed to correct and prevent difficulties in the development of mathematics skills.

115 1 ☐ Yes — **How many students participate in this program?** 116 → _____
2 ☐ No

e. Programs for handicapped students — instruction for the mentally retarded, specific learning disabled, physically handicapped, and other handicapped students.

117 1 ☐ Yes — **How many students participate in this program?** 118 → _____
2 ☐ No

f. Programs for the gifted and talented — activities designed to permit gifted and talented students to further develop their abilities.

119 1 ☐ Yes — **How many students participate in this program?** 120 → _____
2 ☐ No

g. Diagnostic and prescriptive services — services provided by trained professionals to diagnose learning problems of students and to plan and provide therapeutic or educational programs based upon such services.

121 1 ☐ Yes — **How many students received this service?** 122 → _____
2 ☐ No

h. Extended day or before- or after-school day-care programs.

123 1 ☐ Yes — **How many students participate in this program?** 124 → _____
2 ☐ No

SECTION 1 — SCHOOL CHARACTERISTICS — *Continued*

16a. Does this school offer a kindergarten program?

125 1 ☐ Yes — *Continue with b*
2 ☐ No — *Skip to item 17a*

b. How many days per week do the kindergarten students attend this school?

126 _____ Days per week

c. How long is the school day for students in the kindergarten program?

Mark (X) only one box.

127 1 ☐ Half day
2 ☐ Full day
3 ☐ Both offered

17a. Does this school have a library/media center?

128 1 ☐ Yes — *Continue with b*
2 ☐ No — *Skip to item 18a*

b. Do all students in this school have access to the library/media center?

129 1 ☐ Yes
2 ☐ No

18a. Does this school provide Chapter 1 services under the Elementary and Secondary Education Act as amended, i.e., federal funds for the special educational needs of disadvantaged children?

130 1 ☐ Yes — *Continue with b*
2 ☐ No — *Skip to item 19a*

b. How many students are served?

131 _____ Prekindergarten and nursery students
0 ☐ None

132 _____ K – 12 students
0 ☐ None

c. How many Chapter 1 teachers and/or teacher aides are at this school?

133 _____ Teachers and/or teacher aides

19a. Does this school charge tuition for any students?

134 1 ☐ Yes — *Continue with b*
2 ☐ No — *Skip to item 20a*

b. Does this school have any policy for modifying or discounting tuition rates, e.g., on the basis of additional students from the same family, financial need, church membership, etc.?

135 1 ☐ Yes
2 ☐ No

c. What is the highest ANNUAL tuition charged by this school for a full-time student? Do not include boarding fees.

136 $_____ .00 per year

20a. Does this school have any special requirements for admission other than proof of immunization, age, or residence?

137 1 ☐ Yes — *Continue with b*
2 ☐ No — *Skip to item 21 on page 10*

b. Which of these does this school use for admission?

Mark (X) all that apply.

138 1 ☐ Admission test
139 2 ☐ Standardized achievement test
140 3 ☐ Academic record
141 4 ☐ Special student needs
142 5 ☐ Special student aptitudes
143 6 ☐ Personal interview
144 7 ☐ Recommendations
145 8 ☐ Religious affiliation

NOTE: *If you marked only one box for item 20b, skip to item 21.*

c. Of the categories marked for item 20b above, which is the most important consideration for admission and which is the second most important?

Enter the appropriate category numbers (1 – 8).

146 _____ Most important

147 _____ Second most important

SECTION 1 – SCHOOL CHARACTERISTICS – *Continued*

21. Does this school provide instruction for grade 12?

148 1 ☐ Yes – *Continue with item 22a*
2 ☐ No – *Skip to the instructions above item 27 on page 11*

22a. For high school graduation for students in the class of 1991, how many years of instruction are required in each of the following areas?

Record the number to the nearest tenth, e.g., 3.0, 2.5, etc. If none, mark (X) the "None" box.

(1) English/language arts	149	_____ . _____ 0 ☐ None
(2) Mathematics	150	_____ . _____ 0 ☐ None
(3) Computer science	151	_____ . _____ 0 ☐ None
(4) Social sciences/social studies (e.g., history, geography, economics)	152	_____ . _____ 0 ☐ None
(5) Physical and biological sciences	153	_____ . _____ 0 ☐ None
(6) Foreign language	154	_____ . _____ 0 ☐ None

b. Do these requirements reflect a 3-year or a 4-year program?

155 1 ☐ 3-year program
2 ☐ 4-year program

For items 23a–25b, students may be enrolled in more than one program.

23a. Does this school offer a college preparatory program?

156 1 ☐ Yes – *Continue with b*
2 ☐ No – *Skip to item 24a*

b. How many students in grades 10–12 are enrolled in this program?

157 _____ Students
0 ☐ None

24a. Does this school offer a vocational or technical program?

158 1 ☐ Yes – *Continue with b*
2 ☐ No – *Skip to item 25a*

b. How many students in grades 10–12 are enrolled in this program?

159 _____ Students
0 ☐ None

25a. Does this school offer a general program for students who do not plan to attend college?

160 1 ☐ Yes – *Continue with b*
2 ☐ No – *Skip to item 26a*

b. How many students in grades 10–12 are enrolled in this program?

161 _____ Students.
0 ☐ None

26a. LAST SCHOOL YEAR, how many students were enrolled in 12th grade on or about October 1?

162 _____ Students – *Continue with b*
0 ☐ None – *Skip to instructions above item 27*

b. How many students graduated from 12th grade last year? Include 1990 summer graduates.

163 _____ Graduates – *Continue with c*
0 ☐ None – *Skip to instructions above item 27*

c. How many of last year's graduates applied to two- or four-year colleges?

164 _____ Students
0 ☐ None

FORM SASS-3B (12-4-90)

SECTION 2 — STAFFING PATTERNS

In questions 27–33, you are asked to report the number of **teachers** in this school in full-time equivalents (FTEs). For an individual teacher, the FTE would be the ratio of the time the person spends working as a teacher at this school to the time that would be spent by a full-time teacher.
The following are some examples:

- A teacher who works full time would have an FTE of 1.0 .
- A teacher who works half days for five days a week would have an FTE of .5.
- A teacher who works all day for one day each week would have an FTE of .2.
- A teacher who spends one-fifth of her time as a guidance counselor and four-fifths as a teacher would have an FTE of .8.
- Someone who works one-third time as a teacher in this school would have an FTE of .3.
- A school that has three full-time teachers (3.0) and one half-time teacher (.5) would have a total of 3.5 FTE teachers.
- A school that has five full-time teachers (5.0) and three half-time teachers (1.5) would have a total of 6.5 FTE teachers.

Note that FTEs are reported to the nearest **tenth**.

Count only TEACHERS. Do not count FTEs for guidance counselors, teachers' aides, daycare aides, etc.

27. How many FTE teachers were employed by this school at each of these levels on October 1 of THIS school year, and on October 1 of LAST school year?

Enter only one digit to the right of the decimal point. If the answer is a whole number, enter a zero (0) to the right of the decimal point, e.g., 5.0.

Grade level	This year's FTE teachers	Last year's FTE teachers
a. Ungraded	165 ____ . o ☐ None	166 ____ . o ☐ None
b. Nursery and prekindergarten	167 ____ . o ☐ None	168 ____ . o ☐ None
c. Kindergarten	169 ____ . o ☐ None	170 ____ . o ☐ None
d. Grades 1–6	171 ____ . o ☐ None	172 ____ . o ☐ None
e. Grades 7–12	173 ____ . o ☐ None	174 ____ . o ☐ None
f. Postsecondary	175 ____ . o ☐ None	176 ____ . o ☐ None
g. **TOTAL** FTE teachers	177 ____ .	178 ____ .

In items 28–33, report FTE teachers or teaching positions for grades K–12. Include FTE teachers or teaching positions for ungraded if the students are the same ages as those in grades K-12. Do NOT include nursery, prekindergarten, or postsecondary teaching positions or teachers.

Refer to item 27 above.

28. Record the total number of FTE teachers who teach grades K–12 or comparable ungraded levels, i.e., this year's total FTE teachers minus nursery, prekindergarten, and postsecondary.

179 ____ .

60

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SECTION 2 — STAFFING PATTERNS — *Continued*

29. **Of the total FTE teachers for grades K–12 and comparable ungraded levels** *(entry in item 28)*, **how many hold regular or standard STATE certification in their fields of assignment?**

Count a teacher as certified if he/she has met your state's regular or standard certification requirements in his/her assigned field. Include those who have completed all necessary course work and practice teaching, and are eligible for full certification upon completion of a probationary period.

NOTE: *Do NOT count teachers who have only emergency or other nonstandard certification.*

180 _____.

o☐ None

30a. **As of October 1 of this school year, how many FTE teaching positions for grades K–12 and comparable ungraded levels were vacant or temporarily filled by a substitute teacher?**

181 _____.

o☐ None

b. **How many FTE teaching positions for grades K–12 and comparable ungraded levels were abolished or withdrawn between the start of the hiring season and October 1 of this school year because suitable candidates could not be found?**

182 _____.

o☐ None

31. **How many FTE teaching positions for grades K–12 and comparable ungraded levels were PLANNED for this school year, whether filled or not?**

NOTE — *Entry should equal sum of entries for items 28, 30a, and 30b.*

183 _____.

32a. **As of October 1 of this school year, how many FTE teachers for grades K–12 or comparable ungraded levels were NEWLY HIRED for this school year?**

Include teachers returning from unpaid leave of absence of one school year or more. Do not include substitute teachers.

184 _____. — *Continue with b*

o☐ None — *Skip to item 33*

b. **How many of these newly hired FTE teachers hold regular or standard STATE certification in their fields of assignment?**

185 _____.

o☐ None

33. **At the end of LAST SCHOOL YEAR, how many FTE teachers for grades K–12 and comparable ungraded levels were laid off?**

Count teachers whose contracts were not renewed at the end of the 1989–90 school year because of budget limitations, declining enrollment, or elimination of courses. Do NOT include teachers who were fired or whose contracts were not renewed because of performance reasons.

186 _____.

o☐ None

34a. **As of October 1 of this school year, how many FTE librarians/media specialists were employed in this school?**

187 _____.

o☐ None

b. **As of October 1 of this school year, how many FTE librarian/media specialist positions were vacant or temporarily filled by a substitute?**

188 _____.

o☐ None

c. **How many FTE librarian/media specialist positions were abolished or withdrawn between the start of the hiring season and October 1 of this school year because a suitable candidate could not be found?**

189 _____.

o☐ None

d. **How many FTE librarian/media specialist positions were PLANNED for this school year, whether filled or not?**

Entry should equal sum of entries for items 34a–c.

190 _____.

o☐ None

SECTION 2 — STAFFING PATTERNS — *Continued*

35a. Were there teaching vacancies in this school for this school year, i.e., teaching positions for which teachers were recruited and interviewed?

191 1 ☐ Yes — *Continue with b*
2 ☐ No — *Skip to item 36a*

b. Did this school have any teaching vacancies this school year that could not be filled with a teacher qualified in the course or grade level to be taught?

192 1 ☐ Yes — *Continue with c*
2 ☐ No — *Skip to 35d*

c. Which of these methods did this school use to cover the vacancy(ies)?

Mark (X) all that apply.

193 1 ☐ Cancelled planned course offerings
194 2 ☐ Expanded some class sizes
195 3 ☐ Added sections to other teachers' normal teaching loads
196 4 ☐ Assigned a teacher of another subject or grade level to teach those classes
197 5 ☐ Used long-term and/or short-term substitutes
198 6 ☐ Used part-time or itinerant teachers
199 7 ☐ Hired a less qualified teacher

d. How difficult or easy was it to fill the vacancies for this school year in each of the following fields?

Mark (X) one box for each line.

		No vacancies in that field	Easy	Somewhat difficult	Very difficult	Could not fill vacancy
(1) General elementary	200	0 ☐	1 ☐	2 ☐	3 ☐	4 ☐
(2) Special education	201	0 ☐	1 ☐	2 ☐	3 ☐	4 ☐
(3) English	202	0 ☐	1 ☐	2 ☐	3 ☐	4 ☐
(4) Mathematics	203	0 ☐	1 ☐	2 ☐	3 ☐	4 ☐
(5) Physical sciences	204	0 ☐	1 ☐	2 ☐	3 ☐	4 ☐
(6) Biology or life sciences	205	0 ☐	1 ☐	2 ☐	3 ☐	4 ☐
(7) English as a second language (ESL) or bilingual education	206	0 ☐	1 ☐	2 ☐	3 ☐	4 ☐
(8) Foreign language	207	0 ☐	1 ☐	2 ☐	3 ☐	4 ☐
(9) Vocational education	208	0 ☐	1 ☐	2 ☐	3 ☐	4 ☐

For items 36 – 42, report the number of teachers for grades K – 12 and comparable ungraded levels only. Do not include teachers who teach ONLY nursery, prekindergarten, or postsecondary students.

NOTE — *Report in head counts, not FTEs.*

36a. How many K – 12 teachers have FULL-TIME teaching positions at this school?

209 _____ Full-time teachers
0 ☐ None

b. How many K – 12 teachers have PART-TIME teaching positions at this school? Include itinerant teachers.

210 _____ Part-time teachers
0 ☐ None

c. What is the total number of K – 12 teachers at this school?

Total must equal sum of items 36a and 36b.

211 _____ Total K – 12 teachers

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SECTION 2 — STAFFING PATTERNS — *Continued*

37. How many K–12 teachers in this school are —
Include both full- and part-time teachers.

a. American Indian or Alaskan Native? 212 _____ Teachers; o☐ None

b. Asian or Pacific Islander? 213 _____ Teachers; o☐ None

c. Hispanic, regardless of race?
(Mexican, Puerto Rican, Cuban, Central or South American, or other Hispanic culture or origin) 214 _____ Teachers; o☐ None

d. Black (not of Hispanic origin)? 215 _____ Teachers; o☐ None

e. White (not of Hispanic origin)? 216 _____ Teachers; o☐ None

38. How many K–12 teachers were absent the most recent school day?
Include both full- and part-time teachers. 217 _____ Teachers; o☐ None

39. How many K–12 teachers have a degree beyond the bachelor's degree?
Include both full- and part-time teachers. 218 _____ Teachers; o☐ None

40. How many K–12 teachers have taught for each of the following periods of time? Include years of teaching at this school and at any other elementary or secondary school — either public or private, part-time or full-time. Include this school year.
Include both full- and part-time teachers.

a. Less than 3 years 219 _____ Teachers; o☐ None

b. 3 to 9 years 220 _____ Teachers; o☐ None

c. 10 to 20 years 221 _____ Teachers; o☐ None

d. More than 20 years 222 _____ Teachers; o☐ None

NOTE — *The sum of parts a—d must equal the entry for item 36c.*

FORM SASS-3B (12-4-90)

SECTION 2 — STAFFING PATTERNS — *Continued*

41a. How many K–12 teachers are NEW to this school this year? Include teachers who taught in this school in previous years but were not here last year.

Include both full- and part-time teachers.

223 _____ New teachers — *Continue with b*

o☐ None — *Skip to item 42a on page 16*

b. Of those K–12 teachers who are NEW to this school *(item 41a above)*, how many have their main teaching assignment in each of the following fields?

(1) General elementary	224	_____ Teachers o☐ None
(2) Special education	225	_____ Teachers o☐ None
(3) English	226	_____ Teachers o☐ None
(4) Mathematics	227	_____ Teachers o☐ None
(5) Physical sciences	228	_____ Teachers o☐ None
(6) Biology or life sciences	229	_____ Teachers o☐ None
(7) English as a second language (ESL)	230	_____ Teachers o☐ None
(8) Bilingual education	231	_____ Teachers o☐ None
(9) Foreign language	232	_____ Teachers o☐ None
(10) Vocational or technical education	233	_____ Teachers o☐ None
(11) Other — *Specify* _____	234	_____ Teachers o☐ None

NOTE: *The sum of items (1)–(11) must equal the entry in item 41a.*

SECTION 2 — STAFFING PATTERNS — *Continued*

42a. How many K–12 teachers LEFT this school between October 1 of last school year and October 1 of this school year?

Include both full- and part-time teachers.

235 _____ Teachers — *Continue with b*

o☐ None — *Skip to item 43 on page 17*

b. Of those K–12 teachers who LEFT this school *(item 42a above)*, how many are no longer teaching in an elementary or secondary school?

Include teachers who have retired and those who died.

238 _____ Teachers — *Continue with c*

o☐ None – All who left are still teaching } *Skip to item 43 on page 17*

237 1☐ Don't know

c. Of those K–12 teachers who have LEFT TEACHING *(item 42b above)*, how many had their main assignment in each of the following fields?

Include only those teachers who have left teaching.

(1) General elementary	238	_____ Teachers o☐ None
(2) Special education	239	_____ Teachers o☐ None
(3) English	240	_____ Teachers o☐ None
(4) Mathematics	241	_____ Teachers o☐ None
(5) Physical sciences	242	_____ Teachers o☐ None
(6) Biology or life sciences	243	_____ Teachers o☐ None
(7) English as a second language (ESL)	244	_____ Teachers o☐ None
(8) Bilingual education	245	_____ Teachers o☐ None
(9) Foreign language	246	_____ Teachers o☐ None
(10) Vocational or technical education	247	_____ Teachers o☐ None
(11) Other — *Specify* _____	248	_____ Teachers o☐ None

NOTE — *The sum of parts (1)–(11) must equal the entry in item 42b.*

FORM SASS-3B (12-4-90)

SECTION 2 — STAFFING PATTERNS — *Continued*

43. How many employees hold full- or part-time positions at this school in each of the following categories? *If an employee holds a position in more than one of the categories, count that person as part-time in each category that applies.*	FULL-TIME	PART-TIME
a. Headmaster, headmistress, or principal	248 _____ o☐ None	250 _____ o☐ None
b. Assistant headmaster, headmistress, or principal	251 _____ o☐ None	252 _____ o☐ None
c. Guidance counselors	253 _____ o☐ None	254 _____ o☐ None
d. Vocational counselors	255 _____ o☐ None	256 _____ o☐ None
e. Librarians and other professional media staff	257 _____ o☐ None	258 _____ o☐ None
f. Other professional staff such as curriculum specialists, administrative and business staff, social workers, and health professionals	259 _____ o☐ None	260 _____ o☐ None
g. Classroom teacher aides (paraprofessionals who assist classroom teachers)	261 _____ o☐ None	262 _____ o☐ None
h. Library or media center aides	263 _____ o☐ None	264 _____ o☐ None
i. All other noninstructional staff (include maintenance, food service, and clerical staff)	265 _____ o☐ None	266 _____ o☐ None

44a. Do any **UNPAID VOLUNTEERS** provide services for this school? Do not include students from this school as unpaid volunteers.

267 1☐ Yes — *Continue with b*
2☐ No — *Skip to item 45 on page 18*

b. How many unpaid volunteers provide services at this school on A CONTINUING OR SCHEDULED BASIS this school year?

268 _____ Unpaid volunteers
o☐ None

SECTION 3 — SCHOOL PERSONNEL POLICIES

45. **How many months is the normal work year for a teacher?**

Report in whole months.

269 _____ Months

46. **Is there a salary schedule for teachers in this school?**

270 1 ☐ Yes — *Continue with item 47*
2 ☐ No — *Skip to item 48*

47. **According to the salary schedule, what is the normal base-year salary for —**

Record salary amounts in whole dollars; do not include cents.

a. **A teacher with a bachelor's degree and no teaching experience?**

271 $_____ .00 PER YEAR

b. **A teacher with a master's degree (or its equivalent in credit hours beyond a bachelor's) and no teaching experience?**

272 $_____ .00 PER YEAR

c. **A teacher with a master's degree (or its equivalent in credit hours) and 20 years of teaching experience?**

273 $_____ .00 PER YEAR

d. **A teacher at the highest possible step on the salary schedule?**

274 $_____ .00 PER YEAR

NOTE: ***If you completed item 47, please skip to the instructions above item 49a on page 19.***

48. **Excluding teachers who work on a contributed service basis, what is the range of base-year teacher salaries in this school?**

Record salary in whole dollars; do not enter cents.

275 $_____ .00 per year (Lowest)

TO

276 $_____ .00 per year (Highest)

277 0 ☐ All teaching positions are unpaid — *Skip to item 51a on page 20*

278 1 ☐ All teachers work on a contributed service basis

Remarks

SECTION 3 — SCHOOL PERSONNEL POLICIES — *Continued*

The following definitions of pay incentives pertain to questions 49a–50c.

Cash bonus — A supplement to regular compensation over the year, but no permanent increase in salary

Different step on salary schedule — Placement of a teacher on a higher step of the salary schedule

Other salary increase — Increase in base salary or other raise in salary through reclassification (other than a step increase on the salary schedule)

49a. In this school year, does this school have a "merit pay" plan for teachers?

A "merit pay" plan is a system in which a teacher's performance is a significant factor in determining his or her compensation.

279 1 ☐ Yes — *Continue with b*
2 ☐ No — *Skip to item 50a*

b. How is this performance-based compensation given?

Mark (X) all that apply.

280 1 ☐ Cash bonus
281 2 ☐ Different step on salary schedule
282 3 ☐ Other salary increase

50a. Does this school or organization use any of the pay incentives listed above to recruit or retain teachers to teach in fields of shortage?

283 1 ☐ Yes — *Continue with b*
2 ☐ No — *Skip to item 51a on page 20*

b. Which of these pay incentives are offered to attract teachers to fields specified by this school as fields of shortage?

Mark (X) all that apply.

284 1 ☐ Cash bonus
285 2 ☐ Different step on salary schedule
286 3 ☐ Other salary increase

c. In which fields are incentives offered?

Mark (X) all that apply.

287 1 ☐ Special education
288 2 ☐ Mathematics
289 3 ☐ Computer science
290 4 ☐ Physical sciences
291 5 ☐ Biology/life sciences
292 6 ☐ English as a second language (ESL) or bilingual education
293 7 ☐ Foreign languages
294 8 ☐ Vocational education
295 9 ☐ Other — *Specify* _____

Remarks

SECTION 3 — SCHOOL PERSONNEL POLICIES — *Continued*

51a. **Is free retraining available in this school (regardless of funding source) to prepare staff members to teach in fields with current or anticipated shortages?**

296 1 ☐ Yes — *Continue with b*
2 ☐ No — *Skip to item 52*

b. **What are the fields for which this free training is provided?**

Mark (X) all that apply.

297 1 ☐ Special education
298 2 ☐ Mathematics
299 3 ☐ Computer science
300 4 ☐ Physical sciences
301 5 ☐ Biology/life sciences
302 6 ☐ English as a second language (ESL) or bilingual education
303 7 ☐ Foreign languages
304 8 ☐ Vocational education
305 9 ☐ Other — *Specify* _____

52. **Is there a formal teacher evaluation program in use in this school?**

306 1 ☐ Yes
2 ☐ No

53. **Which of these benefits are available to teachers in this school?**

Mark (X) all that apply.

Mark the last category if none of these benefits is available.

GENERAL MEDICAL INSURANCE
307 1 ☐ School (or other organization) pays part or all of premium
2 ☐ Teachers pay all of premium

DENTAL INSURANCE
308 3 ☐ School (or other organization) pays part or all of premium
4 ☐ Teachers pay all of premium

GROUP LIFE INSURANCE
309 5 ☐ School (or other organization) pays part or all of premium
6 ☐ Teachers pay all of premium

310 7 ☐ PENSION CONTRIBUTIONS

INCOME-IN-KIND
311 8 ☐ Housing
312 9 ☐ Meals (including free or reduced-price lunches)
313 10 ☐ Transportation (including mileage reimbursement for itinerant teachers)
314 11 ☐ Tuition scholarships for children to attend this school
315 12 ☐ REIMBURSEMENT FOR TEACHERS' TUITION AND COURSE FEES
316 0 ☐ None of the above

54. **Does this school (or the organization with which this school is affiliated) have a training or development program for ASPIRING school administrators?**

317 1 ☐ Yes
2 ☐ No

55. **Is there a formal program to help beginning teachers (such as a master or mentor teacher program) in use in this school? Do not include supervision of student teachers.**

318 1 ☐ Yes
2 ☐ No

SECTION 3 — SCHOOL PERSONNEL POLICIES — *Continued*

56. **Are teachers in this school covered by a retirement plan?**

319 1 ☐ Yes — *Continue with item 57a*
2 ☐ No — *Skip to item 58*

57a. **Can teachers who transfer to this school from another school receive credit in the retirement system for their years of teaching experience?**

320 1 ☐ Yes — *Continue with b*
2 ☐ No — *Skip to item 58*

b. **Under what circumstances can teachers receive this credit?**

Mark (X) all that apply.

321 1 ☐ By transferring from another school within the SAME organization or body (i.e., from a school of the same church affiliation)

322 2 ☐ From a rollover of the previous retirement plan into this school's retirement plan

323 3 ☐ By purchasing credit in this school's retirement plan

324 4 ☐ Other — *Specify* _____

58. **Which of the following criteria are used in considering applicants for teaching positions in this school?**

a. **Full standard certification by a private school organization or association**	325	1 ☐ Not used 2 ☐ Used but not required 3 ☐ Required
b. **Full standard STATE certification for field to be taught**	326	1 ☐ Not used 2 ☐ Used but not required 3 ☐ Required
c. **At least emergency or temporary STATE certification or endorsement for field to be taught**	327	1 ☐ Not used 2 ☐ Used but not required 3 ☐ Required
d. **Graduation from a state-approved teacher education program**	328	1 ☐ Not used 2 ☐ Used but not required 3 ☐ Required
e. **College major or minor in field to be taught**	329	1 ☐ Not used 2 ☐ Used but not required 3 ☐ Required
f. **Passage of a local SCHOOL test of basic skills or subject knowledge**	330	1 ☐ Not used 2 ☐ Used but not required 3 ☐ Required
g. **Passage of a STATE test of basic skills**	331	1 ☐ Not used 2 ☐ Used but not required 3 ☐ Required
h. **Passage of a STATE test of subject knowledge**	332	1 ☐ Not used 2 ☐ Used but not required 3 ☐ Required
i. **Passage of the National Teachers Examination**	333	1 ☐ Not used 2 ☐ Used but not required 3 ☐ Required

SECTION 3 – SCHOOL PERSONNEL POLICIES – *Continued*

59. **Not counting interruptions, how long did it take to complete this survey?**

Please record both hours and minutes, e.g., "1" hour and "30" minutes.

334 _____ Hours

AND

335 _____ Minutes

Remarks

THIS COMPLETES THE QUESTIONNAIRE.

THANK YOU FOR ASSISTING US IN THIS IMPORTANT RESEARCH.

YOUR TIME AND EFFORT ARE APPRECIATED.

Remarks

FORM **SASS-3C**
(1-9-91)

U.S. DEPARTMENT OF COMMERCE
BUREAU OF THE CENSUS
ACTING AS COLLECTING AGENT FOR
U.S. DEPARTMENT OF EDUCATION
NATIONAL CENTER FOR EDUCATION STATISTICS

SCHOOLS AND STAFFING SURVEY
INDIAN SCHOOL QUESTIONNAIRE
1990–1991

OMB No. 1850-0598
Approval Expires 12/31/92

This report is authorized by law (20 USC 1221e). Your answers will be kept strictly **confidential**. Results from this survey will appear in summary or statistical form only, so that individuals cannot be identified.

RETURN TO

Bureau of the Census
Current Projects Branch
1201 East Tenth Street
Jeffersonville, IN 47132

Please complete this questionnaire with information about the SCHOOL named on the label and return it to the Bureau of the Census in the enclosed preaddressed envelope. Please return it within 3 weeks.

If the school's name or level is different from that indicated on the label, please call the Census Bureau collect at (301) 763–5507.

If you have any questions, you can call the Census Bureau collect.

If the school named on the label is no longer in operation, mark the box below and return this questionnaire to the Census Bureau in the enclosed envelope.

001 1 ☐ School no longer in operation

Please correct any errors in name and address, including ZIP Code.

THIS SURVEY HAS BEEN ENDORSED BY –

American Association for Counseling and Development

American Association of School Administrators

American Federation of Teachers

Bureau of Indian Affairs

Council of Chief State School Officers

National Association of Elementary School Principals

National Association of Secondary School Principals

National Education Association

Dear Principal:

The National Center for Education Statistics (NCES) of the U.S. Department of Education requests your participation in the School Survey for the 1990–91 Schools and Staffing Survey. Your school is one of 9,900 public and 3,300 private schools across the Nation selected to be in the sample.

The Schools and Staffing Survey, first conducted in school year 1987–88, is an integrated set of surveys consisting of the Teacher Demand and Shortage Survey, the School Survey, the School Administrator Survey, and the Teacher Survey. These surveys are being conducted periodically to measure critical aspects of teacher supply and demand, the composition of the administrator and teacher work force, and the general status of teaching and schooling. The purpose of the School Survey is to obtain information about schools such as staff-pupil ratio, student characteristics, staffing patterns, and teacher turnover.

The U.S. Bureau of the Census is conducting the survey for the National Center for Education Statistics by the authority of Section 406(b) of the General Education Provisions Act, as amended (20 USC 1221e). The data will be treated as confidential and will be reported only in statistical summaries that preclude the identification of any individual participating in the surveys.

We are conducting this survey with a sample of schools. While this minimizes overall response burden, the value of each individual survey response is greatly increased because it represents many other schools. I, therefore, encourage you to participate in this voluntary survey by completing this questionnaire and returning it within 3 weeks to the **Bureau of the Census, Current Projects Branch, 1201 East Tenth Street, Jeffersonville, IN 47132, in the preaddressed envelope enclosed for your convenience.**

Thank you for your cooperation in this very important effort.

Sincerely,

Emerson J. Elliott
Acting Commissioner
National Center for Education Statistics

Enclosures

INFORMATION ABOUT YOUR PARTICIPATION

Public reporting burden for this collection of information is estimated to average one hour per response, including the time for reviewing instructions, gathering the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the U.S. Department of Education, Information Management and Compliance Division, Washington, DC 20202-4651; and to the Office of Management and Budget, Paperwork Reduction Project 1850-0598, Washington, DC 20503.

INSTRUCTIONS

Most of the questions on this questionnaire are arranged so that the questions are on the left side of the page and the answer categories or spaces for written answers are on the right. Please answer the questions by marking the appropriate answer category with an X, or recording your answer in the space provided. We suggest that you use a typewriter or pencil, rather than a pen or marker.

Notice that at the end of some answer categories and answer spaces, there are instructions to skip to a later item or to continue with the next item on the questionnaire.

Unless otherwise indicated, all questions refer to the 1990–91 school year.

If you are unsure about how to answer a question, give the best answer you can and write a comment in the "Remarks" space. Please include the item number.

If you have any questions, call the Bureau of the Census COLLECT at (301) 763–5507.

Return your completed questionnaire to the Bureau of the Census in the enclosed preaddressed envelope. Please return it within 3 weeks.

Remarks

Please keep count of the time required to obtain the information and complete this questionnaire. At the end of the questionnaire, record the amount of time spent.

a. Please give your name, title, telephone number, and the most convenient days/times to reach you. This information will be used only if it is necessary to clarify any of your responses.

Name

Title

Telephone number *(Include area code)*
Area code | Number

Convenient days/times to reach you, if necessary

b. Does this school serve students in ANY of grades 1 through 12 or comparable ungraded levels?

011
1 ☐ Yes — *Continue with item 1 on page 4*
2 ☐ No — *Stop now and return this questionnaire to the Bureau of the Census in the enclosed envelope. Thank you for your time.*

SECTION 1 – SCHOOL CHARACTERISTICS

1. What is the level of this school?

Mark (X) only one box.

013
- 1 ☐ Elementary
- 2 ☐ Middle school/junior high
- 3 ☐ Secondary
- 4 ☐ Combined elementary and secondary

2a. For what grade levels does this school offer instruction?

Mark (X) the box for each grade in which instruction is offered in this school, whether or not there are any pupils enrolled in that grade.

Prekindergarten refers only to the year immediately prior to kindergarten.

b. How many students were enrolled in each grade on October 1 of this school year?

Report in head counts.

If instruction for a grade level is offered but no students are enrolled in that grade, mark the grade level box in column (a) and enter "0" in column (b).

	Instruction offered *Mark (X) all that apply* (a)	Enrollment October 1, 199_ (b)
014	1 ☐ Ungraded	015
018	1 ☐ Prekindergarten	019
020	1 ☐ Kindergarten	021
022	1 ☐ 1st	023
024	1 ☐ 2nd	025
026	1 ☐ 3rd	027
028	1 ☐ 4th	029
030	1 ☐ 5th	031
032	1 ☐ 6th	033
034	1 ☐ 7th	035
036	1 ☐ 8th	037
038	1 ☐ 9th	039
040	1 ☐ 10th	041
042	1 ☐ 11th	043
044	1 ☐ 12th	045
046	1 ☐ Postsecondary	047
	TOTAL →	048

3. Do any students in this school attend another elementary or secondary school for part of the day?

049
- 1 ☐ Yes – **How many?** → 050 _____
- 2 ☐ No

4. On October 1 of LAST SCHOOL YEAR, how many students were enrolled in grades K–12 or comparable ungraded levels in THIS school *(the school named on the cover page label)*?

Include only students who were enrolled in the school named on the questionnaire label. Do NOT include any prekindergarten or postsecondary students.

051 _____ Students

5. How long is the school day for most students in this school?

Report BOTH hours and minutes, e.g., "5" hours and "45" minutes, "6" hours and "0" minutes, etc.

052 _____ Hours

AND

053 _____ Minutes

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SECTION 1 — SCHOOL CHARACTERISTICS — *Continued*

6. How many days are in the school year for students in this school?

054 ___ _____ Days

7. How many K—12 students in this school are —

Do NOT include prekindergarten or postsecondary students.

a. American Indian or Alaskan Native?

055 _____ Students
0 ☐ None

b. Asian or Pacific Islander?

056 _____ Students
0 ☐ None

c. Hispanic, regardless of race?
(Mexican, Puerto Rican, Cuban, Central or South American, or other Hispanic culture or origin)

057 _____ Students
0 ☐ None

d. Black (not of Hispanic origin)?

058 _____ Students
0 ☐ None

e. White (not of Hispanic origin)?

059 _____ Students
0 ☐ None

8a. Is this school coeducational?

060
1 ☐ Yes — *Continue with b*
2 ☐ No, it is an all-female school
3 ☐ No, it is an all-male school
} *Skip to item 9*

b. What percent of K—12 students enrolled in this school are male?

Do NOT include prekindergarten or postsecondary students.

Record percentage in whole numbers, not tenths. Do not enter a decimal point.

061 _____ .0 %

9. How many K—12 students were absent the most recent school day?

Do NOT include prekindergarten or postsecondary students.

Include both excused and unexcused absences.

062 _____ Students
0 ☐ None

10. How many K—12 students board at this school?

Do NOT include prekindergarten or postsecondary students.

063 _____ Students
0 ☐ None

064
1 ☐ All students board

SECTION 1 — SCHOOL CHARACTERISTICS — *Continued*

11. Which of these best describes the community in which this school is located?

Mark (X) only one box.

065
1 ☐ A rural or farming community
2 ☐ A small city or town of fewer than 50,000 people that is not a suburb of a larger city
3 ☐ A medium-sized city (50,000 to 100,000 people)
4 ☐ A suburb of a medium-sized city
5 ☐ A large city (100,000 to 500,000 people)
6 ☐ A suburb of a large city
7 ☐ A very large city (over 500,000 people)
8 ☐ A suburb of a very large city
9 ☐ A military base or station
10 ☐ An Indian reservation

12. Which of these best describes this school?

Mark (X) only one box.

104
1 ☐ REGULAR elementary or secondary
3 ☐ Elementary or secondary with a SPECIAL PROGRAM EMPHASIS (e.g., science/math school, performing arts high school, foreign language immersion school, talented/gifted school)
4 ☐ SPECIAL EDUCATION (serves primarily handicapped students)
5 ☐ VOCATIONAL/TECHNICAL (serves primarily students being trained for occupations)
6 ☐ ALTERNATIVE (offers a curriculum designed to provide alternative or nontraditional education. Does not specifically fall into regular, special education, or vocational school.)

Remarks

SECTION 1 — SCHOOL CHARACTERISTICS — *Continued*

13. For each of the following programs or services, please indicate whether it is available to students in this school, either during or outside of regular school hours, and regardless of funding source.

Do NOT include nursery, prekindergarten, or postsecondary students.

a. English as a second language — students with limited English proficiency are provided with intensive instruction in English.
105 1 ☐ Yes — **How many students participate in this program?** 106 → _____
2 ☐ No

b. Bilingual education — native language is used to varying degrees in instructing students with limited English proficiency. *For example, transitional bilingual education and structured immersion*
107 1 ☐ Yes — **How many students participate in this program?** 108 → _____
2 ☐ No

c. Remedial reading — organized compensatory, diagnostic, and remedial activities designed to correct and prevent difficulties in the development of reading skills
109 1 ☐ Yes — **How many students participate in this program?** 110 → _____
2 ☐ No

d. Remedial mathematics — organized compensatory, diagnostic, and remedial activities designed to correct and prevent difficulties in the development of mathematics skills
111 1 ☐ Yes — **How many students participate in this program?** 112 → _____
2 ☐ No

e. Programs for handicapped students — instruction for the mentally retarded, specific learning disabled, physically handicapped, and other handicapped students
113 1 ☐ Yes — **How many students participate in this program?** 114 → _____
2 ☐ No

f. Programs for the gifted and talented — activities designed to permit gifted and talented students to further develop their abilities
115 1 ☐ Yes — **How many students participate in this program?** 116 → _____
2 ☐ No

g. Diagnostic and prescriptive services — services provided by trained professionals to diagnose learning problems of students and to plan and provide therapeutic or educational programs based upon such services
117 1 ☐ Yes — **How many students received this service?** 118 → _____
2 ☐ No

h. Extended day or before- or after-school day-care programs
119 1 ☐ Yes — **How many students participate in this program?** 120 → _____
2 ☐ No

14a. Does this school offer a PREKINDERGARTEN program, i.e., a program for students in the year immediately before kindergarten?
121 1 ☐ Yes — *Continue with b*
2 ☐ No — *Skip to item 15a*

b. How many days per week is prekindergarten offered at this school?
122 _____ Days per week

c. How long is the school day for students in the prekindergarten program?
Mark (X) only one box.
123 1 ☐ Half day
2 ☐ Full day
3 ☐ Both offered

15a. Does this school offer a KINDERGARTEN program ?
124 1 ☐ Yes — *Continue with b*
2 ☐ No — *Skip to item 16a*

b. How many days per week do the kindergarten students attend this school?
125 _____ Days per week

c. How long is the school day for students in the kindergarten program?
Mark (X) only one box.
126 1 ☐ Half day
2 ☐ Full day
3 ☐ Both offered

SECTION 1 — SCHOOL CHARACTERISTICS — *Continued*

16a. **Does this school have a library/media center?**

127 1 ☐ Yes — *Continue with b*
2 ☐ No — *Skip to item 17a*

b. **Do all students in this school have access to the library/media center?**

128 1 ☐ Yes
2 ☐ No

17a. **Does this school provide Chapter 1 services under the Elementary and Secondary Education Act as amended, i.e., federal funds for the special educational needs of disadvantaged children?**

129 1 ☐ Yes — *Continue with b*
2 ☐ No — *Skip to item 18a*

b. **How many students are served?**

130 _____ Prekindergarten students
0 ☐ None

131 _____ K – 12 students
0 ☐ None

c. **How many Chapter 1 teachers and/or teacher aides are at this school?**

132 _____ Teachers and/or teacher aides

18a. **Are any of the students in this school eligible for free or reduced-price lunches that are paid for with public funds, e.g., Federal government or other government?**

133 1 ☐ Yes — *Continue with b*
2 ☐ No — *Skip to item 19a*

b. **How many students receive free or reduced-price lunches?**

134 _____ Prekindergarten students
0 ☐ None

135 _____ K – 12 students
0 ☐ None

136 1 ☐ This school does not participate in the government lunch program

19a. **Does this school have any special requirements for admission other than proof of immunization, age, or residence?**

137 1 ☐ Yes — *Continue with b*
2 ☐ No — *Skip to item 20*

b. **Which of these does this school use for admission?**

Mark (X) all that apply.

138 1 ☐ Admission test
139 2 ☐ Standardized achievement test
140 3 ☐ Academic record
141 4 ☐ Special student needs
142 5 ☐ Special student aptitudes
143 6 ☐ Personal interview
144 7 ☐ Recommendations
145 8 ☐ Tribal affiliation

NOTE — *If you marked only one box for item 19b, skip to item 20.*

c. **Of the categories marked for item 19b above, which is the most important consideration for admission and which is the second most important?**

Enter the appropriate category numbers (1 – 8).

146 _____ Most important

147 _____ Second most important

20. **Does this school provide instruction for grade 12?**

148 1 ☐ Yes — *Continue with item 21a*
2 ☐ No — *Skip to the instructions above item 26 on page 10*

SECTION 1 — SCHOOL CHARACTERISTICS — *Continued*

21a. For high school graduation for students in the class of 1991, how many years of instruction are required in each of the following areas?

Record the number to the nearest tenth, e.g., 3.0, 2.5, etc. If none, mark (X) the "None" box.

(1) English/language arts	149	_____ ○ None
(2) Mathematics	150	_____ ○ None
(3) Computer science	151	_____ ○ None
(4) Social sciences/social studies (e.g., history, geography, economics)	152	_____ ○ None
(5) Physical and biological sciences	153	_____ ○ None
(6) Foreign language	154	_____ ○ None
b. Do these requirements reflect a 3-year or a 4-year program?	155	1 ○ 3-year program 2 ○ 4-year program

For items 22a – 24b, students may be enrolled in more than one program.

22a. Does this school offer a college preparatory program?	156	1 ○ Yes — *Continue with b* 2 ○ No — *Skip to item 23a*
b. How many students in grades 10 – 12 are enrolled in this program?	157	_____ Students 0 ○ None
23a. Does this school offer a vocational or technical program?	158	1 ○ Yes — *Continue with b* 2 ○ No — *Skip to item 24a*
b. How many students in grades 10 – 12 are enrolled in this program?	159	_____ Students 0 ○ None
24a. Does this school offer a general program for students who do not plan to attend college?	160	1 ○ Yes — *Continue with b* 2 ○ No — *Skip to item 25a*
b. How many students in grades 10 – 12 are enrolled in this program?	161	_____ Students 0 ☐ None
25a. LAST SCHOOL YEAR, how many students were enrolled in 12th grade on or about October 1?	162	_____ Students — *Continue with b* 0 ☐ None — *Skip to instructions above item 26*
b. How many students graduated from 12th grade last year? Include 1990 summer graduates.	163	_____ Graduates — *Continue with c* 0 ☐ None — *Skip to instructions above item 26*
c. How many of last year's graduates applied to two- or four-year colleges?	164	_____ Students 0 ☐ None

SECTION 2 — STAFFING PATTERNS

In questions 26–32, you are asked to report the number of **teachers** in this school in full-time equivalents (FTEs). For an individual teacher, the FTE would be the ratio of the time the person spends working as a teacher at this school to the time that would be spent by a full-time teacher.
The following are some examples:

- A teacher who works full time would have an FTE of 1.0
- A teacher who works half days for five days a week would have an FTE of .5.
- A teacher who works all day for one day each week would have an FTE of .2.
- A teacher who spends one-fifth of her time as a guidance counselor and four-fifths as a teacher would have an FTE of .8.
- Someone who works one-third time as a teacher in this school would have an FTE of .3
- A school that has three full-time teachers (3.0) and one half-time teacher (.5) would have a total of 3.5 FTE teachers.
- A school that has five full-time teachers (5.0) and three half-time teachers (1.5) would have a total of 6.5 FTE teachers.

Note that FTEs are reported to the nearest **tenth**.

Count only TEACHERS. Do not count FTEs for guidance counselors, teachers' aides, daycare aides, etc.

26. How many FTE teachers were employed by this school at each of these levels on October 1 of THIS school year, and on October 1 of LAST school year?

Enter only one digit to the right of the decimal point. If the answer is a whole number, please enter a zero (0) to the right of the decimal point, e.g., 7.0.

Grade level	This year's FTE teachers	Last year's FTE teachers
a. Ungraded	165 ____ o ☐ None	166 ____ o ☐ None
b. Prekindergarten	167 ____ o ☐ None	168 ____ o ☐ None
c. Kindergarten	169 ____ o ☐ None	170 ____ o ☐ None
d. Grades 1–6	171 ____ o ☐ None	172 ____ o ☐ None
e. Grades 7–12	173 ____ o ☐ None	174 ____ o ☐ None
f. Postsecondary	175 ____ o ☐ None	176 ____ o ☐ None
g. **TOTAL** FTE teachers	177 ____	178 ____

In items 27–32, report FTE teachers or teaching positions for grades K–12. Include FTE teachers or teaching positions for ungraded if the students are the same ages as those in grades K–12. Do NOT include prekindergarten or postsecondary teaching positions or teachers.

Refer to item 26 above.

27. Record the total number of FTE teachers who teach grades K–12 or comparable ungraded levels, i.e., this year's total FTE teachers minus prekindergarten and postsecondary.

179 ____

SECTION 2 — STAFFING PATTERNS — *Continued*

28. **Of the total FTE teachers for grades K-12 and comparable ungraded levels** *(entry in item 27)*, **how many hold regular or standard state certification in their fields of assignment?**

Count a teacher as certified if he/she has met your state's regular or standard certification requirements in his/her assigned field. Include those who have completed all necessary course work and practice teaching, and are eligible for full certification upon completion of a probationary period.

NOTE: *Do NOT count teachers who have only emergency or other nonstandard certification.*

180 _____ . ☐ None

29a. **As of October 1 of this school year, how many FTE teaching positions for grades K-12 and comparable ungraded levels were vacant or temporarily filled by a substitute teacher?**

181 _____ . ☐ None

b. **How many FTE teaching positions for grades K-12 and comparable ungraded levels were abolished or withdrawn between the start of the hiring season and October 1 of this school year because suitable candidates could not be found?**

182 _____ . ☐ None

30. **How many FTE teaching positions for grades K-12 and comparable ungraded levels were APPROVED for this school year, whether filled or not?**

NOTE — *Entry must equal sum of entries for items 27, 29a, and 29b.*

183 _____ .

31a. **As of October 1 of this school year, how many FTE teachers for grades K—12 or comparable ungraded levels were NEWLY HIRED for this school year?**

Include teachers returning from unpaid leave of absence of one school year or more. Do not include substitute teachers.

184 _____ . — *Continue with b*

☐ None — *Skip to item 32*

b. **How many of these newly hired FTE teachers hold regular or standard state certification in their fields of assignment?**

185 _____ . ☐ None

32. **At the end of LAST SCHOOL YEAR, how many FTE teachers for grades K—12 and comparable ungraded levels were laid off?**

Count teachers whose contracts were not renewed at the end of the 1989—90 school year because of budget limitations, declining enrollment, or elimination of courses. Do NOT include teachers who were fired or whose contracts were not renewed because of performance reasons.

186 _____ . ☐ None

33a. **As of October 1 of this school year, how many FTE librarians/media specialists were employed in this school?**

187 _____ . ☐ None

b. **As of October 1 of this school year, how many FTE librarian/media specialist positions were vacant or temporarily filled by a substitute?**

188 _____ . ☐ None

c. **How many FTE librarian/media specialist positions were abolished or withdrawn between the start of the hiring season and October 1 of this school year because a suitable candidate could not be found?**

189 _____ . ☐ None

d. **How many FTE librarian/media specialist positions were APPROVED for this school year, whether filled or not?**

Entry must equal sum of entries for items 33a—c.

190 _____ . ☐ None

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SECTION 2 — STAFFING PATTERNS — *Continued*

34a. Were there teaching vacancies in this school for this school year, i.e., teaching positions for which teachers were recruited and interviewed?

191 1 ☐ Yes — *Continue with b*
2 ☐ No — *Skip to item 35a*

b. Did this school have any teaching vacancies this school year that could not be filled with a teacher qualified in the course or grade level to be taught?

192 1 ☐ Yes — *Continue with c*
2 ☐ No — *Skip to 34d*

c. Which of these methods did this school use to cover the vacancy(ies)?

Mark (X) all that apply.

193 1 ☐ Cancelled planned course offerings
194 2 ☐ Expanded some class sizes
195 3 ☐ Added sections to other teachers' normal teaching loads
196 4 ☐ Assigned a teacher of another subject or grade level to teach those classes
197 5 ☐ Used long-term and/or short-term substitutes
198 6 ☐ Used part-time or itinerant teachers
199 7 ☐ Hired a less qualified teacher

d. How difficult or easy was it to fill the vacancies for this school year in each of the following fields?

Mark (X) one box for each line

		No vacancies in that field	Easy	Somewhat difficult	Very difficult	Could not fill vacancy
(1) General elementary	200	0 ☐	1 ☐	2 ☐	3 ☐	4 ☐
(2) Special education	201	0 ☐	1 ☐	2 ☐	3 ☐	4 ☐
(3) English	202	0 ☐	1 ☐	2 ☐	3 ☐	4 ☐
(4) Mathematics	203	0 ☐	1 ☐	2 ☐	3 ☐	4 ☐
(5) Physical sciences	204	0 ☐	1 ☐	2 ☐	3 ☐	4 ☐
(6) Biology or life sciences	205	0 ☐	1 ☐	2 ☐	3 ☐	4 ☐
(7) English as a second language (ESL) or bilingual education	206	0 ☐	1 ☐	2 ☐	3 ☐	4 ☐
(8) Foreign language	207	0 ☐	1 ☐	2 ☐	3 ☐	4 ☐
(9) Vocational education	208	0 ☐	1 ☐	2 ☐	3 ☐	4 ☐

For items 35–41, report the number of teachers for grades K–12 (and comparable ungraded levels) only. Do not include teachers who teach ONLY prekindergarten or postsecondary students.

NOTE — *Report in head counts, not FTEs.*

35a. How many K–12 teachers have FULL-TIME teaching positions at this school?

209 _____ Full-time teachers
0 ☐ None

b. How many K–12 teachers have PART-TIME teaching positions at this school?

210 _____ Part-time teachers
0 ☐ None

c. What is the total number of K–12 teachers at this school?

Total must equal sum of items 35a and 35b.

211 _____ Total K–12 teachers

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SECTION 2 — STAFFING PATTERNS — *Continued*

36. How many K-12 teachers in this school are —

Include both full- and part-time teachers.

a. American Indian or Alaskan Native? 212 _____ Teachers
o ☐ None

b. Asian or Pacific Islander? 213 _____ Teachers
o ☐ None

c. Hispanic, regardless of race?
(Mexican, Puerto Rican, Cuban, Central or South American, or other Hispanic culture or origin 214 _____ Teachers
o ☐ None

d. Black (not of Hispanic origin)? 215 _____ Teachers
o ☐ None

e. White (not of Hispanic origin)? 216 _____ Teachers
o ☐ None

37. How many K-12 teachers were absent the most recent school day? 217 _____ Teachers
o ☐ None

Include both full- and part-time teachers.

38. How many K-12 teachers have a degree beyond the bachelor's degree? 218 _____ Teachers
o ☐ None

Include both full- and part-time teachers.

39. How many K-12 teachers have taught for each of the following periods of time? Include years of teaching at this school and at any other elementary or secondary school — either public or private, part-time or full-time. Include this school year.

a. Less than 3 years 219 _____ Teachers
o ☐ None

b. 3 to 9 years 220 _____ Teachers
o ☐ None

c. 10 to 20 years 221 _____ Teachers
o ☐ None

d. More than 20 years 222 _____ Teachers
o ☐ None

NOTE — *The sum of parts a — d must equal the entry for item 35c.*

SECTION 2 — STAFFING PATTERNS — *Continued*

40a. How many K–12 teachers are NEW to this school this year? Include teachers who taught in this school in previous years but were not here last year.

Include full and part-time teachers.

223 _____ New teachers — *Continue with b*

o ☐ None — *Skip to item 41a*

b. Of those K–12 teachers who are NEW to this school *(item 40a above)*, **how many have their main teaching assignment in each of the following fields?**

(1) General elementary	224	_____ Teachers o ☐ None
(2) Special education	225	_____ Teachers o ☐ None
(3) English	226	_____ Teachers o ☐ None
(4) Mathematics	227	_____ Teachers o ☐ None
(5) Physical sciences	228	_____ Teachers o ☐ None
(6) Biology or life sciences	229	_____ Teachers o ☐ None
(7) English as a second language (ESL)	230	_____ Teachers o ☐ None
(8) Bilingual education	231	_____ Teachers o ☐ None
(9) Foreign language	232	_____ Teachers o ☐ None
(10) Vocational or technical education	233	_____ Teachers o ☐ None
(11) Other — *Specify* _____	234	_____ Teachers o ☐ None

NOTE: *The sum of items (1)–(11) must equal the entry in item 40a (above).*

SECTION 2 — STAFFING PATTERNS — *Continued*

41a. How many K–12 teachers LEFT this school between October 1 of last school year and October 1 of this school year?

Include full- and part-time teachers.

235 _____ Teachers — *Continue with b*
o ☐ None — *Skip to item 42*

b. Of those K–12 teachers who LEFT this school *(item 41a above)*, **how many are no longer teaching in elementary or secondary school?**

Include teachers who have retired and those who died.

236 _____ Teachers — *Continue with c*
o ☐ None
237 1 ☐ Don't know } *Skip to item 42*

c. Of those K-12 teachers who have LEFT TEACHING *(item 41b above)*, **how many had their main assignment in each of the following fields?**

(1) General elementary	238	_____ Teachers o ☐ None
(2) Special education	239	_____ Teachers o ☐ None
(3) English	240	_____ Teachers o ☐ None
(4) Mathematics	241	_____ Teachers o ☐ None
(5) Physical sciences	242	_____ Teachers o ☐ None
(6) Biology or life sciences	243	_____ Teachers o ☐ None
(7) English as a second language (ESL)	244	_____ Teachers o ☐ None
(8) Bilingual education	245	_____ Teachers o ☐ None
(9) Foreign language	246	_____ Teachers o ☐ None
(10) Vocational or technical education	247	_____ Teachers o ☐ None
(11) Other — *Specify* _____	248	_____ Teachers o ☐ None

NOTE — *The sum of parts (1)–(11) must equal the entry in item 41b (above).*

SECTION 2 — STAFFING PATTERNS — *Continued*

42. How many employees hold full- or part-time positions at this school in each of the following categories? *If any employee holds a position in more than one of the categories, count that person as part-time in each category that applies.*	FULL-TIME	PART-TIME
a. Principal(s)	249 _____ 0 ☐ None	250 _____ 0 ☐ None
b. Assistant principal(s)	251 _____ 0 ☐ None	252 _____ 0 ☐ None
c. Guidance counselors	253 _____ 0 ☐ None	254 _____ 0 ☐ None
d. Vocational counselors	255 _____ 0 ☐ None	256 _____ 0 ☐ None
e. Librarians and other professional media staff	257 _____ 0 ☐ None	258 _____ 0 ☐ None
f. Other professional staff such as curriculum specialists, administrative and business staff, social workers, and health professionals	259 _____ 0 ☐ None	260 _____ 0 ☐ None
g. Classroom teacher aides (paraprofessionals who assist classroom teachers)	261 _____ 0 ☐ None	262 _____ 0 ☐ None
h. Library or media center aides	263 _____ 0 ☐ None	264 _____ 0 ☐ None
i. All other noninstructional staff (include maintenance, food service, and clerical staff)	265 _____ 0 ☐ None	266 _____ 0 ☐ None

43a. Do any UNPAID VOLUNTEERS provide services for this school? Do not include students from this school as unpaid volunteers. 267

1 ☐ Yes — *Continue with b*
2 ☐ No — *Skip to item 44*

b. How many unpaid volunteers provide services at this school on a CONTINUING OR SCHEDULED BASIS this school year? 268

_____ Unpaid volunteers
0 ☐ None

Remarks

SECTION 3 – SCHOOL PERSONNEL POLICIES

44. **How many months is the normal contract year for a teacher?**

Report in whole months.

269 _____ Months

45. **Is there a salary schedule for teachers in this school?**

270 1 ☐ Yes – *Continue with item 46*
2 ☐ No – *Skip to item 47*

46. **According to the salary schedule, what is the normal base-year salary for –**

Record salary amounts in whole dollars; do not include cents.

a. **A teacher with a bachelor's degree and no teaching experience?**

271 $_____ .00 PER YEAR

b. **A teacher with a master's degree (or its equivalent in credit hours beyond a bachelor's) and no teaching experience?**

272 $_____ .00 PER YEAR

c. **A teacher with a master's degree (or equivalent in credit hours) and 20 years of teaching experience?**

273 $_____ .00 PER YEAR

d. **A teacher at the highest possible step on the salary schedule?**

274 $_____ .00 PER YEAR

NOTE: ***If you completed item 46, please skip to item 48a.***

47. **What is the range of base-year teacher salaries in this school?**

Record salary in whole dollars; do not enter cents.

275 $_____ .00 per year (Lowest)

TO

276 $_____ .00 per year (Highest)

Remarks

SECTION 3 — SCHOOL PERSONNEL POLICIES — *Continued*

The following definitions of pay incentives pertain to questions 48a–49c.

Cash bonus — A supplement to regular compensation over the year, but no permanent increase in salary

Different step on salary schedule — Placement of a teacher on a higher step of the salary schedule

Other salary increase — Increase in base salary or other raise in salary through reclassification (other than a step increase on the salary schedule)

48a. In this school year, does this school have a "merit pay" plan for teachers?

A "merit pay" plan is a system in which a teacher's performance is a significant factor in determining his or her compensation.

279 1 ☐ Yes — *Continue with b*
2 ☐ No — *Skip to item 49a*

b. How is this performance-based compensation given?

Mark (X) all that apply.

280 1 ☐ Cash bonus
281 2 ☐ Different step on salary schedule
282 3 ☐ Other salary increase

49a. Does this school use any of the pay incentives listed above to recruit or retain teachers to teach in fields of shortage?

283 1 ☐ Yes — *Continue with b*
2 ☐ No — *Skip to item 50a*

b. Which of these pay incentives are offered to attract teachers to fields specified by this school as fields of shortage?

Mark (X) all that apply.

284 1 ☐ Cash bonus
285 2 ☐ Different step on salary schedule
286 3 ☐ Other salary increase

c. In which fields are incentives offered?

Mark (X) all that apply.

287 1 ☐ Special education
288 2 ☐ Mathematics
289 3 ☐ Computer science
290 4 ☐ Physical sciences
291 5 ☐ Biology/life sciences
292 6 ☐ English as a second language (ESL) or bilingual education
293 7 ☐ Foreign languages
294 8 ☐ Vocational education
295 9 ☐ Other — *Specify* _____

Remarks

SECTION 3 — SCHOOL PERSONNEL POLICIES — *Continued*

50a. **Is free retraining available in this school (regardless of funding source) to prepare staff members to teach in fields with current or anticipated shortages?**

296 1 ☐ Yes — *Continue with b*
2 ☐ No — *Skip to item 51*

b. **What are the fields for which this free training is provided?**

Mark (X) all that apply.

297 1 ☐ Special education
298 2 ☐ Mathematics
299 3 ☐ Computer science
300 4 ☐ Physical sciences
301 5 ☐ Biology/life sciences
302 6 ☐ English as a second language (ESL) or bilingual education
303 7 ☐ Foreign languages
304 8 ☐ Vocational education
305 9 ☐ Other — *Specify* _____

51. **Is there a formal teacher evaluation program in use in this school?**

306 1 ☐ Yes
2 ☐ No

52. **Which of these benefits are available to teachers in this school?**

Mark (X) all that apply.

Mark the last category if none of these benefits is available.

GENERAL MEDICAL INSURANCE
307 1 ☐ School (or other organization) pays part or all of premium
2 ☐ Teachers pay all of premium

DENTAL INSURANCE
308 3 ☐ School (or other organization) pays part or all of premium
4 ☐ Teachers pay all of premium

GROUP LIFE INSURANCE
309 5 ☐ School (or other organization) pays part or all of premium
6 ☐ Teachers pay all of premium

310 7 ☐ PENSION CONTRIBUTIONS

INCOME-IN-KIND
311 8 ☐ Housing
312 9 ☐ Meals (including free or reduced-price lunches)
313 10 ☐ Transportation (including mileage reimbursement for itinerant teachers)
315 12 ☐ REIMBURSEMENT FOR TEACHERS' TUITION AND COURSE FEES
316 0 ☐ None of the above

53. **Does this school have a training or development program for ASPIRING school administrators?**

317 1 ☐ Yes
2 ☐ No

54. **Is there a formal program to help beginning teachers (such as a master or mentor teacher program) in use in this school? Do not include supervision of student teachers.**

318 1 ☐ Yes
2 ☐ No

55. **Are teachers in this school covered by a retirement plan?**

319 1 ☐ Yes
2 ☐ No

SECTION 3 — SCHOOL PERSONNEL POLICIES — *Continued*

56. Which of the following criteria are used in considering applicants for teaching positions in this school?

a. Full standard STATE certification for field to be taught	326	1 ☐ Not used 2 ☐ Used but not required 3 ☐ Required
b. At least emergency or temporary STATE certification or endorsement for field to be taught	327	1 ☐ Not used 2 ☐ Used but not required 3 ☐ Required
c. Graduation from a state-approved teacher education program	328	1 ☐ Not used 2 ☐ Used but not required 3 ☐ Required
d. College major or minor in field to be taught	329	1 ☐ Not used 2 ☐ Used but not required 3 ☐ Required
e. Passage of a local SCHOOL test of basic skills or subject knowledge	330	1 ☐ Not used 2 ☐ Used but not required 3 ☐ Required
f. Passage of a STATE test of basic skills	331	1 ☐ Not used 2 ☐ Used but not required 3 ☐ Required
g. Passage of a STATE test of subject knowledge	332	1 ☐ Not used 2 ☐ Used but not required 3 ☐ Required
h. Passage of the National Teachers Examination	333	1 ☐ Not used 2 ☐ Used but not required 3 ☐ Required

57. Not counting interruptions, how long did it take to complete this survey?

Please record both hours and minutes, e.g., "1" hour and "30" minutes.

334 _____ Hours

AND

335 _____ Minutes

THIS COMPLETES THE QUESTIONNAIRE.

THANK YOU FOR ASSISTING US IN THIS IMPORTANT RESEARCH.

YOUR TIME AND EFFORT ARE APPRECIATED.

FORM SASS-4A
(12-27-90)

U.S. DEPARTMENT OF COMMERCE
BUREAU OF THE CENSUS
ACTING AS COLLECTING AGENT FOR
U.S. DEPARTMENT OF EDUCATION
NATIONAL CENTER FOR EDUCATION STATISTICS

SCHOOLS AND STAFFING SURVEY
PUBLIC SCHOOL TEACHER QUESTIONNAIRE
1990—1991

OMB No. 1850-0598
Approval Expires 12/31/92

This report is authorized by law (20 USC 1221e). Your answers will be kept strictly **confidential**. Results from this survey will appear in summary or statistical form only, so that individuals cannot be identified.

RETURN TO

Bureau of the Census
Current Projects Branch
1201 East Tenth Street
Jeffersonville, IN 47132

This questionnaire is intended only for the teacher whose name appears on the address label.

If you are that teacher, please complete this questionnaire and return it to the Bureau of the Census in the enclosed preaddressed envelope. Please return it within 2 weeks.

If you have any questions, call the Bureau of the Census COLLECT at (301) 763-5507.

If the teacher named on the label is no longer teaching at this school, please mark the appropriate box below and return this questionnaire to the Bureau of the Census in the enclosed envelope.

001

1☐ Teacher has transferred to another school
2☐ Teacher has retired
3☐ Teacher is deceased
4☐ Teacher has left this school for another reason
5☐ Teacher named on label has never worked at this school

Please correct any errors in name and address, including ZIP Code.

THIS SURVEY HAS BEEN ENDORSED BY —

American Association for Counseling and Development
American Association of School Administrators
American Federation of Teachers
Council of Chief State School Officers
National Association of Elementary School Principals
National Association of Secondary School Principals
National Education Association

Dear Teacher:

The National Center for Education Statistics (NCES) of the U.S. Department of Education requests your participation in the Teacher Survey for the 1990—1991 Schools and Staffing Survey. You are one of 65,000 teachers from public and private schools across the nation selected to be in the sample.

The Schools and Staffing Survey, first conducted in school year 1987—88, is an integrated set of surveys consisting of the Teacher Demand and Shortage Survey, the School Survey, the School Administrator Survey, and the Teacher Survey. These surveys are being conducted periodically to measure critical aspects of teacher supply and demand, the composition of the administrator and teacher work force, and the general status of teaching and schooling. The purpose of the Teacher Survey is to obtain information about such factors as the education and training, current assignment, job mobility, workplace conditions, and career choices of teachers, as well as their opinions about various policy issues such as merit pay or incentive pay.

The U.S. Bureau of the Census is conducting the survey for the National Center for Education Statistics by the authority of Section 406(b) of the General Education Provisions Act, as amended (20 USC 1221e). The data will be treated as confidential and will be reported only in statistical summaries so that individual teachers cannot be identified.

We are conducting this survey with a sample of teachers. While this minimizes overall response burden, the value of each individual survey response is greatly increased because it represents many other teachers. I therefore encourage you to participate in this voluntary survey by completing this questionnaire and returning it within 2 weeks to the **Bureau of the Census, Current Projects Branch, 1201 East Tenth Street, Jeffersonville, IN 47132**, in the preaddressed envelope enclosed for your convenience.

I thank you for your cooperation in this very important effort.

Sincerely,

Emerson J. Elliott
Acting Commissioner
National Center for Education Statistics

Enclosures

INFORMATION ABOUT YOUR PARTICIPATION

Public reporting burden for this collection of information is estimated to average one hour per response, including the time for reviewing instructions, gathering the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the U.S. Department of Education, Information Management and Compliance Division, Washington, DC 20202-4651; and to the Office of Management and Budget, Paperwork Reduction Project 1850-0598, Washington, DC 20503.

INSTRUCTIONS

Most of the items on this questionnaire are arranged so that the questions are on the left side of the page and the answer categories or spaces for written answers are on the right. Please answer the questions by marking the appropriate answer category with an X, or recording your answer in the space provided. We suggest that you use a pencil, rather than a pen or marker.

Notice that at the end of some answer categories and answer spaces, there are instructions to skip to later items or to continue with the next item on the questionnaire.

If you are unsure about how to answer a question, please give the best answer you can and make a comment in the "Remarks" space. Please include the item number.

If you have any questions, call the Bureau of the Census COLLECT at (301) 763–5507.

Return your completed questionnaire to the Bureau of the Census in the enclosed postage-paid envelope. Please return it within 2 weeks.

Remarks

Please keep count of the time you spend completing this questionnaire. At the end of the survey, you are asked to record the amount of time spent.

SECTION 1 — CURRENT TEACHING STATUS

1. How do you classify your MAIN assignment at THIS school (i.e., the activity at which you spend MOST of your time) during this school year?

Mark (X) only one box.

011

1 ☐ Regular full-time teacher — *Skip to item 5*

2 ☐ Regular part-time teacher

3 ☐ Itinerant teacher (i.e., your assignment requires you to provide instruction at more than one school)

4 ☐ Long-term substitute (i.e., your assignment requires that you fill the role of a regular teacher on a long-term basis, but you are still considered a substitute)

Continue with item 2

5 ☐ Short-term substitute

6 ☐ Student teacher

7 ☐ Other professional staff (e.g., counselor, librarian, curriculum coordinator, social worker)

8 ☐ Administrator (e.g., principal, assistant principal, director, head)

9 ☐ Teacher's aide

10 ☐ Support staff (e.g., secretary)

IF YOU MARKED BOX 5, 6, 7, 8, 9, OR 10 ABOVE, PLEASE STOP NOW AND RETURN THIS QUESTIONNAIRE TO THE BUREAU OF THE CENSUS. THANK YOU FOR YOUR TIME.

SECTION 1 — CURRENT TEACHING STATUS — *Continued*

2. **How much time do you work as a TEACHER at this school?**

Mark (X) only one box.

012
- 1 ☐ Full time — *Skip to item 5*
- 2 ☐ ¾ time or more, but less than full-time
- 3 ☐ ½ time or more, but less than ¾ time
- 4 ☐ ¼ time or more, but less than ½ time
- 5 ☐ Less than ¼ time

Continue with item 3

3a. **Do you have any other assignment at THIS school?**

013
- 1 ☐ Yes — *Continue with b*
- 2 ☐ No — *Skip to item 4*

b. **Which of these best describes your other assignment at this school?**

Mark (X) only one box.

014
- 1 ☐ Administrator (e.g., principal, assistant principal, director, head)
- 2 ☐ Counselor
- 3 ☐ Librarian/media specialist
- 4 ☐ Coach
- 5 ☐ Other professional staff (e.g., department head, curriculum coordinator)
- 6 ☐ Support staff (e.g., secretary, aide)
- 7 ☐ Other — *Describe* _____

c. **Including your teaching and other assignment, are you a FULL-TIME EMPLOYEE at this school?**

015
- 1 ☐ Yes — *Skip to item 5*
- 2 ☐ No — *Continue with item 4*

4. **In addition to employment at this school, what is your OTHER main activity?**

Mark (X) only one box.

016
- 1 ☐ Teaching in another school
- 2 ☐ Working as a paid tutor
- 3 ☐ Student at a college or university
- 4 ☐ Working in a nonteaching occupation in the field of education (e.g., guidance counselor)
- 5 ☐ Working in an occupation outside the field of education
- 6 ☐ Caring for family members
- 7 ☐ Seeking work

SECTION 2 — TEACHING EXPERIENCE

5. **In what year did you begin your first teaching position (full-time or part-time) at the elementary or secondary level? Do not include time spent as a student teacher.**

017 1 9 ☐ ☐

6. **What was your MAIN activity the year before you began teaching at the elementary or secondary level?**

Mark (X) only one box.

018
- 1 ☐ Student at a college or university
- 2 ☐ Caring for family members
- 3 ☐ Working as a substitute teacher
- 4 ☐ Teaching in a preschool
- 5 ☐ Teaching at a college or university

Skip to item 9

- 6 ☐ Working in a nonteaching position in the field of education — *Continue with item 7*
- 7 ☐ Working in an occupation outside the field of education — *Skip to item 8*
- 8 ☐ Military service
- 9 ☐ Seeking work
- 10 ☐ Retired from another job

Skip to item 9

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SECTION 2 — TEACHING EXPERIENCE — *Continued*

NOTE: *Answer item 7 ONLY if you marked box 6 in answer to question 6 on page 4.*

7. Which of these categories best describes your previous position in the field of education?

Mark (X) only one box.

019
1 ☐ Administrator (e.g., principal, assistant principal, director)
2 ☐ Counselor
3 ☐ Librarian/media specialist
4 ☐ Coach
5 ☐ Other professional staff (e.g., department head, curriculum coordinator)
6 ☐ Instructional aide
7 ☐ Noninstructional support staff (e.g., secretary)

Skip to item 9

NOTE: *Answer items 8a—e ONLY if you marked box 7 in answer to question 6 on page 4.*

8a. For whom did you work? — *Record the name of the company, business, or organization.*

_____

b. What kind of business or industry was this?
For example, retail shoe store, State Labor Department, bicycle manufacturer, farm.

020 ☐☐☐ _____

c. What kind of work were you doing?
Please record your job title; for example, electrical engineer, cashier, typist, farmer, loan officer.

021 ☐☐☐ _____

d. What were your most important activities or duties at that job? — *For example, typing, selling cars, driving delivery truck, caring for livestock.*

_____

e. How would you classify yourself on that job?

Mark (X) only one box.

022
1 ☐ An employee of a PRIVATE company, business, or individual for wages, salary, or commission
2 ☐ A FEDERAL government employee
3 ☐ A STATE government employee
4 ☐ A LOCAL government employee
5 ☐ SELF-EMPLOYED in your own business, professional practice, or farm
6 ☐ Working WITHOUT PAY in a family business or farm
7 ☐ Working WITHOUT PAY in a volunteer job

9. Including this school year, at which of these school levels have you taught, either full- or part-time, for one year or more?

Mark (X) all that apply.

023 1 ☐ Prekindergarten
024 2 ☐ Elementary (including kindergarten)
025 3 ☐ Middle school or junior high
026 4 ☐ Senior high
027 5 ☐ Postsecondary

10a. Have you ever worked as an elementary or secondary teacher in a PRIVATE SCHOOL?

028
1 ☐ Yes — *Continue with b*
2 ☐ No — *Skip to item 11a*

b. How many years did you teach FULL-TIME in private schools?

Record whole years, not fractions or months.

029 _____ Years
0 ☐ None

c. How many years did you teach PART-TIME in private schools?

Record whole years, not fractions or months.

030 _____ Years
0 ☐ None

SECTION 2 — TEACHING EXPERIENCE — *Continued*

11a. **How many years have you worked as a FULL-TIME elementary or secondary teacher in PUBLIC schools? Include the current school year if you are a full-time teacher this year.**

Record whole years, not fractions or months. If less than 4 months, mark "None."

031 _____ Years
0 ☐ None

b. **How many years have you worked as a PART-TIME elementary or secondary teacher in PUBLIC schools? Include this school year if you are a part-time teacher this year.**

Record whole years, not fractions or months. If less than 4 months, mark "None."

032 _____ Years
0 ☐ None

12a. **Since you began teaching, how many times have you had a break in service of one year or more?**

033 _____ Breaks in service — *Continue with b*
0 ☐ None — *Skip to item 13*

b. **Were any of these breaks due to a reduction-in-force or a lay-off?**

034 1 ☐ Yes — **How many?** → 035 _____
2 ☐ No

c. **How long was the most recent break in service?**

036 _____ Years

d. **Since your most recent break in service, how many consecutive years have you been teaching?**
Include the current year and count each year, whether full- or part-time, as one year.

037 _____ Years

13. **In what year did you begin teaching in THIS school?**
If your assignment at this school has included a break in service of one year or more, please report the year that you returned to this school from your most recent break in service.

038 [ ][ ][ ][ ]

14. **What was your main activity the year before you began teaching in THIS school?**

If you left this school and then returned, please report your main activity the year before you most recently returned to this school.

Mark (X) only one box.

039
1 ☐ Teaching in another elementary or secondary school IN THIS SCHOOL SYSTEM
2 ☐ Teaching in an elementary or secondary school IN A DIFFERENT SCHOOL SYSTEM IN THIS STATE
3 ☐ Teaching in an elementary or secondary school IN A DIFFERENT STATE
4 ☐ Working as a substitute teacher
5 ☐ Teaching in a preschool
6 ☐ Teaching at a college or university
7 ☐ Working in a position in the field of education, but not as a teacher
8 ☐ Working in an occupation outside the field of education
9 ☐ Caring for family members
10 ☐ Student at a college or university
11 ☐ Military service
12 ☐ Unemployed and seeking work
13 ☐ Retired from another job

FORM SASS-4A (12-27-90)

SECTION 3 — TEACHER TRAINING

MAJOR AND MINOR FIELD OF STUDY CODES FOR QUESTIONS 15, 16, AND 17

EDUCATION

General education
- 01 Pre-elementary/early childhood education
- 03 Elementary education
- 04 Secondary education

Subject area education
- 07 Agricultural education
- 11 Art education
- 13 Bilingual education
- 15 Business, commerce, and distributive education
- 89 Crosscultural education
- 22 English education
- 23 English as a second language
- 24 Foreign languages education
- 29 Home economics education
- 88 Indian education (Native American)
- 30 Industrial arts, vocational and technical, trade and industry education
- 34 Mathematics education
- 38 Music education
- 40 Physical education/health education
- 43 Reading education
- 45 Religious education
- 46 Science education
- 48 Social studies/social sciences education

Special education
- 67 Special education, general
- 68 Emotionally disturbed
- 69 Mentally retarded
- 70 Speech/language impaired
- 71 Deaf and hard-of-hearing
- 72 Visually handicapped
- 73 Orthopedically impaired
- 74 Mildly handicapped
- 75 Severely handicapped
- 76 Specific learning disabilities
- 77 Other special education

Other education
- 78 Curriculum and instruction
- 79 Educational administration
- 80 Educational psychology
- 81 Counseling and guidance
- 82 Other education

GENERAL

- 06 Agriculture and natural resources
- 86 American Indian studies (Native American)
- 87 Other area and ethnic studies
- 08 Architecture and environmental design
- 10 Art, fine and applied
- 14 Business and management
- 16 Communications and journalism
- 17 Computer and information sciences
- 19 Drama, theater
- 20 Engineering
- 21 English (literature, letters, speech, classics)
- 25 General studies
- 27 Health professions and occupations
- 28 Home economics
- 85 Humanities
- 31 Law
- 32 Library science
- 33 Mathematics
- 35 Military science
- 36 Multi/interdisciplinary studies
- 37 Music
- 39 Philosophy
- 41 Psychology
- 42 Public affairs and services
- 44 Religion, theology

Foreign languages
- 51 French
- 52 German
- 53 Latin
- 54 Russian
- 55 Spanish
- 56 Other foreign languages

Natural sciences
- 57 Biology/life science
- 58 Chemistry
- 59 Geology/earth science
- 60 Physics
- 61 Other natural sciences

Social sciences
- 62 Economics
- 63 History
- 64 Political science and government
- 65 Sociology
- 66 Other social sciences

- 84 Other

15a. Do you have a bachelor's degree? 040
1 ☐ Yes — *Continue with b*
2 ☐ No — *Skip to item 17a*

b. What was your major field of study?
Enter the major field and the two-digit code from the list above. 041
Code _____ Major field

c. In what year did you receive your bachelor's degree? 042
19 ☐☐

d. Did you have a second major or a minor field of study? 043
1 ☐ Yes — *Continue with e*
2 ☐ No — *Skip to item 16a*

e. What was your second major or minor field of study?
Enter the field and the two-digit code from the list above. 044
Code _____ Second major or minor field

16a. Do you have a master's degree? 045
1 ☐ Yes — *Continue with b*
2 ☐ No — *Skip to item 17a*

b. What was your major field of study?
Enter the major field and the two-digit code from the list above. 046
Code _____ Major field

c. In what year did you receive your master's degree? 047
19 ☐☐

Remarks

BEST COPY AVAILABLE

SECTION 3 — TEACHER TRAINING — *Continued*

17a. Do you have any other type of degree? 048 1 ☐ Yes — *Continue with b* 2 ☐ No — *Skip to item 18a*

b. What other degree(s) have you earned?
Mark (X) all that apply in column (b) below.

c. What was your major field of study for each degree?
In column (c) below, enter the appropriate field name and two-digit code from the list at the top of the previous page.

d. In what year did you receive each degree?

(b) Degree(s) earned *Mark (X) all that apply.*	(c) Major field code	(d) Year degree received
049 1 ☐ Associate degree	050 Code ____ Major field	051 19__
052 2 ☐ Education specialist or professional diploma (at least one year beyond Master's level)	053 Code ____ Major field	054 19__
055 3 ☐ Doctorate or first professional degree (Ph.D., Ed. D., M. D., L.L.B., J.D., D.D.S.)	056 Code ____ Major field	057 19__

TEACHING ASSIGNMENT FIELD CODES FOR QUESTIONS 18, 21, and 22

01 Prekindergarten
02 Kindergarten
03 General elementary

Special areas
86 American Indian studies (Native American)
10 Art
12 Basic skills and remedial education
13 Bilingual education
17 Computer science
18 Dance
19 Drama/theater
21 English/language arts
23 English as a second language
26 Gifted
28 Home economics
16 Journalism
33 Mathematics
35 Military science
37 Music
39 Philosophy
40 Physical education, health
43 Reading
44 Religion
47 Social studies/social science

Foreign language
51 French
52 German
53 Latin
54 Russian
55 Spanish
58 Other foreign language

Science
57 Biology/life science
58 Chemistry
59 Geology/earth science/space science
60 Physics
61 General and all other science

Vocational education
05 Accounting
06 Agriculture
14 Business, marketing
27 Health occupations
30 Industrial arts
49 Trade and industry
50 Technical
83 Other vocational education

Special education
67 Special education, general
68 Emotionally disturbed
69 Mentally retarded
70 Speech/language impaired
71 Deaf and hard-of-hearing
72 Visually handicapped
73 Orthopedically impaired
74 Mildly handicapped
75 Severely handicapped
76 Specific learning disabilities
77 Other special education

84 All others

18a. What is your MAIN teaching assignment at this school, that is, the field in which you teach the most classes?

Enter your main teaching assignment field and the two-digit code from the list above. If your teaching schedule is divided equally between two fields, record either field as your main assignment for this item, mark box 1, and enter the code for the other field in item 18b.

058 ____ Code ____ Main assignment field

059 1 ☐ Teaching assignment equally divided between two fields

b. Do you teach classes in OTHER fields at this school? 060 1 ☐ Yes — **In what field do you teach the second most classes?** *Use the assignment field codes listed above.* → 061 ____ Code

2 ☐ No

FORM SASS-4A (12-27-80)

SECTION 3 — TEACHER TRAINING — *Continued*

19a. Have you ever taken any college level COURSES in teaching methods or education?

062 1 ☐ Yes — *Continue with b*
2 ☐ No — *Skip to Check Item A*

b. How many graduate and undergraduate COURSES in teaching methods or education have you ever taken?

Include courses you are now taking, as well as courses taken to earn a degree and courses taken outside a degree program.

Please record the number of COURSES, not credit hours.

Number of education COURSES	
Undergraduate	Graduate
063 _____ Course(s)	064 _____ Course(s)
0 ☐ None	0 ☐ None

CHECK ITEM A **Is your main teaching assignment field prekindergarten, kindergarten, general elementary, or special education?**

065 1 ☐ Yes — *Skip to item 21a*
2 ☐ No — *Continue with item 20a*

20a. Have you ever taken any college level COURSES in the subject area that is your MAIN teaching assignment (i.e., the subject in which you teach the most classes)?

066 1 ☐ Yes — *Continue with b*
2 ☐ No — *Skip to item 21a*

b. How many COURSES have you ever taken in this subject area?

Include all college level COURSES that are related to the main subject you teach. Include courses you are now taking. Include both undergraduate and graduate courses. Include courses taken to earn a degree and those taken outside a degree program.

Please record the number of COURSES, not credit hours.

Number of subject matter COURSES	
Undergraduate	Graduate
067 _____ Course(s)	068 _____ Course(s)
0 ☐ None	0 ☐ None

21a. What field do you feel BEST QUALIFIED to teach, regardless of whether you currently teach in that field? *Enter the field and the two-digit code from the list on page 8.*

069 ☐☐ Code _____ Best qualified field

b. Do you feel qualified to teach any other fields?

070 1 ☐ Yes — **For what field do you feel second best qualified?** 071 ☐☐ Code
Use codes listed on page 8. →
2 ☐ No

22. Has your MAIN teaching assignment field changed since you began teaching?

072 1 ☐ Yes
- **What was your previous main assignment field?** 073 ☐☐ Code
  Use codes listed on page 8. →
- **Counting this year, how many consecutive years have you been teaching in your current assignment field?** 074 _____ Years

2 ☐ No

23a. At this school, do you teach any students in any of grades 7–12?

075 1 ☐ Yes — *Continue with b*
2 ☐ No — *Skip to item 24a*

b. At this school, do you teach any classes in computer science, mathematics, or any kind of science, such as biology, chemistry, or general science?

076 1 ☐ Yes — *Continue with c*
2 ☐ No — *Skip to item 24a*

SECTION 3 — TEACHER TRAINING — *Continued*

23c. Have you ever taken any undergraduate or graduate COURSES in the following subjects?

Answer for each field listed below.

	Courses taken in field	Number of COURSES: Undergraduate	Number of COURSES: Graduate
(1) Mathematics	077 1 ☐ Yes — **How many?** → 2 ☐ No courses taken	078 _____ Course(s) 0 ☐ None	079 _____ Course(s) 0 ☐ None
(2) Computer science	080 1 ☐ Yes — **How many?** → 2 ☐ No courses taken	081 _____ Course(s) 0 ☐ None	082 _____ Course(s) 0 ☐ None
(3) Biology or life science	083 1 ☐ Yes — **How many?** → 2 ☐ No courses taken	084 _____ Course(s) 0 ☐ None	085 _____ Course(s) 0 ☐ None
(4) Chemistry	086 1 ☐ Yes — **How many?** → 2 ☐ No courses taken	087 _____ Course(s) 0 ☐ None	088 _____ Course(s) 0 ☐ None
(5) Physics	089 1 ☐ Yes — **How many?** → 2 ☐ No courses taken	090 _____ Course(s) 0 ☐ None	091 _____ Course(s) 0 ☐ None
(6) Earth or space science	092 1 ☐ Yes — **How many?** → 2 ☐ No courses taken	093 _____ Course(s) 0 ☐ None	094 _____ Course(s) 0 ☐ None
(7) Other natural science	095 1 ☐ Yes — **How many?** → 2 ☐ No courses taken	096 _____ Course(s) 0 ☐ None	097 _____ Course(s) 0 ☐ None

24a. In addition to the college courses you have already reported, have you ever participated in any teacher workshops or in-service training which included 30 hours or more of class attendance?

098
1 ☐ Yes — *Continue with b*
2 ☐ No — *Skip to item 25a*

b. Was this training relevant to your current MAIN teaching assignment field?

099
1 ☐ Yes
2 ☐ No

c. What was your MAJOR purpose for taking this training?

Mark (X) only one box.

100
1 ☐ To fulfill initial certification requirements for current position
2 ☐ To maintain and/or improve qualifications for current position (including meeting recertification requirements)
3 ☐ To train to teach a different subject matter area
4 ☐ To train to teach at a different grade level
5 ☐ To train to teach handicapped students or students with learning disabilities
6 ☐ To train to teach other special student populations (e.g., Native American, limited English proficiency, etc.)
7 ☐ To acquire credentials in new nonteaching areas (e.g., administration, guidance counseling)
8 ☐ Other — *Describe* → _____

SECTION 3 — TEACHER TRAINING — *Continued*

25a. **Do you have a teaching certificate in this state in your MAIN teaching assignment field?**

101 1 ☐ Yes — *Continue with b*
2 ☐ No — *Skip to item 26a*

b. **What type of certification do you hold in this field?**

Mark (X) only one box.

102 1 ☐ Advanced professional certificate
2 ☐ Regular or standard state certification (the standard certification offered in your state)
3 ☐ Probationary certification (the initial certificate issued after satisfying all requirements except the completion of a probationary period)
4 ☐ Temporary, provisional, or emergency certification (requires additional coursework before regular certification can be obtained)

c. **In what year were you certified in your main teaching field by this state?**

103 [1][9][ ][ ]

26a. **Do you have a teaching certificate in this state in your OTHER teaching assignment field at this school?**

104 1 ☐ Yes — *Continue with b*
2 ☐ No
3 ☐ Not applicable; I do not have another teaching assignment field. } *Skip to item 27a*

b. **What type of certification do you hold in this field?**

Mark (X) only one box.

105 1 ☐ Advanced professional certificate
2 ☐ Regular or standard state certification (the standard certification offered in your state)
3 ☐ Probationary certification (the initial certificate issued after satisfying all requirements except the completion of a probationary period)
4 ☐ Temporary, provisional, or emergency certification (requires additional coursework before regular certification can be obtained)

c. **In what year were you certified in this field by this state?**

106 [1][9][ ][ ]

27a. **Are you a member of any professional teacher or educational organization?**

107 1 ☐ Yes
2 ☐ No

b. **Have you participated in workshops, seminars or conferences sponsored by any of these organizations?**

108 1 ☐ Yes — *Continue with c*
2 ☐ No — *Skip to item 28a*

c. **How often do you participate in these activities?**

Mark (X) only one box.

109 1 ☐ Less than once a year
2 ☐ Once or twice a year
3 ☐ Three or more times a year

28a. **During your first year of teaching, did you participate in a formal teacher induction program, i.e., a program to help beginning teachers by assigning them to master or mentor teachers? Do not include student teaching.**

110 1 ☐ Yes
2 ☐ No

b. **Are you currently a master or mentor teacher (i.e., a teacher who provides guidance and assistance for beginning teachers) in a formal teacher induction program? Do not include supervision or training of student teachers.**

111 1 ☐ Yes
2 ☐ No

SECTION 4 — CURRENT TEACHING LOAD

29. In what grade levels are the students in your classes at THIS school?

- *Mark (X) all that apply.*

112	1 ☐ Ungraded		120	9 ☐ 6th	
113	2 ☐ Prekindergarten		121	10 ☐ 7th	
114	3 ☐ Kindergarten		122	11 ☐ 8th	
115	4 ☐ 1st		123	12 ☐ 9th	
116	5 ☐ 2nd		124	13 ☐ 10th	
117	6 ☐ 3rd		125	14 ☐ 11th	
118	7 ☐ 4th		126	15 ☐ 12th	
119	8 ☐ 5th		127	16 ☐ Postsecondary	

NOTE — The following questions request information on each class you taught **at THIS school** during your **most recent full week** of teaching (i.e., the last week when school was in session for 5 full days and you taught your normal schedule).

30. Which of these best describes the way your classes at this school are organized?

Mark (X) only one box.

128 1 ☐ DEPARTMENTALIZED INSTRUCTION — You teach subject matter courses (e.g., history, typing, music) to several classes of different students all or most of the day — *Skip to item 32*

2 ☐ SELF-CONTAINED CLASS — You teach multiple subjects to the same class of students all or most of the day

3 ☐ TEAM TEACHING — You collaborate with one or more other teachers in teaching multiple subjects to the same class of students

4 ☐ "PULL-OUT" CLASS — You provide instruction, e.g., special education, to certain students who are released from their regular classes

Continue with item 31a

5 ☐ ELEMENTARY ENRICHMENT CLASS — You teach only one subject (such as art, music, physical education, computer skills) to all or most students in an elementary school — *Skip to item 33a*

Remarks

SECTION 4 — CURRENT TEACHING LOAD

NOTE — *Answer this question if you marked category 2, 3, or 4 in item 30 on page 12.*

31a. At THIS school, how many students were enrolled in the class or program you taught during your most recent full week of teaching?

If you teach two kindergarten or prekindergarten sessions per day, report the average number of students.

129 _____ Students

b. During your most recent full week of teaching, approximately how many hours did you spend teaching each of these subjects at THIS school?

If you taught two or more subjects at the same time, apportion the time to each subject as best you can.

Report hours to the nearest whole hour, e.g., 1, 2.

If you did not teach a particular subject during the week, mark the "None" box.

Subject	Hours per week
(1) English/reading/language arts	130 _____ o ☐ None
(2) Arithmetic/mathematics	131 _____ o ☐ None
(3) Social studies/history	132 _____ o ☐ None
(4) Science	133 _____ o ☐ None

c. Did you assign any homework during your most recent full week of teaching at THIS school?

134 1 ☐ Yes
2 ☐ No

d. Which of these best describes the general academic achievement level of your students relative to the other students at this school?

Mark (X) only one box.

135 1 ☐ Primarily higher achieving students
2 ☐ Primarily average achieving students
3 ☐ Primarily lower achieving students
4 ☐ Students of widely differing achievement levels

PLEASE SKIP NOW TO ITEM 34a ON PAGE 16.

Remarks

SECTION 4 — CURRENT TEACHING LOAD — *Continued*

NOTE: *Answer items 32a–i ONLY if you taught subject matter (departmentalized) courses to different groups of students, i.e., you marked box 1 for item 30 on page 12.*

Item 32 refers to the subject matter classes you taught at THIS SCHOOL during your most recent FULL week of teaching. Exclude study halls, homeroom period, unscheduled tutoring, etc.

32a. **How many separate classes (sections) did you teach at this school during your most recent FULL week of teaching?** →

If you teach two classes of the same subject (e.g., algebra I) to two different groups of students, count them as two separate classes. For example, if you teach two classes of chemistry and three classes of physics, you would enter "5."

136 _____ Classes

Answer b–i by completing a line in the table on page 15 for each class that you taught at THIS school. The number of lines completed in the table should equal the number entered for item 32a above.

b. **What was the subject matter of the class?** — *Use subject matter codes listed on page 15.*

c. **How many times per week does the class meet?**

d. **What is the grade level of MOST of the students in the class?** — *Use numerals 1 to 12 for grades 1–12, K for kindergarten, PS for postsecondary, U for ungraded, and PK for prekindergarten.*

e. **How many students are enrolled in the class?**

f. **How many students in the class are male?**

g. **What is the total number of students in the class who are Black, Hispanic, American Indian, Alaskan Native, Pacific Islander, or Asian?**

h. **What is the achievement level of the students in the class compared to other students in the school?** *Use these codes to record the answer in column (h).*

1 Primarily higher achieving
2 Primarily average achieving
3 Primarily lower achieving
4 Widely differing achievement levels

i. **Which one of the following best describes the class?** — *Enter only one code for each class in column (i).*

1 General track
2 Academic/college preparatory
3 Advanced placement/college credit — allows completion of college credit
4 Honors course
5 Bilingual
6 Gifted
7 Remedial
8 Special education
9 Vocational
0 None of the above

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SECTION 4 — CURRENT TEACHING LOAD — *Continued*

SUBJECT MATTER CODES FOR ITEM 32b — *Enter code in column (b) below.*

Vocational education
- 01 Agriculture
- 02 Business, marketing
- 03 Industrial arts
- 04 Health occupations
- 05 Vocational home economics
- 06 Trade and industry
- 07 Technical
- 08 Accounting/bookkeeping
- 09 Shorthand
- 10 Typing
- 11 Career education
- 12 Other vocational education

English/language arts
- 21 Literature
- 22 Composition/journalism/creative writing
- 23 Reading
- 24 English as a second language
- 25 Other English/language arts courses

Foreign languages
- 31 French
- 32 German
- 33 Latin
- 34 Russian
- 35 Spanish
- 36 Other foreign language

Mathematics
- 41 General mathematics
- 42 Business math
- 43 Algebra, elementary
- 44 Algebra, intermediate
- 45 Algebra, advanced
- 46 Geometry, plane/solid
- 47 Trigonometry
- 48 Analytic geometry/math analysis
- 49 Probability/statistics
- 50 Calculus
- 51 Other mathematics

Computer science
- 52 Computer awareness/applications
- 53 Computer programming
- 54 Other computer science

Natural science
- 61 General science
- 62 Biology/life science
- 63 Chemistry
- 64 Physics
- 65 Geology/earth science/space science
- 66 Other physical science
- 67 Other natural science

Social science
- 70 Social studies
- 71 History
- 72 World civilization
- 73 Political science/government
- 74 Geography
- 75 Economics
- 76 Civics
- 77 Sociology/social organization
- 78 Other social science

Visual and performing arts
- 81 Arts and crafts
- 82 Filmmaking/photography
- 83 Chorus
- 84 Band
- 85 Drama/theater/dance
- 86 Music
- 87 Other visual/performing arts

Other areas
- 91 Driver education
- 92 Health
- 93 Nonvocational home economics
- 94 Philosophy
- 95 Physical education
- 96 Psychology
- 97 Religion
- 98 Other courses not elsewhere classified

Class (section)	Subject matter code (2 digits) (b)	Number of times per week (c)	Grade level of MOST students in class (d)	Number of students in the class (e)	Number of males in the class (f)	Number of minorities in the class (g)	Class achievement level *Use codes on page 14* (h)	Type of class *Use codes on page 14* (i)
1	137	138	139	140	141	142	143	144
2	145	146	147	148	149	150	151	152
3	153	154	155	156	157	158	159	160
4	161	162	163	164	165	166	167	168
5	169	170	171	172	173	174	175	176
6	177	178	179	180	181	182	183	184
7	185	186	187	188	189	190	191	192
8	193	194	195	196	197	198	199	200
9	201	202	203	204	205	206	207	208
10	209	210	211	212	213	214	215	216

PLEASE SKIP NOW TO ITEM 34a ON PAGE 16.

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SECTION 4 — CURRENT TEACHING LOAD — *Continued*

NOTE: *Answer items 33a and b below only if you marked "Elementary enrichment class" (box 5) in item 30 on page 12.*

33a. What is the total number of students enrolled in all the classes you teach at THIS school?

217 _____ Students

b. How many times per week does each class usually meet?

If your classes have alternating schedules, e.g., 3 times one week and 2 times the next, mark the box for the most times a class would meet in one week.

Mark (X) only one box.

218
1 ☐ Once
2 ☐ Twice
3 ☐ Three times
4 ☐ Four times
5 ☐ Five times
6 ☐ More than 5 times

34a. How many hours were you required to be at this school during your most recent full WEEK of teaching?

Report in whole hours, not fractions or minutes.

If you are an itinerant teacher, report only the hours required for THIS school.

219 _____ Hours per week

b. During your most recent full week, how many hours did you spend AFTER school, BEFORE school, and ON THE WEEKEND on each of the following types of activities?

Report in whole hours.

(1) School-related activities involving student interaction (e.g., coaching, field trips, tutoring, transporting students)

220 _____ Hours per week
0 ☐ None

(2) Other school-related activities (e.g., preparation, grading papers, parent conferences, attending meetings)

221 _____ Hours per week
0 ☐ None

SECTION 5 — PERCEPTIONS AND ATTITUDES TOWARD TEACHING

35. For each of the following statements, indicate whether you strongly agree, somewhat agree, somewhat disagree, or strongly disagree.

a. I usually look forward to each working day at this school.

222
1 ☐ Strongly agree
2 ☐ Somewhat agree
3 ☐ Somewhat disagree
4 ☐ Strongly disagree

b. Staff members in this school generally do not have much school spirit.

223
1 ☐ Strongly agree
2 ☐ Somewhat agree
3 ☐ Somewhat disagree
4 ☐ Strongly disagree

c. This school's administration knows the problems faced by the staff.

224
1 ☐ Strongly agree
2 ☐ Somewhat agree
3 ☐ Somewhat disagree
4 ☐ Strongly disagree

d. In this school, the teachers and the administration are in close agreement on school discipline policy.

225
1 ☐ Strongly agree
2 ☐ Somewhat agree
3 ☐ Somewhat disagree
4 ☐ Strongly disagree

SECTION 5 — PERCEPTIONS AND ATTITUDES TOWARD TEACHING — *Continued*

35e. The level of student misbehavior (e.g., noise, horseplay or fighting in the halls, cafeteria or student lounge) in this school interferes with my teaching.

226
1 ☐ Strongly agree
2 ☐ Somewhat agree
3 ☐ Somewhat disagree
4 ☐ Strongly disagree

f. My principal enforces school rules for student conduct and backs me up when I need it.

227
1 ☐ Strongly agree
2 ☐ Somewhat agree
3 ☐ Somewhat disagree
4 ☐ Strongly disagree

g. Rules for student behavior are consistently enforced by teachers in this school, even for students who are not in their classes.

228
1 ☐ Strongly agree
2 ☐ Somewhat agree
3 ☐ Somewhat disagree
4 ☐ Strongly disagree

h. The attitudes and habits my students bring to my class greatly reduce their chances for academic success.

229
1 ☐ Strongly agree
2 ☐ Somewhat agree
3 ☐ Somewhat disagree
4 ☐ Strongly disagree

i. Many of the students I teach are not capable of learning the material I am supposed to teach them.

230
1 ☐ Strongly agree
2 ☐ Somewhat agree
3 ☐ Somewhat disagree
4 ☐ Strongly disagree

j. My teaching assignments are more difficult than those of other teachers at this school.

231
1 ☐ Strongly agree
2 ☐ Somewhat agree
3 ☐ Somewhat disagree
4 ☐ Strongly disagree

k. For me the job of teaching has more advantages than disadvantages.

232
1 ☐ Strongly agree
2 ☐ Somewhat agree
3 ☐ Somewhat disagree
4 ☐ Strongly disagree

l. If I had the chance to exchange my job as a teacher for another kind of job, I would.

233
1 ☐ Strongly agree
2 ☐ Somewhat agree
3 ☐ Somewhat disagree
4 ☐ Strongly disagree

m. I plan with the librarian/media specialist for the integration of library/media services into my teaching.

234
0 ☐ Not applicable — This school has no librarian
1 ☐ Strongly agree
2 ☐ Somewhat agree
3 ☐ Somewhat disagree
4 ☐ Strongly disagree

n. Library/media materials are adequate to support my instructional objectives.

235
0 ☐ Not applicable — This school has no library
1 ☐ Strongly agree
2 ☐ Somewhat agree
3 ☐ Somewhat disagree
4 ☐ Strongly disagree

SECTION 5 — PERCEPTIONS AND ATTITUDES TOWARD TEACHING — *Continued*

36. If you could go back to your college days and start over again, would you become a teacher or not?

Mark (X) only one box.

236
1 ☐ Certainly would become a teacher
2 ☐ Probably would become a teacher
3 ☐ Chances about even for and against
4 ☐ Probably would not become a teacher
5 ☐ Certainly would not become a teacher

37. Indicate whether you strongly agree, somewhat agree, somewhat disagree, or strongly disagree that this school is effective in assisting new teachers in each of the following matters.

a. Student discipline — 237
1 ☐ Strongly agree
2 ☐ Somewhat agree
3 ☐ Somewhat disagree
4 ☐ Strongly disagree

b. Instructional methods — 238
1 ☐ Strongly agree
2 ☐ Somewhat agree
3 ☐ Somewhat disagree
4 ☐ Strongly disagree

c. Curriculum — 239
1 ☐ Strongly agree
2 ☐ Somewhat agree
3 ☐ Somewhat disagree
4 ☐ Strongly disagree

d. Adjusting to the school environment — 240
1 ☐ Strongly agree
2 ☐ Somewhat agree
3 ☐ Somewhat disagree
4 ☐ Strongly disagree

38. We are interested in the importance you place on various education goals. From the following eight goals, which do you consider the most important, the second most important, and the third most important?

1 — Building basic literacy skills (reading, math, writing, speaking)
2 — Encouraging academic excellence
3 — Promoting occupational or vocational skills
4 — Promoting good work habits and self-discipline
5 — Promoting personal growth (self-esteem, self-knowledge, etc.)
6 — Promoting human relations skills
7 — Promoting specific moral values
8 — Promoting multicultural awareness or understanding

241 _____ Most important
242 _____ Second most important
243 _____ Third most important

39. At this school, how much actual influence do you think teachers have over school policy in each of the following areas?

Use the scale of 1—6, where 1 means "No influence" and 6 means "A great deal of influence."

		No influence → A great deal of influence					
a. Determining discipline policy	244	1 ☐	2 ☐	3 ☐	4 ☐	5 ☐	6 ☐
b. Determining the content of in-service programs	245	1 ☐	2 ☐	3 ☐	4 ☐	5 ☐	6 ☐
c. Setting policy on grouping students in classes by ability	246	1 ☐	2 ☐	3 ☐	4 ☐	5 ☐	6 ☐
d. Establishing curriculum	247	1 ☐	2 ☐	3 ☐	4 ☐	5 ☐	6 ☐

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SECTION 5 — PERCEPTIONS AND ATTITUDES TOWARD TEACHING — *Continued*

40. At this school, how much control do you feel you have IN YOUR CLASSROOM over each of the following areas of your planning and teaching?

Use the scale of 1—6, where 1 means "No control" and 6 means "Complete control."

		No control → Complete control					
a. Selecting textbooks and other instructional materials	248	1☐	2☐	3☐	4☐	5☐	6☐
b. Selecting content, topics, and skills to be taught	249	1☐	2☐	3☐	4☐	5☐	6☐
c. Selecting teaching techniques	250	1☐	2☐	3☐	4☐	5☐	6☐
d. Evaluating and grading students	251	1☐	2☐	3☐	4☐	5☐	6☐
e. Disciplining students	252	1☐	2☐	3☐	4☐	5☐	6☐
f. Determining the amount of homework to be assigned	253	1☐	2☐	3☐	4☐	5☐	6☐

41. To what extent is each of the following matters a problem in this school? Indicate whether it is a serious problem, a moderate problem, a minor problem, or not a problem in this school.

Mark (X) one box on each line.

		Serious	Moderate	Minor	Not a problem
a. Student tardiness	254	1☐	2☐	3☐	4☐
b. Student absenteeism	255	1☐	2☐	3☐	4☐
c. Teacher absenteeism	256	1☐	2☐	3☐	4☐
d. Students cutting class	257	1☐	2☐	3☐	4☐
e. Physical conflicts among students	258	1☐	2☐	3☐	4☐
f. Robbery or theft	259	1☐	2☐	3☐	4☐
g. Vandalism of school property	260	1☐	2☐	3☐	4☐
h. Student pregnancy	261	1☐	2☐	3☐	4☐
i. Student use of alcohol	262	1☐	2☐	3☐	4☐
j. Student drug abuse	263	1☐	2☐	3☐	4☐
k. Student possession of weapons	264	1☐	2☐	3☐	4☐
l. Physical abuse of teachers	265	1☐	2☐	3☐	4☐

SECTION 5 — PERCEPTIONS AND ATTITUDES TOWARD TEACHING — *Continued*

41. *Continued*
To what extent is each of the following matters a problem in this school? Indicate whether it is a serious problem, a moderate problem, a minor problem, or not a problem in this school.

Mark (X) one box on each line.

	Serious	Moderate	Minor	Not a problem
m. Verbal abuse of teachers	266 1☐	2☐	3☐	4☐
n. Student disrespect for teachers	267 1☐	2☐	3☐	4☐
o. Students dropping out	268 1☐	2☐	3☐	4☐
p. Student apathy	269 1☐	2☐	3☐	4☐
q. Lack of academic challenge	270 1☐	2☐	3☐	4☐
r. Lack of parent involvement	271 1☐	2☐	3☐	4☐
s. Parental alcoholism and/or drug abuse	272 1☐	2☐	3☐	4☐
t. Poverty	273 1☐	2☐	3☐	4☐
u. Racial tension	274 1☐	2☐	3☐	4☐
v. Cultural conflict	275 1☐	2☐	3☐	4☐

42. **How long do you plan to remain in teaching?**
Mark (X) only one box.

276
- 1☐ As long as I am able — *Continue with item 43*
- 2☐ Until I am eligible for retirement — *Continue with item 43*
- 3☐ Will probably continue unless something better comes along — *Skip to item 44a*
- 4☐ Definitely plan to leave teaching as soon as I can — *Skip to item 44a*
- 5☐ Undecided at this time — *Skip to item 44a*

43. **In how many years do you plan to retire from teaching?**

277 _____ Years

Remarks

SECTION 5 — PERCEPTIONS AND ATTITUDES TOWARD TEACHING — *Continued*

44a. What was your MAIN activity LAST SCHOOL YEAR?

Mark (X) only one box.

278
1 ☐ Teaching in this school
2 ☐ Teaching in another school in this school system
3 ☐ Teaching in another public school system
4 ☐ Teaching in a private school
5 ☐ Teaching in a preschool
6 ☐ Teaching at the postsecondary level
7 ☐ Working as a substitute teacher
8 ☐ Student at a college or university
9 ☐ Working in a nonteaching occupation in the field of education
10 ☐ Working in an occupation outside the field of education
11 ☐ Caring for family members
12 ☐ Unemployed and seeking work
13 ☐ Military service
14 ☐ Retired from another job

b. What do you expect your MAIN activity will be NEXT SCHOOL YEAR?

Mark (X) only one box.

279
1 ☐ Teaching in this school
2 ☐ Teaching in another school in this school system
3 ☐ Teaching in another public school system
4 ☐ Teaching in a private school
5 ☐ Teaching in a preschool
6 ☐ Teaching at the postsecondary level
7 ☐ Working as a substitute teacher
8 ☐ Student at a college or university
9 ☐ Working in a nonteaching occupation in the field of education
10 ☐ Working in an occupation outside the field of education
11 ☐ Caring for family members
12 ☐ Unemployed and seeking work
13 ☐ Military service
14 ☐ Retired

SECTION 6 — INCENTIVES AND COMPENSATION

45. Do you currently receive the following pay incentives?

a. Additional pay for assuming additional responsibilities as a master or mentor teacher (e.g., supervising new teachers)
280 1 ☐ Yes 2 ☐ No

b. Additional pay for teaching in a shortage field (e.g., math, science)
281 1 ☐ Yes 2 ☐ No

c. Additional pay for teaching in a high-priority location (e.g., an inner-city school)
282 1 ☐ Yes 2 ☐ No

d. Salary increases as part of a career ladder in which you progress through several promotional levels based on your performance
283 1 ☐ Yes 2 ☐ No

e. A merit pay bonus for exceptional performance in a given year
284 1 ☐ Yes 2 ☐ No

f. A schoolwide bonus because your school showed exceptional performance or improvement in a given year
285 1 ☐ Yes 2 ☐ No

SECTION 6 — INCENTIVES AND COMPENSATION — *Continued*

46. **The following questions refer to your before-tax earnings from teaching and other employment from the summer of 1990 through the end of the 1990–91 school year.**

Record earnings in whole dollars.

a. DURING THE SUMMER OF 1990, did you have any earnings from —

(1) Teaching summer school in this or any other school?

286 1 ☐ Yes — **How much?** → 287 $ _____ .00
2 ☐ No

(2) Working in a nonteaching job in this or any other school?

288 1 ☐ Yes — **How much?** → 289 $ _____ .00
2 ☐ No

(3) Working in any NONSCHOOL job?

290 1 ☐ Yes — **How much?** → 291 $ _____ .00
2 ☐ No

b. DURING THE CURRENT SCHOOL YEAR —

(1) What is your academic base year salary for teaching in this school?

292 $ _____ .00 per year

(2) Do you, or will you, earn any additional compensation from your school for extra curricular or additional activities such as coaching, student activity sponsorship, or evening classes?

293 1 ☐ Yes — **How much?** → 294 $ _____ .00
2 ☐ No

(3) Do you, or will you, earn additional compensation from working in any job outside the school system?

295 1 ☐ Yes — **How much?** → 296 $ _____ .00
2 ☐ No — *Skip to item 46b(4)*

(a) Which of these best describes this job outside the school system?

Mark (X) only one box.

297 1 ☐ Teaching or tutoring
2 ☐ Nonteaching, but education related
3 ☐ Not related to education

(4) Have you EARNED income from any other sources this year, e.g., a bonus, state supplement, etc.?

298 1 ☐ Yes — **How much?** → 299 $ _____ .00
2 ☐ No

c. What will be your total EARNED income from all sources from the summer of 1990 through the end of this school year?

Your answer should equal the sum of your answers to items 46a(1)–b(4).

300 $ _____ .00

47. **Do you receive any income-in-kind in addition to or in lieu of your school salary?**

Mark (X) all that apply.

301 1 ☐ Housing or housing expenses
302 2 ☐ Meals
303 3 ☐ Tuition for your children
304 4 ☐ Child care
305 5 ☐ College tuition for yourself
306 6 ☐ Car/transportation expenses
307 0 ☐ None of the above

SECTION 7 — BACKGROUND INFORMATION

48. **Which category represents the total combined income of all FAMILY members age 14 and older in your household during 1990? Include money from jobs, net business or farm income, pensions, dividends, interest, rent, social security payments, and any other income received by family members in your household.**

Mark (X) only one box.

308
1 ☐ Less than $10,000
2 ☐ $ 10,000 — $14,999
3 ☐ $ 15,000 — $19,999
4 ☐ $ 20,000 — $24,999
5 ☐ $ 25,000 — $29,999
6 ☐ $ 30,000 — $34,999
7 ☐ $ 35,000 — $39,999
8 ☐ $ 40,000 — $49,999
9 ☐ $ 50,000 — $59,999
10 ☐ $ 60,000 — $74,999
11 ☐ $ 75,000 — $99,999
12 ☐ $100,000 or more

49. **Are you male or female?**

309
1 ☐ Male
2 ☐ Female

50a. **What is your race?**

Mark (X) only one box.

310
1 ☐ American Indian, Alaskan Native *(Aleut, Alaskan Indian, Yupik, Inupiat) — Continue with b*
2 ☐ Asian or Pacific Islander *(Japanese, Chinese, Filipino, Korean, Asian Indian, Vietnamese, Hawaiian, Guamanian, Samoan, other Asian)* } *Skip to item 51*
3 ☐ Black
4 ☐ White

b. **Are you enrolled in a state or federally recognized tribe?**

311
1 ☐ Yes
2 ☐ No

51. **Are you of Hispanic origin?**

312
1 ☐ Yes
2 ☐ No

52. **What is your year of birth?**

313 [ ][ ][ ]

53. **What is your current marital status?**

314
1 ☐ Married
2 ☐ Widowed, divorced, or separated
3 ☐ Never married

54. **How many children do you have who are dependent on you (and your spouse) for more than half of their financial support?**

315
_____ Number of children supported — *Continue with 55*
0 ☐ None — *Skip to item 56*

55. **What was the age of your youngest child on his/her last birthday?**

If child is less than one year, please enter "0."

316 _____ Age of youngest child

56. **Do you have persons other than your spouse or children who are dependent on you for more than half of their financial support?**

317
1 ☐ Yes — **How many persons?** → 318 _____
2 ☐ No

SECTION B — RESPONDENT INFORMATION

The survey you have completed may involve a brief followup at a later time in order to gain information on teachers' movements in the labor force. The following information would assist us in contacting you if you have moved or changed jobs.

57. **Please PRINT your name, your spouse's name (if applicable), your home address, your telephone number, and the most convenient time to reach you.**

PGM 4

Your name 319	Spouse's full name	
Street address		
City	State	ZIP Code
Telephone number *(Include area code)* ( )	In whose name is the telephone number listed? *(Mark (X) only one.)* 1 ☐ No phone 2 ☐ My name 3 ☐ Other — *Specify* _____	
Days/times convenient to reach you		

58. **What are the names and addresses of two other people who will know where to get in touch with you during the coming years? List no more than one person who now lives with you. Remember to record the relationship of these persons to you (for example, parent, friend, sister, cousin, etc.)**

Name 320	Relationship to you	
Street address		
City	State	ZIP Code
Telephone number *(Include area code)* ( )	In whose name is the telephone number listed? *(Mark (X) only one.)* 1 ☐ No phone 2 ☐ Name entered above 3 ☐ Other — *Specify* _____	

Name 321	Relationship to you	
Street address		
City	State	ZIP Code
Telephone number *(Include area code)* ( )	In whose name is the telephone number listed? *(Mark (X) only one.)* 1 ☐ No phone 2 ☐ Name entered above 3 ☐ Other — *Specify* _____	

59. **Not counting interruptions, how long did it take to complete this survey?**

PGM 3

322 _____ Minutes

THIS COMPLETES THE QUESTIONNAIRE.
THANK YOU FOR ASSISTING US IN THIS IMPORTANT RESEARCH.
YOUR TIME AND EFFORT ARE APPRECIATED.

U.S. GOVERNMENT PRINTING OFFICE : 1991 - 287-585 QL 3

FORM SASS-4A (13-27-90)

FORM **SASS-4B**
(1-7-91)

U.S. DEPARTMENT OF COMMERCE
BUREAU OF THE CENSUS
ACTING AS COLLECTING AGENT FOR
U.S. DEPARTMENT OF EDUCATION
NATIONAL CENTER FOR EDUCATION STATISTICS

SCHOOLS AND STAFFING SURVEY
PRIVATE SCHOOL TEACHER QUESTIONNAIRE
1990—1991

OMB No. 1850-0598
Approval Expires 12/31/92

This report is authorized by law (20 USC 1221e). Your answers will be kept strictly confidential. Results from this survey will appear in summary or statistical form only, so that individuals cannot be identified.

RETURN TO

Bureau of the Census
Current Projects Branch
1201 East Tenth Street
Jeffersonville, IN 47132

This questionnaire is intended only for the teacher whose name appears on the address label.

If you are that teacher, please complete this questionnaire and return it to the Bureau of the Census in the enclosed preaddressed envelope. Please return it within 2 weeks.

If you have any questions, call the Bureau of the Census COLLECT at (301) 763-5507.

If the teacher named on the label is no longer teaching at this school, please mark the appropriate box below and return this questionnaire to the Bureau of the Census in the enclosed envelope.

001

1 ☐ Teacher has transferred to another school
2 ☐ Teacher has retired
3 ☐ Teacher is deceased
4 ☐ Teacher has left this school for another reason
5 ☐ Teacher named on label has never worked at this school

Please correct any errors in name and address, including ZIP Code.

THIS SURVEY HAS BEEN ENDORSED BY —

American Montessori Society
Christian Schools International
Council on American Private Education
Evangelical Lutheran Church in America
Friends Council on Education
General Council of Seventh-Day Adventists
Lutheran Church — Missouri Synod
National Association of Episcopal Schools
National Association of Independent Schools
National Catholic Educational Association
U.S. Catholic Conference

Dear Teacher:

The National Center for Education Statistics (NCES) of the U.S. Department of Education requests your participation in the Teacher Survey for the 1990—1991 Schools and Staffing Survey. You are one of 65,000 teachers from public and private schools across the nation selected to be in the sample.

The Schools and Staffing Survey, first conducted in school year 1987—88, is an integrated set of surveys consisting of the Teacher Demand and Shortage Survey, the School Survey, the School Administrator Survey, and the Teacher Survey. These surveys are being conducted periodically to measure critical aspects of teacher supply and demand, the composition of the administrator and teacher work force, and the general status of teaching and schooling. The purpose of the Teacher Survey is to obtain information about such factors as the education and training, current assignment, job mobility, workplace conditions, and career choices of teachers, as well as their opinions about various policy issues such as merit pay or incentive pay.

The U.S. Bureau of the Census is conducting the survey for the National Center for Education Statistics by the authority of Section 406(b) of the General Education Provisions Act, as amended (20 USC 1221e). The data will be treated as confidential and will be reported only in statistical summaries so that individual teachers cannot be identified.

We are conducting this survey with a sample of teachers. While this minimizes overall response burden, the value of each individual survey response is greatly increased because it represents many other teachers. I therefore encourage you to participate in this voluntary survey by completing this questionnaire and returning it within 2 weeks to the **Bureau of the Census, Current Projects Branch, 1201 East Tenth Street, Jeffersonville, IN 47132**, in the preaddressed envelope enclosed for your convenience.

I thank you for your cooperation in this very important effort.

Sincerely,

Emerson J. Elliott
Acting Commissioner
National Center for Education Statistics

Enclosures

INFORMATION ABOUT YOUR PARTICIPATION

Public reporting burden for this collection of information is estimated to average one hour per response, including the time for reviewing instructions, gathering the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the U.S. Department of Education, Information Management and Compliance Division, Washington, DC 20202-4651; and to the Office of Management and Budget, Paperwork Reduction Project 1850-0598, Washington, DC 20503.

INSTRUCTIONS

Most of the items on this questionnaire are arranged so that the questions are on the left side of the page and the answer categories or spaces for written answers are on the right. Please answer the questions by marking the appropriate answer category with an X, or recording your answer in the space provided. We suggest that you use a pencil, rather than a pen or marker.

Notice that at the end of some answer categories and answer spaces, there are instructions to skip to later items or to continue with the next item on the questionnaire.

If you are unsure about how to answer a question, please give the best answer you can and make a comment in the "Remarks" space. Please include the item number.

If you have any questions, call the Bureau of the Census COLLECT at (301) 763–5507.

Return your completed questionnaire to the Bureau of the Census in the enclosed postage-paid envelope. Please return it within 2 weeks.

Remarks

Please keep count of the time you spend completing this questionnaire. At the end of the survey, you are asked to record the amount of time spent.

SECTION 1 – CURRENT TEACHING STATUS

1. How do you classify your MAIN assignment at THIS school (i.e., the activity at which you spend MOST of your time) during this school year?

Mark (X) only one box.

011
1 ☐ Regular full-time teacher – *Skip to item 5*
2 ☐ Regular part-time teacher
3 ☐ Itinerant teacher (i.e., your assignment requires you to provide instruction at more than one school)
4 ☐ Long-term substitute (i.e., your assignment requires that you fill the role of a regular teacher on a long-term basis, but you are still considered a substitute)

Continue with item 2

5 ☐ Short-term substitute
6 ☐ Student teacher
7 ☐ Other professional staff (e.g., counselor, librarian, curriculum coordinator, social worker)
8 ☐ Administrator (e.g., principal, assistant principal, director, head)
9 ☐ Teacher's aide
10 ☐ Support staff (e.g., secretary)

IF YOU MARKED BOX 5, 6, 7, 8, 9, OR 10 ABOVE, PLEASE STOP NOW AND RETURN THIS QUESTIONNAIRE TO THE BUREAU OF THE CENSUS. THANK YOU FOR YOUR TIME.

SECTION 1 — CURRENT TEACHING STATUS — *Continued*

2. How much time do you work as a TEACHER at this school?

Mark (X) only one box.

012
1 ☐ Full time — *Skip to item 5*
2 ☐ ¾ time or more, but less than full-time
3 ☐ ½ time or more, but less than ¾ time
4 ☐ ¼ time or more, but less than ½ time
5 ☐ Less than ¼ time
Continue with item 3

3a. Do you have any other assignment at THIS school?

013
1 ☐ Yes — *Continue with b*
2 ☐ No — *Skip to item 4*

b. Which of these best describes your other assignment at this school?

Mark (X) only one box.

014
1 ☐ Administrator (e.g., principal, assistant principal, director, head)
2 ☐ Counselor
3 ☐ Librarian/media specialist
4 ☐ Coach
5 ☐ Other professional staff (e.g., department head, curriculum coordinator)
6 ☐ Support staff (e.g., secretary, aide)
7 ☐ Other — *Describe* _____

c. Including your teaching and other assignment, are you a FULL-TIME EMPLOYEE at this school?

015
1 ☐ Yes — *Skip to item 5*
2 ☐ No — *Continue with item 4*

4. In addition to employment at this school, what is your OTHER main activity?

Mark (X) only one box.

016
1 ☐ Teaching in another school
2 ☐ Working as a paid tutor
3 ☐ Student at a college or university
4 ☐ Working in a nonteaching occupation in the field of education (e.g., guidance counselor)
5 ☐ Working in an occupation outside the field of education
6 ☐ Caring for family members
7 ☐ Seeking work

SECTION 2 — TEACHING EXPERIENCE

5. In what year did you begin your first teaching position (full-time or part-time) at the elementary or secondary level? Do not include time spent as a student teacher.

017 1 9 ☐ ☐

6. What was your MAIN activity the year before you began teaching at the elementary or secondary level?

Mark (X) only one box.

018
1 ☐ Student at a college or university
2 ☐ Caring for family members
3 ☐ Working as a substitute teacher
4 ☐ Teaching in a preschool
5 ☐ Teaching at a college or university
Skip to item 9

6 ☐ Working in a nonteaching position in the field of education — *Continue with item 7*

7 ☐ Working in an occupation outside the field of education — *Skip to item 8*

8 ☐ Military service
9 ☐ Seeking work
10 ☐ Retired from another job
Skip to item 9

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SECTION 2 — TEACHING EXPERIENCE — *Continued*

NOTE: *Answer item 7 ONLY if you marked box 6 in answer to question 6 on page 4.*

7. Which of these categories best describes your previous position in the field of education?

Mark (X) only one box.

019
1 ☐ Administrator (e.g., principal, assistant principal, director)
2 ☐ Counselor
3 ☐ Librarian/media specialist
4 ☐ Coach
5 ☐ Other professional staff (e.g., department head, curriculum coordinator)
6 ☐ Instructional aide
7 ☐ Noninstructional support staff (e.g., secretary)

Skip to item 9

NOTE: *Answer items 8a—e ONLY if you marked box 7 in answer to question 6 on page 4.*

8a. For whom did you work? — *Record the name of the company, business, or organization.*

_____

b. What kind of business or industry was this?
For example, retail shoe store, State Labor Department, bicycle manufacturer, farm.

020 ☐☐☐ _____

c. What kind of work were you doing?
Please record your job title; for example, electrical engineer, cashier, typist, farmer, loan officer.

021 ☐☐☐ _____

d. What were your most important activities or duties at that job? — *For example, typing, selling cars, driving delivery truck, caring for livestock.*

_____

e. How would you classify yourself on that job?

Mark (X) only one box.

022
1 ☐ An employee of a PRIVATE company, business, or individual for wages, salary, or commission
2 ☐ A FEDERAL government employee
3 ☐ A STATE government employee
4 ☐ A LOCAL government employee
5 ☐ SELF-EMPLOYED in your own business, professional practice, or farm
6 ☐ Working WITHOUT PAY in a family business or farm
7 ☐ Working WITHOUT PAY in a volunteer job

9. Including this school year, at which of these school levels have you taught, either full- or part-time, for one year or more?

Mark (X) all that apply.

023 1 ☐ Prekindergarten
024 2 ☐ Elementary (including kindergarten)
025 3 ☐ Middle school or junior high
026 4 ☐ Senior high
027 5 ☐ Postsecondary

10a. Have you ever worked as an elementary or secondary teacher in a PUBLIC SCHOOL?

028
1 ☐ Yes — *Continue with b*
2 ☐ No — *Skip to item 11a*

b. How many years did you teach FULL-TIME in public schools?

Record whole years, not fractions or months.

029 _____ Years
0 ☐ None

c. How many years did you teach PART-TIME in public schools?

Record whole years, not fractions or months.

030 _____ Years
0 ☐ None

SECTION 2 — TEACHING EXPERIENCE — *Continued*

11a. **How many years have you worked as a FULL-TIME elementary or secondary teacher in PRIVATE schools? Include the current school year if you are a full-time teacher this year.**

Record whole years, not fractions or months. If less than 4 months, mark "None."

031 _____ Years
0 ☐ None

b. **How many years have you worked as a PART-TIME elementary or secondary teacher in PRIVATE schools? Include this school year if you are a part-time teacher this year.**

Record whole years, not fractions or months. If less than 4 months, mark "None."

032 _____ Years
0 ☐ None

12a. **Since you began teaching, how many times have you had a break in service of one year or more?**

033 _____ Breaks in service — *Continue with b*
0 ☐ None — *Skip to item 13*

b. **Were any of these breaks due to a reduction-in-force or a lay-off?**

034 1 ☐ Yes — **How many?** → 035 _____
2 ☐ No

c. **How long was the most recent break in service?**

036 _____ Years

d. **Since your most recent break in service, how many consecutive years have you been teaching?**
Include the current year and count each year, whether full- or part-time, as one year.

037 _____ Years

13. **In what year did you begin teaching in THIS school?**
If your assignment at this school has included a break in service of one year or more, please report the year that you returned to this school from your most recent break in service.

038 1 9 ☐ ☐

14. **What was your main activity the year before you began teaching in THIS school?**

If you left this school and then returned, please report your main activity the year before you most recently returned to this school.

Mark (X) only one box.

039
1 ☐ Teaching in another PRIVATE elementary or secondary school IN THIS STATE
2 ☐ Teaching in a PUBLIC elementary or secondary school IN THIS STATE
3 ☐ Teaching in an elementary or secondary school IN A DIFFERENT STATE
4 ☐ Working as a substitute teacher
5 ☐ Teaching in a preschool
6 ☐ Teaching at a college or university
7 ☐ Working in a position in the field of education, but not as a teacher
8 ☐ Working in an occupation outside the field of education
9 ☐ Caring for family members
10 ☐ Student at a college or university
11 ☐ Military service
12 ☐ Unemployed and seeking work
13 ☐ Retired from another job

SECTION 3 – TEACHER TRAINING

MAJOR AND MINOR FIELD OF STUDY CODES FOR QUESTIONS 15, 16, AND 17

EDUCATION

General education
01 Pre-elementary/early childhood education
03 Elementary education
04 Secondary education

Subject area education
07 Agricultural education
11 Art education
13 Bilingual education
15 Business, commerce, and distributive education
99 Crosscultural education
22 English education
23 English as a second language
24 Foreign languages education
29 Home economics education
88 Indian education (Native American)
30 Industrial arts, vocational and technical, trade and industry education
34 Mathematics education
36 Music education
40 Physical education/health education
43 Reading education
45 Religious education
46 Science education
48 Social studies/social sciences education

Special education
67 Special education, general
68 Emotionally disturbed
69 Mentally retarded
70 Speech/language impaired
71 Deaf and hard-of-hearing
72 Visually handicapped
73 Orthopedically impaired
74 Mildly handicapped
75 Severely handicapped
76 Specific learning disabilities
77 Other special education

Other education
78 Curriculum and instruction
79 Educational administration
80 Educational psychology
81 Counseling and guidance
82 Other education

GENERAL

08 Agriculture and natural resources
96 American Indian studies (Native American)
87 Other area and ethnic studies
08 Architecture and environmental design
10 Art, fine and applied
14 Business and management
16 Communications and journalism
17 Computer and information sciences
19 Drama, theater
20 Engineering
21 English (literature, letters, speech, classics)
25 General studies
27 Health professions and occupations
28 Home economics
85 Humanities
31 Law
32 Library science
33 Mathematics
35 Military science
98 Multi/interdisciplinary studies
37 Music
39 Philosophy
41 Psychology
42 Public affairs and services
44 Religion, theology

Foreign languages
51 French
52 German
53 Latin
54 Russian
55 Spanish
56 Other foreign languages

Natural sciences
57 Biology/life science
58 Chemistry
59 Geology/earth science
60 Physics
61 Other natural sciences

Social sciences
62 Economics
63 History
64 Political science and government
65 Sociology
66 Other social sciences

84 Other

15a. Do you have a bachelor's degree? 040
1 ☐ Yes – *Continue with b*
2 ☐ No – *Skip to item 17a*

b. What was your major field of study? 041
Enter the major field and the two-digit code from the list above.
☐☐ Code _____ Major field

c. In what year did you receive your bachelor's degree? 042
1 9 ☐☐

d. Did you have a second major or a minor field of study? 043
1 ☐ Yes – *Continue with e*
2 ☐ No – *Skip to item 16a*

e. What was your second major or minor field of study? 044
Enter the field and the two-digit code from the list above.
☐☐ Code _____ Second major or minor field

16a. Do you have a master's degree? 045
1 ☐ Yes – *Continue with b*
2 ☐ No – *Skip to item 17a*

b. What was your major field of study? 046
Enter the major field and the two-digit code from the list above.
☐☐ Code _____ Major field

c. In what year did you receive your master's degree? 047
1 9 ☐☐

Remarks

FORM SASS-4B (1-7-91)

BEST COPY AVAILABLE

SECTION 3 — TEACHER TRAINING — *Continued*

17a. Do you have any other type of degree? 048

1 ☐ Yes — *Continue with b*
2 ☐ No — *Skip to item 18a*

b. What other degree(s) have you earned?
Mark (X) all that apply in column (b) below.

c. What was your major field of study for each degree?
In column (c) below, enter the appropriate field name and two-digit code from the list at the top of the previous page.

d. In what year did you receive each degree?

(b) Degree(s) earned *Mark (X) all that apply.*	(c) Major field code	(d) Year degree received
049 1 ☐ Associate degree	050 Code ____ Major field	051 19__
052 2 ☐ Education specialist or professional diploma (at least one year beyond Master's level)	053 Code ____ Major field	054 19__
055 3 ☐ Doctorate or first professional degree (Ph.D., Ed. D., M. D., L.L.B., J.D., D.D.S.)	056 Code ____ Major field	057 19__

TEACHING ASSIGNMENT FIELD CODES FOR QUESTIONS 18, 21, and 22

01 Prekindergarten
02 Kindergarten
03 General elementary

Special areas
86 American Indian studies (Native American)
10 Art
12 Basic skills and remedial education
13 Bilingual education
17 Computer science
18 Dance
19 Drama/theater
21 English/language arts
23 English as a second language
26 Gifted
28 Home economics
16 Journalism
33 Mathematics
35 Military science
37 Music
39 Philosophy
40 Physical education, health
43 Reading
44 Religion
47 Social studies/social science

Foreign language
51 French
52 German
53 Latin
54 Russian
55 Spanish
56 Other foreign language

Science
57 Biology/life science
58 Chemistry
59 Geology/earth science/space science
60 Physics
61 General and all other science

Vocational education
05 Accounting
08 Agriculture
14 Business, marketing
27 Health occupations
30 Industrial arts
49 Trade and industry
50 Technical
83 Other vocational education

Special education
67 Special education, general
68 Emotionally disturbed
69 Mentally retarded
70 Speech/language impaired
71 Deaf and hard-of-hearing
72 Visually handicapped
73 Orthopedically impaired
74 Mildly handicapped
75 Severely handicapped
76 Specific learning disabilities
77 Other special education

84 All others

18a. What is your MAIN teaching assignment at this school, that is, the field in which you teach the most classes?

Enter your main teaching assignment field and the two-digit code from the list above. If your teaching schedule is divided equally between two fields, record either field as your main assignment for this item, mark box 1, and enter the code for the other field in item 18b.

058 Code ____ Main assignment field

059 1 ☐ Teaching assignment equally divided between two fields

b. Do you teach classes in OTHER fields at this school? 060

1 ☐ Yes — **In what field do you teach the second most classes?** *Use the assignment field codes listed above.* → 061 Code

2 ☐ No

FORM SASS-4B (1-7-81)

SECTION 3 — TEACHER TRAINING — *Continued*

19a. Have you ever taken any college level COURSES in teaching methods or education?

062 1 ☐ Yes — *Continue with b*
2 ☐ No — *Skip to Check Item A*

b. How many graduate and undergraduate COURSES in teaching methods or education have you ever taken?

Include courses you are now taking, as well as courses taken to earn a degree and courses taken outside a degree program.

Please record the number of COURSES, not credit hours.

Number of education COURSES	
Undergraduate	Graduate
063 _____ Course(s)	064 _____ Course(s)
0 ☐ None	0 ☐ None

CHECK ITEM A **Is your main teaching assignment field prekindergarten, kindergarten, general elementary, or special education?**

065 1 ☐ Yes — *Skip to item 21a*
2 ☐ No — *Continue with item 20a*

20a. Have you ever taken any college level COURSES in the subject area that is your MAIN teaching assignment (i.e., the subject in which you teach the most classes)?

066 1 ☐ Yes — *Continue with b*
2 ☐ No — *Skip to item 21a*

b. How many COURSES have you ever taken in this subject area?

Include all college level COURSES that are related to the main subject you teach. Include courses you are now taking. Include both undergraduate and graduate courses. Include courses taken to earn a degree and those taken outside a degree program.

Please record the number of COURSES, not credit hours.

Number of subject matter COURSES	
Undergraduate	Graduate
067 _____ Course(s)	068 _____ Course(s)
0 ☐ None	0 ☐ None

21a. What field do you feel BEST QUALIFIED to teach, regardless of whether you currently teach in that field? *Enter the field and the two-digit code from the list on page 8.*

069 ☐☐ Code _____ Best qualified field

b. Do you feel qualified to teach any other fields?

070 1 ☐ Yes — **For what field do you feel second best qualified?** 071 ☐☐ Code
Use codes listed on page 8. →
2 ☐ No

22. Has your MAIN teaching assignment field changed since you began teaching?

072 1 ☐ Yes
- **What was your previous main assignment field?** 073 ☐☐ Code
  Use codes listed on page 8. →
- **Counting this year, how many consecutive years have you been teaching in your current assignment field?** 074 _____ Years

2 ☐ No

23a. At this school, do you teach any students in any of grades 7–12?

075 1 ☐ Yes — *Continue with b*
2 ☐ No — *Skip to item 24a*

b. At this school, do you teach any classes in computer science, mathematics, or any kind of science, such as biology, chemistry, or general science?

076 1 ☐ Yes — *Continue with c*
2 ☐ No — *Skip to item 24a*

SECTION 3 – TEACHER TRAINING – *Continued*

23c. Have you ever taken any undergraduate or graduate COURSES in the following subjects?

Answer for each field listed below.

	Courses taken in field	Number of COURSES: Undergraduate	Number of COURSES: Graduate
(1) Mathematics	077 1 ☐ Yes – **How many?** → 2 ☐ No courses taken	078 _____ Course(s) 0 ☐ None	079 _____ Course(s) 0 ☐ None
(2) Computer science	080 1 ☐ Yes – **How many?** → 2 ☐ No courses taken	081 _____ Course(s) 0 ☐ None	082 _____ Course(s) 0 ☐ None
(3) Biology or life science	083 1 ☐ Yes – **How many?** → 2 ☐ No courses taken	084 _____ Course(s) 0 ☐ None	085 _____ Course(s) 0 ☐ None
(4) Chemistry	086 1 ☐ Yes – **How many?** → 2 ☐ No courses taken	087 _____ Course(s) 0 ☐ None	088 _____ Course(s) 0 ☐ None
(5) Physics	089 1 ☐ Yes – **How many?** → 2 ☐ No courses taken	090 _____ Course(s) 0 ☐ None	091 _____ Course(s) 0 ☐ None
(6) Earth or space science	092 1 ☐ Yes – **How many?** → 2 ☐ No courses taken	093 _____ Course(s) 0 ☐ None	094 _____ Course(s) 0 ☐ None
(7) Other natural science	095 1 ☐ Yes – **How many?** → 2 ☐ No courses taken	096 _____ Course(s) 0 ☐ None	097 _____ Course(s) 0 ☐ None

24a. In addition to the college courses you have already reported, have you ever participated in any teacher workshops or in-service training which included 30 hours or more of class attendance?

098 1 ☐ Yes – *Continue with b*
2 ☐ No – *Skip to item 25a*

b. Was this training relevant to your current MAIN teaching assignment field?

099 1 ☐ Yes
2 ☐ No

c. What was your MAJOR purpose for taking this training?

Mark (X) only one box.

100
1 ☐ To fulfill initial certification requirements for current position
2 ☐ To maintain and/or improve qualifications for current position (including meeting recertification requirements)
3 ☐ To train to teach a different subject matter area
4 ☐ To train to teach at a different grade level
5 ☐ To train to teach handicapped students or students with learning disabilities
6 ☐ To train to teach other special student populations (e.g., Native American, limited English proficiency, etc.)
7 ☐ To acquire credentials in new nonteaching areas (e.g., administration, guidance counseling)
8 ☐ Other – *Describe* → _____

SECTION 3 — TEACHER TRAINING — *Continued*

25a. **Do you have a teaching certificate in this STATE in your MAIN teaching assignment field?**

101 1 ☐ Yes — *Continue with b*
2 ☐ No — *Skip to item 26a*

b. **What type of certification do you hold in this field?**

Mark (X) only one box.

102 1 ☐ Advanced professional certificate
2 ☐ Regular or standard state certification (the standard certification offered in your state)
3 ☐ Probationary certification (the initial certificate issued after satisfying all requirements except the completion of a probationary period)
4 ☐ Temporary, provisional, or emergency certification (requires additional coursework before regular certification can be obtained)

c. **In what year were you certified in your main teaching field by this state?**

103 [1][9][ ][ ]

26a. **Do you have a teaching certificate in this STATE in your OTHER teaching assignment field at this school?**

104 1 ☐ Yes — *Continue with b*
2 ☐ No
3 ☐ Not applicable; I do not have another teaching assignment field. } *Skip to item 27a*

b. **What type of certification do you hold in this field?**

Mark (X) only one box.

105 1 ☐ Advanced professional certificate
2 ☐ Regular or standard state certification (the standard certification offered in your state)
3 ☐ Probationary certification (the initial certificate issued after satisfying all requirements except the completion of a probationary period)
4 ☐ Temporary, provisional, or emergency certification (requires additional coursework before regular certification can be obtained)

c. **In what year were you certified in this field by this state?**

106 [1][9][ ][ ]

27a. **Are you a member of any professional teacher or educational organization?**

107 1 ☐ Yes
2 ☐ No

b. **Have you participated in workshops, seminars or conferences sponsored by any of these organizations?**

108 1 ☐ Yes — *Continue with c*
2 ☐ No — *Skip to item 28a*

c. **How often do you participate in these activities?**

Mark (X) only one box.

109 1 ☐ Less than once a year
2 ☐ Once or twice a year
3 ☐ Three or more times a year

28a. **During your first year of teaching, did you participate in a formal teacher induction program, i.e., a program to help beginning teachers by assigning them to master or mentor teachers? Do not include student teaching.**

110 1 ☐ Yes
2 ☐ No

b. **Are you currently a master or mentor teacher (i.e., a teacher who provides guidance and assistance for beginning teachers) in a formal teacher induction program? Do not include supervision or training of student teachers.**

111 1 ☐ Yes
2 ☐ No

SECTION 4 — CURRENT TEACHING LOAD

29. In what grade levels are the students in your classes at THIS school?

Mark (X) all that apply.

112	1 ☐	Ungraded	120	9 ☐	6th
113	2 ☐	Prekindergarten	121	10 ☐	7th
114	3 ☐	Kindergarten	122	11 ☐	8th
115	4 ☐	1st	123	12 ☐	9th
116	5 ☐	2nd	124	13 ☐	10th
117	6 ☐	3rd	125	14 ☐	11th
118	7 ☐	4th	126	15 ☐	12th
119	8 ☐	5th	127	16 ☐	Postsecondary

NOTE — The following questions request information on each class you taught **at THIS school** during your **most recent full week** of teaching (i.e., the last week when school was in session for 5 full days and you taught your normal schedule).

30. Which of these best describes the way your classes at this school are organized?

Mark (X) only one box.

128 1 ☐ DEPARTMENTALIZED INSTRUCTION — You teach subject matter courses (e.g., history, typing, music) to several classes of different students all or most of the day — *Skip to item 32*

2 ☐ SELF-CONTAINED CLASS — You teach multiple subjects to the same class of students all or most of the day

3 ☐ TEAM TEACHING — You collaborate with one or more other teachers in teaching multiple subjects to the same class of students

4 ☐ "PULL-OUT" CLASS — You provide instruction, e.g., special education, to certain students who are released from their regular classes

Continue with item 31a

5 ☐ ELEMENTARY ENRICHMENT CLASS — You teach only one subject (such as art, music, physical education, computer skills) to all or most students in an elementary school — *Skip to item 33a*

Remarks

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SECTION 4 — CURRENT TEACHING LOAD

NOTE — *Answer this question if you marked category 2, 3, or 4 in item 30 on page 12.*

31a. At THIS school, how many students were enrolled in the class or program you taught during your most recent full week of teaching?

If you teach two kindergarten or prekindergarten sessions per day, report the average number of students.

129 _____ Students

b. During your most recent full week of teaching, approximately how many hours did you spend teaching each of these subjects at THIS school?

If you taught two or more subjects at the same time, apportion the time to each subject as best you can.

Report hours to the nearest whole hour, e.g., 1, 2.

If you did not teach a particular subject during the week, mark the "None" box.

Subject	Hours per week
(1) English/reading/language arts	130 _____ o ☐ None
(2) Arithmetic/mathematics	131 _____ o ☐ None
(3) Social studies/history	132 _____ o ☐ None
(4) Science	133 _____ o ☐ None

c. Did you assign any homework during your most recent full week of teaching at THIS school?

134 1 ☐ Yes
2 ☐ No

d. Which of these best describes the general academic achievement level of your students relative to the other students at this school?

Mark (X) only one box.

135 1 ☐ Primarily higher achieving students
2 ☐ Primarily average achieving students
3 ☐ Primarily lower achieving students
4 ☐ Students of widely differing achievement levels

PLEASE SKIP NOW TO ITEM 34a ON PAGE 16.

Remarks

SECTION 4 — CURRENT TEACHING LOAD — *Continued*

NOTE: *Answer items 32a–i ONLY if you taught subject matter (departmentalized) courses to different groups of students, i.e., you marked box 1 for item 30 on page 12.*

Item 32 refers to the subject matter classes you taught at THIS SCHOOL during your most recent FULL week of teaching. Exclude study halls, homeroom period, unscheduled tutoring, etc.

32a. **How many separate classes (sections) did you teach at this school during your most recent FULL week of teaching?** ——→ 136 _____ Classes

If you teach two classes of the same subject (e.g., algebra I) to two different groups of students, count them as two separate classes. For example, if you teach two classes of chemistry and three classes of physics, you would enter "5."

Answer b–i by completing a line in the table on page 15 for each class that you taught at THIS school. The number of lines completed in the table should equal the number entered for item 32a above.

b. **What was the subject matter of the class?** — *Use subject matter codes listed on page 15.*

c. **How many times per week does the class meet?**

d. **What is the grade level of MOST of the students in the class?** — *Use numerals 1 to 12 for grades 1–12, K for kindergarten, PS for postsecondary, U for ungraded, and PK for prekindergarten.*

e. **How many students are enrolled in the class?**

f. **How many students in the class are male?**

g. **What is the total number of students in the class who are Black, Hispanic, American Indian, Alaskan Native, Pacific Islander, or Asian?**

h. **What is the achievement level of the students in the class compared to other students in the school?** *Use these codes to record the answer in column (h).*

1 Primarily higher achieving
2 Primarily average achieving
3 Primarily lower achieving
4 Widely differing achievement levels

i. **Which one of the following best describes the class?** — *Enter only one code for each class in column (i).*

1 General track
2 Academic/college preparatory
3 Advanced placement/college credit — allows completion of college credit
4 Honors course
5 Bilingual
6 Gifted
7 Remedial
8 Special education
9 Vocational
0 None of the above

SECTION 4 — CURRENT TEACHING LOAD — *Continued*

SUBJECT MATTER CODES FOR ITEM 32b — *Enter code in column (b) below.*

Vocational education
01 Agriculture
02 Business, marketing
03 Industrial arts
04 Health occupations
05 Vocational home economics
06 Trade and industry
07 Technical
08 Accounting/bookkeeping
09 Shorthand
10 Typing
11 Career education
12 Other vocational education

English/language arts
21 Literature
22 Composition/journalism/creative writing
23 Reading
24 English as a second language
25 Other English/language arts courses

Foreign languages
31 French
32 German
33 Latin
34 Russian
35 Spanish
36 Other foreign language

Mathematics
41 General mathematics
42 Business math
43 Algebra, elementary
44 Algebra, intermediate
45 Algebra, advanced
46 Geometry, plane/solid
47 Trigonometry
48 Analytic geometry/math analysis
49 Probability/statistics
50 Calculus
51 Other mathematics

Computer science
52 Computer awareness/applications
53 Computer programming
54 Other computer science

Natural science
61 General science
62 Biology/life science
63 Chemistry
64 Physics
65 Geology/earth science/space science
66 Other physical science
67 Other natural science

Social science
70 Social studies
71 History
72 World civilization
73 Political science/government
74 Geography
75 Economics
76 Civics
77 Sociology/social organization
78 Other social science

Visual and performing arts
81 Arts and crafts
82 Filmmaking/photography
83 Chorus
84 Band
85 Drama/theater/dance
86 Music
87 Other visual/performing arts

Other areas
91 Driver education
92 Health
93 Nonvocational home economics
94 Philosophy
95 Physical education
96 Psychology
97 Religion
98 Other courses not elsewhere classified

Class (section)	Subject matter code (2 digits) (b)	Number of times per week (c)	Grade level of MOST students in class (d)	Number of students in the class (e)	Number of males in the class (f)	Number of minorities in the class (g)	Class achievement level *Use codes on page 14* (h)	Type of class *Use codes on page 14* (i)
1	137	138	139	140	141	142	143	144
2	145	146	147	148	149	150	151	152
3	153	154	155	156	157	158	159	160
4	161	162	163	164	165	166	167	168
5	169	170	171	172	173	174	175	176
6	177	178	179	180	181	182	183	184
7	185	186	187	188	189	190	191	192
8	193	194	195	196	197	198	199	200
9	201	202	203	204	205	206	207	208
10	209	210	211	212	213	214	215	216

PLEASE SKIP NOW TO ITEM 34a ON PAGE 16.

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SECTION 4 — CURRENT TEACHING LOAD — *Continued*

NOTE: *Answer items 33a and b below only if you marked "Elementary enrichment class" (box 5) in item 30 on page 12.*

33a. What is the total number of students enrolled in all the classes you teach at THIS school?

217 _____ Students

b. How many times per week does each class usually meet?

If your classes have alternating schedules, e.g., 3 times one week and 2 times the next, mark the box for the most times a class would meet in one week.

Mark (X) only one box.

218
1 ☐ Once
2 ☐ Twice
3 ☐ Three times
4 ☐ Four times
5 ☐ Five times
6 ☐ More than 5 times

34a. How many hours were you required to be at this school during your most recent full WEEK of teaching?

Report in whole hours, not fractions or minutes.

If you are an itinerant teacher, report only the hours required for THIS school.

219 _____ Hours per week

b. During your most recent full week, how many hours did you spend AFTER school, BEFORE school, and ON THE WEEKEND on each of the following types of activities?

Report in whole hours.

(1) School-related activities involving student interaction (e.g., coaching, field trips, tutoring, transporting students)

220 _____ Hours per week
0 ☐ None

(2) Other school-related activities (e.g., preparation, grading papers, parent conferences, attending meetings)

221 _____ Hours per week
0 ☐ None

SECTION 5 — PERCEPTIONS AND ATTITUDES TOWARD TEACHING

35. For each of the following statements, indicate whether you strongly agree, somewhat agree, somewhat disagree, or strongly disagree.

a. I usually look forward to each working day at this school.

222
1 ☐ Strongly agree
2 ☐ Somewhat agree
3 ☐ Somewhat disagree
4 ☐ Strongly disagree

b. Staff members in this school generally do not have much school spirit.

223
1 ☐ Strongly agree
2 ☐ Somewhat agree
3 ☐ Somewhat disagree
4 ☐ Strongly disagree

c. This school's administration knows the problems faced by the staff.

224
1 ☐ Strongly agree
2 ☐ Somewhat agree
3 ☐ Somewhat disagree
4 ☐ Strongly disagree

d. In this school, the teachers and the administration are in close agreement on school discipline policy.

225
1 ☐ Strongly agree
2 ☐ Somewhat agree
3 ☐ Somewhat disagree
4 ☐ Strongly disagree

SECTION 5 – PERCEPTIONS AND ATTITUDES TOWARD TEACHING – *Continued*

35e. The level of student misbehavior (e.g., noise, horseplay or fighting in the halls, cafeteria or student lounge) in this school interferes with my teaching.

226
1 ☐ Strongly agree
2 ☐ Somewhat agree
3 ☐ Somewhat disagree
4 ☐ Strongly disagree

f. My principal enforces school rules for student conduct and backs me up when I need it.

227
1 ☐ Strongly agree
2 ☐ Somewhat agree
3 ☐ Somewhat disagree
4 ☐ Strongly disagree

g. Rules for student behavior are consistently enforced by teachers in this school, even for students who are not in their classes.

228
1 ☐ Strongly agree
2 ☐ Somewhat agree
3 ☐ Somewhat disagree
4 ☐ Strongly disagree

h. The attitudes and habits my students bring to my class greatly reduce their chances for academic success.

229
1 ☐ Strongly agree
2 ☐ Somewhat agree
3 ☐ Somewhat disagree
4 ☐ Strongly disagree

i. Many of the students I teach are not capable of learning the material I am supposed to teach them.

230
1 ☐ Strongly agree
2 ☐ Somewhat agree
3 ☐ Somewhat disagree
4 ☐ Strongly disagree

j. My teaching assignments are more difficult than those of other teachers at this school.

231
1 ☐ Strongly agree
2 ☐ Somewhat agree
3 ☐ Somewhat disagree
4 ☐ Strongly disagree

k. For me the job of teaching has more advantages than disadvantages.

232
1 ☐ Strongly agree
2 ☐ Somewhat agree
3 ☐ Somewhat disagree
4 ☐ Strongly disagree

l. If I had the chance to exchange my job as a teacher for another kind of job, I would.

233
1 ☐ Strongly agree
2 ☐ Somewhat agree
3 ☐ Somewhat disagree
4 ☐ Strongly disagree

m. I plan with the librarian/media specialist for the integration of library/media services into my teaching.

234
0 ☐ Not applicable – This school has no librarian
1 ☐ Strongly agree
2 ☐ Somewhat agree
3 ☐ Somewhat disagree
4 ☐ Strongly disagree

n. Library/media materials are adequate to support my instructional objectives.

235
0 ☐ Not applicable – This school has no library
1 ☐ Strongly agree
2 ☐ Somewhat agree
3 ☐ Somewhat disagree
4 ☐ Strongly disagree

SECTION 5 — PERCEPTIONS AND ATTITUDES TOWARD TEACHING — *Continued*

36. **If you could go back to your college days and start over again, would you become a teacher or not?**

Mark (X) only one box.

238
1 ☐ Certainly would become a teacher
2 ☐ Probably would become a teacher
3 ☐ Chances about even for and against
4 ☐ Probably would not become a teacher
5 ☐ Certainly would not become a teacher

37. **Indicate whether you strongly agree, somewhat agree, somewhat disagree, or strongly disagree that this school is effective in assisting new teachers in each of the following matters.**

a. Student discipline

237
1 ☐ Strongly agree
2 ☐ Somewhat agree
3 ☐ Somewhat disagree
4 ☐ Strongly disagree

b. Instructional methods

238
1 ☐ Strongly agree
2 ☐ Somewhat agree
3 ☐ Somewhat disagree
4 ☐ Strongly disagree

c. Curriculum

239
1 ☐ Strongly agree
2 ☐ Somewhat agree
3 ☐ Somewhat disagree
4 ☐ Strongly disagree

d. Adjusting to the school environment

240
1 ☐ Strongly agree
2 ☐ Somewhat agree
3 ☐ Somewhat disagree
4 ☐ Strongly disagree

38. **We are interested in the importance you place on various education goals. From the following eight goals, which do you consider the most important, the second most important, and the third most important?**

1 — Building basic literacy skills (reading, math, writing, speaking)
2 — Encouraging academic excellence
3 — Promoting occupational or vocational skills
4 — Promoting good work habits and self-discipline
5 — Promoting personal growth (self-esteem, self-knowledge, etc.)
6 — Promoting human relations skills
7 — Promoting specific moral values
8 — Fostering religious or spiritual development

241 _____ Most important
242 _____ Second most important
243 _____ Third most important

39. **At this school, how much actual influence do you think teachers have over school policy in each of the following areas?**

Use the scale of 1—6, where 1 means "No influence" and 6 means "A great deal of influence."

		No influence → A great deal of influence					
a. Determining discipline policy	244	1 ☐	2 ☐	3 ☐	4 ☐	5 ☐	6 ☐
b. Determining the content of in-service programs	245	1 ☐	2 ☐	3 ☐	4 ☐	5 ☐	6 ☐
c. Setting policy on grouping students in classes by ability	246	1 ☐	2 ☐	3 ☐	4 ☐	5 ☐	6 ☐
d. Establishing curriculum	247	1 ☐	2 ☐	3 ☐	4 ☐	5 ☐	6 ☐

SECTION 5 — PERCEPTIONS AND ATTITUDES TOWARD TEACHING — *Continued*

40. At this school, how much control do you feel you have IN YOUR CLASSROOM over each of the following areas of your planning and teaching?

Use the scale of 1—6, where 1 means "No control" and 6 means "Complete control."

		No control → Complete control					
a. Selecting textbooks and other instructional materials	248	1☐	2☐	3☐	4☐	5☐	6☐
b. Selecting content, topics, and skills to be taught	249	1☐	2☐	3☐	4☐	5☐	6☐
c. Selecting teaching techniques	250	1☐	2☐	3☐	4☐	5☐	6☐
d. Evaluating and grading students	251	1☐	2☐	3☐	4☐	5☐	6☐
e. Disciplining students	252	1☐	2☐	3☐	4☐	5☐	6☐
f. Determining the amount of homework to be assigned	253	1☐	2☐	3☐	4☐	5☐	6☐

41. To what extent is each of the following matters a problem in this school? Indicate whether it is a serious problem, a moderate problem, a minor problem, or not a problem in this school.

Mark (X) one box on each line.

		Serious	Moderate	Minor	Not a problem
a. Student tardiness	254	1☐	2☐	3☐	4☐
b. Student absenteeism	255	1☐	2☐	3☐	4☐
c. Teacher absenteeism	256	1☐	2☐	3☐	4☐
d. Students cutting class	257	1☐	2☐	3☐	4☐
e. Physical conflicts among students	258	1☐	2☐	3☐	4☐
f. Robbery or theft	259	1☐	2☐	3☐	4☐
g. Vandalism of school property	260	1☐	2☐	3☐	4☐
h. Student pregnancy	261	1☐	2☐	3☐	4☐
i. Student use of alcohol	262	1☐	2☐	3☐	4☐
j. Student drug abuse	263	1☐	2☐	3☐	4☐
k. Student possession of weapons	264	1☐	2☐	3☐	4☐
l. Physical abuse of teachers	265	1☐	2☐	3☐	4☐

SECTION 5 — PERCEPTIONS AND ATTITUDES TOWARD TEACHING — *Continued*

41. *Continued*
To what extent is each of the following matters a problem in this school? Indicate whether it is a serious problem, a moderate problem, a minor problem, or not a problem in this school.

Mark (X) one box on each line.

		Serious	Moderate	Minor	Not a problem
m.	Verbal abuse of teachers	266 1☐	2☐	3☐	4☐
n.	Student disrespect for teachers	267 1☐	2☐	3☐	4☐
o.	Students dropping out	268 1☐	2☐	3☐	4☐
p.	Student apathy	269 1☐	2☐	3☐	4☐
q.	Lack of academic challenge	270 1☐	2☐	3☐	4☐
r.	Lack of parent involvement	271 1☐	2☐	3☐	4☐
s.	Parental alcoholism and/or drug abuse	272 1☐	2☐	3☐	4☐
t.	Poverty	273 1☐	2☐	3☐	4☐
u.	Racial tension	274 1☐	2☐	3☐	4☐
v.	Cultural conflict	275 1☐	2☐	3☐	4☐

42. **How long do you plan to remain in teaching?**
Mark (X) only one box.

276
- 1☐ As long as I am able — *Continue with item 43*
- 2☐ Until I am eligible for retirement — *Continue with item 43*
- 3☐ Will probably continue unless something better comes along — *Skip to item 44a*
- 4☐ Definitely plan to leave teaching as soon as I can — *Skip to item 44a*
- 5☐ Undecided at this time — *Skip to item 44a*

43. **In how many years do you plan to retire from teaching?**

277 _____ Years

Remarks

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SECTION 5 — PERCEPTIONS AND ATTITUDES TOWARD TEACHING — *Continued*

44a. What was your MAIN activity LAST SCHOOL YEAR?

Mark (X) only one box.

278
1 ☐ Teaching in this school
2 ☐ Teaching in another PRIVATE school
4 ☐ Teaching in a PUBLIC school
5 ☐ Teaching in a preschool
6 ☐ Teaching at the postsecondary level
7 ☐ Working as a substitute teacher
8 ☐ Student at a college or university
9 ☐ Working in a nonteaching occupation in the field of education
10 ☐ Working in an occupation outside the field of education
11 ☐ Caring for family members
12 ☐ Unemployed and seeking work
13 ☐ Military service
14 ☐ Retired from another job

b. What do you expect your MAIN activity will be NEXT SCHOOL YEAR?

Mark (X) only one box.

279
1 ☐ Teaching in this school
2 ☐ Teaching in another PRIVATE school
4 ☐ Teaching in a PUBLIC school
5 ☐ Teaching in a preschool
6 ☐ Teaching at the postsecondary level
7 ☐ Working as a substitute teacher
8 ☐ Student at a college or university
9 ☐ Working in a nonteaching occupation in the field of education
10 ☐ Working in an occupation outside the field of education
11 ☐ Caring for family members
12 ☐ Unemployed and seeking work
13 ☐ Military service
14 ☐ Retired

SECTION 6 — INCENTIVES AND COMPENSATION

45. Do you currently receive the following pay incentives?

a. Additional pay for assuming additional responsibilities as a master or mentor teacher (e.g., supervising new teachers)
280 1 ☐ Yes 2 ☐ No

b. Additional pay for teaching in a shortage field (e.g., math, science)
281 1 ☐ Yes 2 ☐ No

c. Additional pay for teaching in a high-priority location (e.g., an inner-city school)
282 1 ☐ Yes 2 ☐ No

d. Salary increases as part of a career ladder in which you progress through several promotional levels based on your performance
283 1 ☐ Yes 2 ☐ No

e. A merit pay bonus for exceptional performance in a given year
284 1 ☐ Yes 2 ☐ No

f. A schoolwide bonus because your school showed exceptional performance or improvement in a given year
285 1 ☐ Yes 2 ☐ No

SECTION 6 — INCENTIVES AND COMPENSATION — *Continued*

46. **The following questions refer to your before-tax earnings from teaching and other employment from the summer of 1990 through the end of the 1990–91 school year.**

Record earnings in whole dollars.

a. DURING THE SUMMER OF 1990, did you have any earnings from —

(1) Teaching summer school in this or any other school?

286 1 ☐ Yes — **How much?** → 287 $ _____
2 ☐ No

(2) Working in a nonteaching job in this or any other school?

288 1 ☐ Yes — **How much?** → 289 $ _____
2 ☐ No

(3) Working in any NONSCHOOL job?

290 1 ☐ Yes — **How much?** → 291 $ _____
2 ☐ No

b. DURING THE CURRENT SCHOOL YEAR —

(1) What is your academic base year salary for teaching in this school?

292 $ _____ .00 per year

(2) Do you, or will you, earn any additional compensation from your school for extra curricular or additional activities such as coaching, student activity sponsorship, or evening classes?

293 1 ☐ Yes — **How much?** → 294 $ _____ .00
2 ☐ No

(3) Do you, or will you, earn additional compensation from working in any job outside this school?

295 1 ☐ Yes — **How much?** → 296 $ _____ .00
2 ☐ No — *Skip to item 46b(4)*

(a) Which of these best describes this job outside this school?

Mark (X) only one box.

297 1 ☐ Teaching or tutoring
2 ☐ Nonteaching, but education related
3 ☐ Not related to education

(4) Have you EARNED income from any other sources this year, e.g., a bonus?

298 1 ☐ Yes — **How much?** → 299 $ _____ .00
2 ☐ No

c. What will be your total EARNED income from all sources from the summer of 1990 through the end of this school year?

Your answer should equal the sum of your answers to items 46a(1)–b(4).

300 $ _____ .00

47. **Do you receive any income-in-kind from this school in addition to or in lieu of your salary?**

Mark (X) all that apply.

301 1 ☐ Housing or housing expenses
302 2 ☐ Meals
303 3 ☐ Tuition for your children
304 4 ☐ Child care
305 5 ☐ College tuition for yourself
306 6 ☐ Car/transportation expenses
307 0 ☐ None of the above

SECTION 7 — BACKGROUND INFORMATION

48. **Which category represents the total combined income of all FAMILY members age 14 and older in your household during 1990? Include money from jobs, net business or farm income, pensions, dividends, interest, rent, social security payments, and any other income received by family members in your household.**

Mark (X) only one box.

308
1 ☐ Less than $10,000
2 ☐ $ 10,000 — $14,999
3 ☐ $ 15,000 — $19,999
4 ☐ $ 20,000 — $24,999
5 ☐ $ 25,000 — $29,999
6 ☐ $ 30,000 — $34,999
7 ☐ $ 35,000 — $39,999
8 ☐ $ 40,000 — $49,999
9 ☐ $ 50,000 — $59,999
10 ☐ $ 60,000 — $74,999
11 ☐ $ 75,000 — $99,999
12 ☐ $100,000 or more

49. **Are you male or female?**

309
1 ☐ Male
2 ☐ Female

50a. **What is your race?**

Mark (X) only one box.

310
1 ☐ American Indian, Alaskan Native *(Aleut, Alaskan Indian, Yupik, Inupiat) — Continue with b*
2 ☐ Asian or Pacific Islander *(Japanese, Chinese, Filipino, Korean, Asian Indian, Vietnamese, Hawaiian, Guamanian, Samoan, other Asian)*
3 ☐ Black
4 ☐ White

} *Skip to item 51*

b. **Are you enrolled in a state or federally recognized tribe?**

311
1 ☐ Yes
2 ☐ No

51. **Are you of Hispanic origin?**

312
1 ☐ Yes
2 ☐ No

52. **What is your year of birth?**

313 1 9 ☐ ☐

53. **What is your current marital status?**

314
1 ☐ Married
2 ☐ Widowed, divorced, or separated
3 ☐ Never married

54. **How many children do you have who are dependent on you (and your spouse) for more than half of their financial support?**

315
_____ Number of children supported — *Continue with 55*
0 ☐ None — *Skip to item 56*

55. **What was the age of your youngest child on his/her last birthday?**

If child is less than one year, please enter "0."

316
_____ Age of youngest child

56. **Do you have persons other than your spouse or children who are dependent on you for more than half of their financial support?**

317
1 ☐ Yes — **How many persons?** → 318 _____
2 ☐ No

SECTION B — RESPONDENT INFORMATION

The survey you have completed may involve a brief followup at a later time in order to gain information on teachers' movements in the labor force. The following information would assist us in contacting you if you have moved or changed jobs.

57. **Please PRINT your name, your spouse's name (if applicable), your home address, your telephone number, and the most convenient time to reach you.**

PGM 4

Your name 319	Spouse's full name	
Street address		
City	State	ZIP Code
Telephone number *(Include area code)* ( )	In whose name is the telephone number listed? *(Mark (X) only one.)* 1 ☐ No phone 2 ☐ My name 3 ☐ Other — *Specify* _____	
Days/times convenient to reach you		

58. **What are the names and addresses of two other people who will know where to get in touch with you during the coming years? List no more than one person who now lives with you. Remember to record the relationship of these persons to you (for example, parent, friend, sister, cousin, etc.)**

Name 320	Relationship to you	
Street address		
City	State	ZIP Code
Telephone number *(Include area code)* ( )	In whose name is the telephone number listed? *(Mark (X) only one.)* 1 ☐ No phone 2 ☐ Name entered above 3 ☐ Other — *Specify* _____	

Name 321	Relationship to you	
Street address		
City	State	ZIP Code
Telephone number *(Include area code)* ( )	In whose name is the telephone number listed? *(Mark (X) only one.)* 1 ☐ No phone 2 ☐ Name entered above 3 ☐ Other — *Specify* _____	

59. **Not counting interruptions, how long did it take to complete this survey?**

PGM 3

322 _____ Minutes

THIS COMPLETES THE QUESTIONNAIRE.
THANK YOU FOR ASSISTING US IN THIS IMPORTANT RESEARCH.
YOUR TIME AND EFFORT ARE APPRECIATED.

FORM **TFB-2**
(12-10-91)

U.S. DEPARTMENT OF COMMERCE
BUREAU OF THE CENSUS
ACTING AS COLLECTING AGENT FOR
U.S. DEPARTMENT OF EDUCATION
NATIONAL CENTER FOR EDUCATION STATISTICS

TEACHER FOLLOW-UP SURVEY

Questionnaire for Former Teachers

1991–1992

OMB No. 1850-0821
Approval Expires 12/31/92

This report is authorized by law (20 U.S.C. 1221e). Your answers will be kept strictly confidential. Results from this survey will appear in summary or statistical form only, so that individuals cannot be identified.

RETURN TO

Bureau of the Census
Current Projects Branch
1201 East 10th Street
Jeffersonville, IN 47132-0001

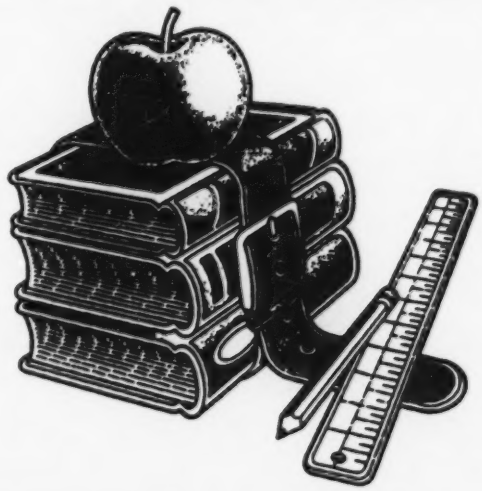
(Please correct any error in name, address, and ZIP Code)

Are you currently teaching — full-time, part-time, or as a long-term substitute — in grades K through 12?

002

1 ☐ Yes — ***Stop now*** *and return this form to the Bureau of the Census in the enclosed envelope. You will be sent another form for teachers who are still teaching.*

2 ☐ No — *Please continue with this survey.*



THIS SURVEY HAS BEEN ENDORSED BY —

American Association for Counseling and Development
American Association of School Administrators
American Federation of Teachers
Bureau of Indian Affairs, Indian Education
Council for American Private Education
Council of Chief State School Officers
National Association of Elementary School Principals
National Association of Independent Schools
National Association of Secondary School Principals
National Catholic Educational Association
National Education Association

003

1 ☒ ***OFFICE USE ONLY***

Dear Schools and Staffing Survey Participant:

Thank you for your participation in last year's Schools and Staffing Survey, sponsored by the National Center for Education Statistics (NCES) in the U.S. Department of Education. The information you provided will greatly enhance the Nation's knowledge about the teaching work force and its workplace conditions.

This year we are following up a sample of last year's teachers to determine how many have left the teaching profession and to collect information on factors related to teachers' decisions to remain in or to leave the profession. There is concern about teacher shortages and the availability of an adequate supply of highly qualified personnel. The Teacher Follow-up Survey will provide valuable information regarding teacher attrition.

The U.S. Bureau of the Census is conducting the Teacher Follow-up Survey for NCES by the authority of Section 406(b) of the General Education Provisions Act, as amended (20 U.S.C. 1221e). The data will be treated as confidential and will be reported only in statistical summaries that preclude the identification of any individual teacher participating in the survey.

The sampling of teachers (and former teachers) minimizes overall response burden. However, the value of each individual response is greatly increased because it represents other teachers (or former teachers). I, therefore, encourage you to participate in this voluntary survey by completing this questionnaire and returning it within 2 weeks to the **Bureau of the Census, Current Projects Branch, 1201 East 10th Street, Jeffersonville, IN 47132-0001**, in the preaddressed envelope enclosed for your convenience.

Thank you for your cooperation in this very important effort.

Sincerely,

EMERSON J. ELLIOTT
Acting Commissioner

Enclosures

INFORMATION ABOUT YOUR PARTICIPATION

Public reporting burden for this collection of information is estimated to average 25 minutes per response, including the time for reviewing instructions, gathering the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the U.S. Department of Education, Information Management and Compliance Division, Washington, DC 20202-4651; and to the Office of Management and Budget, Paperwork Reduction Project 1850–0621, Washington, DC 20503.

INSTRUCTIONS

Most of the items on this questionnaire are arranged so that the questions are on the left side of the page and the answer categories or spaces for written answers are on the right. Please answer the questions by marking the appropriate answer category with an X, or recording your answer in the space provided. We suggest that you use a pencil, rather than a pen or marker.

Notice that at the end of some answer categories and answer spaces, there are instructions to skip to later questions or to continue with the next question on the questionnaire.

If you are unsure about how to answer a question, please give the best answer you can and make a comment in the "Remarks" space. Please include the item number.

If you have any questions, call the Bureau of the Census, toll free, at 1-800-221-1204.

Return your completed questionnaire to the Bureau of the Census in the enclosed preaddressed envelope. Please return it within 2 weeks.

Please keep count of the time you spend completing this questionnaire. At the end of the survey, you are asked to record the amount of time spent.

Remarks

SECTION 1 — EMPLOYMENT STATUS

1. What is your MAIN OCCUPATIONAL status?

Mark (X) only one box.

004
- 1 ☐ Working in an elementary or secondary school with an assignment OTHER THAN teaching — *Continue with question 2*
- 2 ☐ Working in an occupation outside of elementary or secondary education — *SKIP to question 3*
- 3 ☐ Student at a college or university
- 4 ☐ Caring for family members
- 5 ☐ Retired
- 6 ☐ Disabled
- 7 ☐ Other — *Specify* _____

SKIP to question 8

2. What is your MAIN school assignment?

Mark (X) only one box.

005
- 1 ☐ Administrator (e.g., principal, assistant principal, director, head)
- 2 ☐ Nonteaching specialist (e.g., counselor, librarian)
- 3 ☐ Resource person for other teachers (e.g., department head, resource teacher, curriculum coordinator, mentor teacher)
- 4 ☐ Support staff (e.g., secretary, aide)
- 5 ☐ Coach
- 6 ☐ Other — *Specify* _____

SKIP to question 4

SECTION I — EMPLOYMENT STATUS — Continued

NOTE: *Answer questions 3a—e ONLY if you marked box 2 in answer to question 1 on page 3.*

3a. **For whom do you work?** *(Record the name of the company, business, or organization.)*

_____

b. **What kind of business or industry is this?** *(For example, retail shoe store, State Labor Department, bicycle manufacturer, farm)*

006 ☐☐☐ _____

c. **What kind of work do you do?** *(Please record your job title; for example, electrical engineer, cashier, typist, farmer, loan officer.)*

007 ☐☐☐ _____

d. **What are your most important activities or duties at this job?** *(For example, typing, selling cars, driving delivery truck, caring for livestock)*

_____

e. **How would you classify yourself on this job?**

Mark (X) only one box.

008
1 ☐ An employee of a PRIVATE company, business, or individual for wages, salary, or commission
2 ☐ A FEDERAL government employee
3 ☐ A STATE government employee
4 ☐ A LOCAL government employee
5 ☐ SELF-EMPLOYED in your own business, professional practice, or farm
6 ☐ Working WITHOUT PAY in a family business or farm
7 ☐ Working WITHOUT PAY in a volunteer job

4. **Which of these best describes your position as an EMPLOYEE?**

Mark (X) only one box.

009
1 ☐ Full-time employee
2 ☐ 3/4 time or more, but less than full-time employee
3 ☐ 1/2 time or more, but less than 3/4 time employee
4 ☐ 1/4 time or more, but less than 1/2 time employee
5 ☐ Less than 1/4 time employee

5. **Altogether, how much do you usually earn at this job before taxes?**

010 $ _____ . _____ per
(Dollars) *(Cents)*

011
1 ☐ Hour
2 ☐ Day
3 ☐ Week
4 ☐ Biweekly
5 ☐ Month
6 ☐ Year
7 ☐ Other — *Specify* _____

6. **How long do you plan to remain in this job?**

Mark (X) only one box.

012
1 ☐ As long as I am able } *Continue with question 7*
2 ☐ Until I am eligible for retirement }
3 ☐ Will probably continue unless something better comes along } *SKIP to question 8*
4 ☐ Definitely plan to leave as soon as I can }
5 ☐ Undecided at this time }

7. **In how many years do you plan to retire?**

013 _____ Years

8. **What do you expect your MAIN activity will be NEXT SCHOOL YEAR (1992—93)?**

Mark (X) only one box.

014
1 ☐ Teaching any of grades K—12
2 ☐ Teaching at the prekindergarten or postsecondary level
3 ☐ Student at a college or university
4 ☐ Working in a nonteaching occupation in the field of education
5 ☐ Working in an occupation outside the field of education
6 ☐ Caring for family members
7 ☐ Unemployed and seeking work
8 ☐ Military service
9 ☐ Retired
10 ☐ Other — *Specify* _____

FORM TFS-2 (12-16-91)

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SECTION II — EDUCATIONAL ACTIVITIES AND FUTURE PLANS

9. Have you earned any new degrees in the past 12 months?

015 1 ☐ Yes — *Continue with question 10*
2 ☐ No — *SKIP to question 14*

10. When did you earn this degree?

016 ☐☐ Month 017 1 9 ☐☐ Year

11. What type of degree is it?

Mark (X) only one box.

018 1 ☐ Associate degree
2 ☐ Bachelor's
3 ☐ Master's
4 ☐ Education specialist or professional diploma (at least one year beyond Master's level)
5 ☐ Doctorate (e.g., Ph.D., Ed.D.)
6 ☐ Professional (e.g., M.D., D.D.S., J.D., L.L.B.)

MAJOR FIELD OF STUDY CODES FOR QUESTIONS 12 AND 16

EDUCATION

General education
01 Pre-elementary/early childhood education
03 Elementary education
04 Secondary education

Subject area education
07 Agricultural education
11 Art education
13 Bilingual education
15 Business, commerce, and distributive education
88 Crosscultural education
22 English education
23 English as a second language
24 Foreign languages education
29 Home economics education
88 Indian education (Native American)
30 Industrial arts, vocational and technical, trade and industry education
34 Mathematics education
38 Music education
40 Physical education/health education
43 Reading education
48 Religious education
48 Science education
48 Social studies/social sciences education

Special education
67 Special education, general
68 Emotionally disturbed
69 Mentally retarded
70 Speech/language impaired
71 Deaf and hard-of-hearing
72 Visually handicapped
73 Orthopedically impaired
74 Mildly handicapped
75 Severely handicapped
76 Specific learning disabilities
77 Other special education

Other education
78 Curriculum and instruction
79 Educational administration
80 Educational psychology
81 Counseling and guidance
82 Other education

GENERAL

06 Agriculture and natural resources
86 American Indian studies (Native American)
87 Other area and ethnic studies
08 Architecture and environmental design
10 Art, fine and applied
14 Business and management
16 Communications and journalism
17 Computer and information sciences
19 Drama, theater
20 Engineering
21 English (literature, letters, speech, classics)
26 General studies
27 Health professions and occupations
28 Home economics
85 Humanities
31 Law
32 Library science
33 Mathematics
35 Military science
36 Multi/interdisciplinary studies
37 Music
39 Philosophy
41 Psychology
42 Public affairs and services
44 Religion, theology

Foreign languages
51 French
52 German
53 Latin
54 Russian
55 Spanish
56 Other foreign languages

Natural sciences
57 Biology/life science
58 Chemistry
59 Geology/earth science
60 Physics
61 Other natural sciences

Social sciences
62 Economics
63 History
64 Political science and government
65 Sociology
66 Other social sciences

84 Other

12. What is the major field of study for your NEW degree? *(Enter the field and two-digit code from the list above.)*

019 ☐☐ Code _____ Major field

13. For what purpose did you earn this degree?

Mark (X) only one box.

020 1 ☐ To increase salary
2 ☐ For professional development in current field
3 ☐ To teach in a different field than the one taught last year
4 ☐ For a nonteaching position in elementary or secondary education
5 ☐ For an occupation outside elementary or secondary education other than current job
6 ☐ Other — *Specify* _____

14. Are you currently enrolled in a degree program?

Mark (X) only one box.

021 1 ☐ No — *SKIP to question 18*
2 ☐ Yes, as a full-time student } *Continue with question 15*
3 ☐ Yes, as a part-time student }

FORM TPS-2 (12-10-81)

SECTION II — EDUCATIONAL ACTIVITIES AND FUTURE PLANS — Continued

15. What type of degree are you pursuing?

Mark (X) only one box.

022
1 ☐ Associate degree
2 ☐ Bachelor's
3 ☐ Master's
4 ☐ Education specialist or professional diploma (at least one year beyond Master's level)
5 ☐ Doctorate (e.g., Ph.D., Ed.D.)
6 ☐ Professional (e.g., M.D., D.D.S., J.D., L.L.B.)

16. What is the major field of study for the degree you are pursuing?

(Enter the field and two-digit code from the list on page 5.)

023 ☐☐ _____
Code Major field

17. For what purpose are you pursuing this degree?

Mark (X) only one box.

024
1 ☐ To increase current salary
2 ☐ For professional development in current field
3 ☐ To teach in a different field than the one taught last year
4 ☐ For a nonteaching position in elementary or secondary education
5 ☐ For an occupation outside elementary or secondary education other than current job
6 ☐ Other — *Specify* _____

18. Do you plan to return to teaching?

Mark (X) only one box.

025
1 ☐ Yes — *Continue with question 19*
2 ☐ No — *SKIP to question 21a*
3 ☐ Undecided — *Continue with question 19*

19. How soon might you return to teaching?

Mark (X) only one box.

026
1 ☐ Later this school year
2 ☐ Next year
3 ☐ Within five years
4 ☐ More than five years from now
5 ☐ Undecided

20. At which level would you teach?

Mark (X) all that apply.

027 1 ☐ Prekindergarten
028 2 ☐ Elementary (including kindergarten)
029 3 ☐ Junior high/middle school
030 4 ☐ Senior high
031 5 ☐ Postsecondary

21a. Do you have a "lifetime" teaching certificate?

032
1 ☐ Yes — *SKIP to question 23a*
2 ☐ No — *Continue with question 21b*

b. Has there been a change in your teacher certification status since last year?

Mark (X) all that apply.

033 1 ☐ No change
034 2 ☐ Yes — Certification has lapsed
035 3 ☐ Yes — Certification has been upgraded from temporary or emergency to a regular certificate
036 4 ☐ Yes — Certified in a different field
037 5 ☐ Other change — *Specify* _____

22. Do you plan to maintain or reinstate your teaching certificate?

038
1 ☐ Yes
2 ☐ No
3 ☐ Undecided

SECTION III — YOUR OPINIONS

POSSIBLE REASONS FOR LEAVING THE TEACHING PROFESSION
(Use codes to answer questions 23a, b, and c.)

01 Family or personal move
02 Pregnancy/child rearing
03 Health
04 To retire
05 To pursue another career
06 For better salary or benefits
07 To take courses to improve career opportunities in the field of education
08 To take courses to improve career opportunities outside the field of education
09 School staffing action (e.g., reduction-in-force, lay-off, school closing, school reorganization, reassignment)
10 To take a sabbatical or other break from teaching
11 Dissatisfied with teaching as a career
12 Other family or personal reason

23a. What was your main reason for leaving the teaching profession?
Enter code from above.
039 ☐☐ Code — Main reason

b. Did you have a second reason for leaving?
040 1 ☐ Yes — **What was your second reason?** *(Enter code, then continue with question 23c.)* → 041 ☐☐ Code
2 ☐ No — *SKIP to question 23d*

c. Did you have a third reason for leaving?
042 1 ☐ Yes — **What was your third reason?** *(Enter code.)* → 043 ☐☐ Code
2 ☐ No

23d. Did you enter code 11 for one of your reasons in question 23a, b, or c?
044 1 ☐ Yes — *Continue with question 23e*
2 ☐ No — *SKIP to question 24a*

POSSIBLE AREAS OF DISSATISFACTION
(Use codes to answer questions 23e, f, and g.)

01 Poor opportunity for professional advancement
02 Inadequate support from administration
03 Unsafe working environment
04 Lack of influence over school policies and practices
05 Lack of control over own classroom
06 Lack of community support for schools
07 Intrusions on teaching time (i.e., not enough time working directly with teaching students)
08 Interference from others regarding what I taught (e.g., censorship, pressure to teach doctrines/theories I didn't support, etc.)
09 Inadequate time to prepare lesson/teaching plans
10 Lack of professional competence of colleagues
11 Poor student motivation to learn
12 Generally poor working conditions
13 Class sizes too large
14 Student discipline problems
15 Poor salary

23e. What was your main area of dissatisfaction with the teaching profession?
Enter code from above.
045 ☐☐ Code — Main dissatisfaction

f. Did you have a second area of dissatisfaction?
046 1 ☐ Yes — **What was your second area?** *(Enter code, then continue with question 23g.)* → 047 ☐☐ Code
2 ☐ No — *SKIP to question 24a*

g. Did you have a third area of dissatisfaction?
048 1 ☐ Yes — **What was your third area?** *(Enter code.)* → 049 ☐☐ Code
2 ☐ No

FORM TFS-2 (12-10-91)

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POSSIBLE STEPS SCHOOLS MIGHT TAKE TO ENCOURAGE TEACHERS TO REMAIN IN TEACHING

(Use codes to answer questions 24a, b, and c.)

- **01** Providing higher salaries or better fringe benefits
- **02** Improving opportunities for professional advancement
- **03** Dealing more effectively with student discipline and making schools safer
- **04** Giving teachers more authority in the school and in their own classrooms
- **05** Increasing standards for students' academic performance
- **06** Providing better resources and materials for classroom use
- **07** Decreasing class size
- **08** Giving special recognition and/or special assignments to excellent or outstanding teachers
- **09** Reducing the paperwork burden on teachers
- **10** Providing more support for new teachers (e.g., mentor teacher programs)
- **11** Increasing parent involvement in the schools
- **12** Reducing teacher workload
- **13** Providing merit pay or other pay incentives to teachers
- **14** Providing teacher training in content areas and instructional methods
- **15** Providing tuition reimbursement for coursework required for certification or career advancement
- **16** Revising health insurance program to include stress reduction seminars, counseling, and physical fitness options

24a. What would be the most effective step that schools might take to encourage teachers to remain in teaching?

Enter code from above.

050 ☐☐ Code — Most effective step

b. What would be the second most effective step?

Enter code from above.

051 ☐☐ Code — Second step

c. What would be the third most effective step?

Enter code from above.

052 ☐☐ Code — Third step

Remarks

SECTION III – YOUR OPINIONS – Continued

25. Is your MAIN occupational status "working" (i.e., box 1 or 2 marked in question 1)?

053 1 ☐ Yes – *Continue with question 26*
2 ☐ No – *SKIP to question 28*

26. How would you rate teaching relative to your current MAIN occupation in terms of EACH of the following aspects? Please indicate (a) Better in teaching, (b) Better in current position, or (c) No difference.

	Better in teaching (a)	Better in current position (b)	No difference (c)
(1) Salary	054 1 ☐	2 ☐	3 ☐
(2) Opportunities for professional advancement	055 1 ☐	2 ☐	3 ☐
(3) Recognition and support from administrators/managers	056 1 ☐	2 ☐	3 ☐
(4) Safety of environment	057 1 ☐	2 ☐	3 ☐
(5) Influence over workplace policies and practices	058 1 ☐	2 ☐	3 ☐
(6) Autonomy or control over your own work	059 1 ☐	2 ☐	3 ☐
(7) Professional prestige	060 1 ☐	2 ☐	3 ☐
(8) Benefits	061 1 ☐	2 ☐	3 ☐
(9) Procedures for performance evaluation	062 1 ☐	2 ☐	3 ☐
(10) Manageability of workload	063 1 ☐	2 ☐	3 ☐
(11) Availability of resources and materials for doing job	064 1 ☐	2 ☐	3 ☐
(12) General work conditions	065 1 ☐	2 ☐	3 ☐
(13) Job security	066 1 ☐	2 ☐	3 ☐
(14) Professional caliber of colleagues	067 1 ☐	2 ☐	3 ☐
(15) Intellectual challenge	068 1 ☐	2 ☐	3 ☐
(16) Overall job satisfaction	069 1 ☐	2 ☐	3 ☐

SECTION III – YOUR OPINIONS – Continued

27. How satisfied are you with EACH of the following aspects of your CURRENT job? Are you (a) Very satisfied, (b) Somewhat satisfied, (c) Somewhat dissatisfied, or (d) Very dissatisfied with –	Very satisfied (a)	Somewhat satisfied (b)	Somewhat dissatisfied (c)	Very dissatisfied (d)
(1) Salary	070 1☐	2☐	3☐	4☐
(2) Opportunities for professional advancement	071 1☐	2☐	3☐	4☐
(3) Recognition and support from administrators/managers	072 1☐	2☐	3☐	4☐
(4) Safety of environment	073 1☐	2☐	3☐	4☐
(5) Influence over workplace policies and practices	074 1☐	2☐	3☐	4☐
(6) Autonomy or control over your own work	075 1☐	2☐	3☐	4☐
(7) Professional prestige	076 1☐	2☐	3☐	4☐
(8) Benefits	077 1☐	2☐	3☐	4☐
(9) Procedures for performance evaluation	078 1☐	2☐	3☐	4☐
(10) Manageability of work	079 1☐	2☐	3☐	4☐
(11) Availability of resources and materials for doing job	080 1☐	2☐	3☐	4☐
(12) General work conditions	081 1☐	2☐	3☐	4☐
(13) Job security	082 1☐	2☐	3☐	4☐
(14) Professional caliber of colleagues	083 1☐	2☐	3☐	4☐
(15) Intellectual challenge	084 1☐	2☐	3☐	4☐
(16) Overall job satisfaction	085 1☐	2☐	3☐	4☐

Remarks

SECTION IV — BACKGROUND INFORMATION

28. **Which category represents the total combined income (include your own income) of ALL FAMILY MEMBERS age 14 and older in your household during 1991? Include money from jobs, net business or farm income, pensions, dividends, interest, rent, social security payments, and any other income received by family members in your household.**

Mark (X) only one box.

088
1 ☐ Less than $10,000
2 ☐ $ 10,000 – $14,999
3 ☐ $ 15,000 – $19,999
4 ☐ $ 20,000 – $24,999
5 ☐ $ 25,000 – $29,999
6 ☐ $ 30,000 – $34,999
7 ☐ $ 35,000 – $39,999
8 ☐ $ 40,000 – $49,999
9 ☐ $ 50,000 – $59,999
10 ☐ $ 60,000 – $74,999
11 ☐ $ 75,000 – $99,999
12 ☐ $100,000 or more

29. **What is your current marital status?**

087
1 ☐ Married
2 ☐ Widowed, divorced, or separated
3 ☐ Never married

30. **How many children do you have who are dependent on you (and your spouse) for more than half of their financial support?**

088 ☐☐ Number of children supported — *Continue with question 31*
0 ☐ None — *SKIP to question 32a*

31. **What was the age of your youngest child on his/her last birthday?** *(If child is less than one year, please enter "0.")*

089 ☐☐ Age of youngest child

32a. **Do you have persons other than your spouse or children who are dependent on you for more than half of their financial support?**

090
1 ☐ Yes — *Continue with question 32b*
2 ☐ No — *SKIP to question 33*

b. **How many persons other than your spouse or children are dependent on you for more than half of their financial support?**

091 ☐☐ Number of persons supported

33. **Were you a Chapter 1 teacher (i.e., paid in full or in part by federal funds under Chapter 1 of the Elementary and Secondary Education Act) LAST SCHOOL YEAR (1990–91)?**

092
1 ☐ Yes
2 ☐ No

Remarks

SECTION V – RESPONDENT INFORMATION

The survey you have completed may involve a brief follow-up at a later time in order to gain information on former teachers' movements in the labor force. The following information would assist us in contacting you if you move or change jobs.

34. Please PRINT your name, your spouse's name (if applicable), your home address, telephone number, and the most convenient time to reach you.

093 1 ☐ Same as address label

Your name 094	Spouse's full name
Street address	
City	State / ZIP Code
Telephone number *(Include area code)* ( )	In whose name is the telephone number listed? *(Mark (X) only one.)* 1 ☐ No phone 2 ☐ My name 3 ☐ Other – *Specify* _____
Days/times convenient to reach you	

35. What are the names and addresses of two other people who will know where to get in touch with you during the coming years? List no more than one person who now lives with you. Remember to record the relationship of these persons to you (for example, parent, friend, sister, cousin, etc.).

Name 095	Relationship to you
Street address	
City	State / ZIP Code
Telephone number *(Include area code)* ( )	In whose name is the telephone number listed? *(Mark (X) only one.)* 1 ☐ No phone 2 ☐ Name entered above 3 ☐ Other – *Specify* _____

Name 096	Relationship to you
Street address	
City	State / ZIP Code
Telephone number *(Include area code)* ( )	In whose name is the telephone number listed? *(Mark (X) only one.)* 1 ☐ No phone 2 ☐ Name entered above 3 ☐ Other – *Specify* _____

36. Not counting interruptions, how long did it take to complete this survey?

097 _____ Minutes

THIS COMPLETES THE QUESTIONNAIRE.
THANK YOU FOR ASSISTING US IN THIS IMPORTANT RESEARCH.
YOUR TIME AND EFFORT ARE APPRECIATED.

FORM TFS-2 (12-10-81)
☆ U.S. GOVERNMENT PRINTING OFFICE 1982-548-103/40125 Region 9

FORM **TFS-3**
(12-12-91)

U.S. DEPARTMENT OF COMMERCE
BUREAU OF THE CENSUS
ACTING AS COLLECTING AGENT FOR
U.S. DEPARTMENT OF EDUCATION
NATIONAL CENTER FOR EDUCATION STATISTICS

TEACHER FOLLOW-UP SURVEY

Questionnaire for Current Teachers

1991—1992

OMB No. 1850-0621
Approval Expires 12/31/92

This report is authorized by law (20 U.S.C. 1221e). Your answers will be kept strictly confidential. Results from this survey will appear in summary or statistical form only, so that individuals cannot be identified.

RETURN TO

Bureau of the Census
Current Projects Branch
1201 East 10th Street
Jeffersonville, IN 47132-0001

Are you currently teaching — full-time, part-time, or as a long-term substitute — in grades K through 12?

002

1 ☐ Yes — *Please continue with this survey.*

2 ☐ No — ***Stop now*** *and return this form to the Bureau of the Census in the enclosed envelope. You will be sent another form for teachers who have left their teaching positions.*

(Please correct any error in name, address, and ZIP Code)

THIS SURVEY HAS BEEN ENDORSED BY —

American Association for Counseling and Development
American Association of School Administrators
American Federation of Teachers
Bureau of Indian Affairs, Indian Education
Council for American Private Education
Council of Chief State School Officers
National Association of Elementary School Principals
National Association of Independent Schools
National Association of Secondary School Principals
National Catholic Educational Association
National Education Association

003

3 ☒ ***OFFICE USE ONLY***

Dear Schools and Staffing Survey Participant:

Thank you for your participation in last year's Schools and Staffing Survey, sponsored by the National Center for Education Statistics (NCES) in the U.S. Department of Education. The information you provided will greatly enhance the Nation's knowledge about the teaching work force and its workplace conditions.

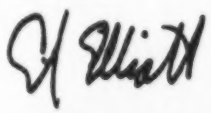
This year we are following up a sample of last year's teachers to determine how many have left the teaching profession and to collect information on factors related to teachers' decisions to remain in or to leave the profession. There is concern about teacher shortages and the availability of an adequate supply of highly qualified personnel. The Teacher Follow-up Survey will provide valuable information regarding teacher attrition.

The U.S. Bureau of the Census is conducting the Teacher Follow-up Survey for NCES by the authority of Section 406(b) of the General Education Provisions Act, as amended (20 U.S.C. 1221e). The data will be treated as confidential and will be reported only in statistical summaries that preclude the identification of any individual teacher participating in the survey.

The sampling of teachers (and former teachers) minimizes overall response burden. However, the value of each individual response is greatly increased because it represents other teachers (or former teachers). I, therefore, encourage you to participate in this voluntary survey by completing this questionnaire and returning it within 2 weeks to the **Bureau of the Census, Current Projects Branch, 1201 East 10th Street, Jeffersonville, IN 47132-0001**, in the preaddressed envelope enclosed for your convenience.

Thank you for your cooperation in this very important effort.

Sincerely,



EMERSON J. ELLIOTT
Acting Commissioner

Enclosures

INFORMATION ABOUT YOUR PARTICIPATION

Public reporting burden for this collection of information is estimated to average 25 minutes per response, including the time for reviewing instructions, gathering the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the U.S. Department of Education, Information Management and Compliance Division, Washington, DC 20202-4651; and to the Office of Management and Budget, Paperwork Reduction Project 1850-0621, Washington, DC 20503.

INSTRUCTIONS

Most of the items on this questionnaire are arranged so that the questions are on the left side of the page and the answer categories or spaces for written answers are on the right. Please answer the questions by marking the appropriate answer category with an X, or recording your answer in the space provided. We suggest that you use a pencil, rather than a pen or marker.

Notice that at the end of some answer categories and answer spaces, there are instructions to skip to later questions or to continue with the next question on the questionnaire.

If you are unsure about how to answer a question, please give the best answer you can and make a comment in the "Remarks" space. Please include the item number.

If you have any questions, call the Bureau of the Census, toll free, at 1-800-221-1204.

Return your completed questionnaire to the Bureau of the Census in the enclosed preaddressed envelope. Please return it within 2 weeks.

Please keep count of the time you spend completing this questionnaire. At the end of the survey, you are asked to record the amount of time spent.

Remarks

SECTION 1 — EMPLOYMENT AND TEACHING STATUS

1. Of the following, which is your MAIN activity and which, if any, is your OTHER main activity? MAIN and OTHER main activity is defined in terms of the amount of time you spend on each during the normal work week. If your time is equally divided between two occupations or activities, e.g., you are retired but have returned part time to teaching, list either one as MAIN and the remaining one as OTHER.

In the appropriate boxes on the right, enter the number of your main and other main activity from the list below.

1 Teaching in an elementary or secondary school

2 Working in an elementary or secondary school with an assignment OTHER THAN teaching

3 Working in an occupation outside of elementary or secondary education

4 Student at a college or university

5 Caring for family members

6 Retired

7 Other – *Please specify*

_____

_____

104 ☐ Main activity

105 ☐ Other main activity

106 1 ☐ Check here if your time is equally divided between your main and other main activity

SECTION I — EMPLOYMENT AND TEACHING STATUS — Continued

2. Which *of* the following categories describes your position as a school EMPLOYEE?

Mark (X) only one box.

107
1 ☐ Full-time employee
2 ☐ ¾ time or more, but less than full-time employee
3 ☐ ½ time or more, but less than ¾ time employee
4 ☐ ¼ time or more, but less than ½ time employee
5 ☐ Less than ¼ time employee

3a. How much time do you work as a TEACHER at this school?

Mark (X) only one box.

108
1 ☐ Full-time teacher
2 ☐ ¾ time or more, but less than full-time teacher
3 ☐ ½ time or more, but less than ¾ time teacher
4 ☐ ¼ time or more, but less than ½ time teacher
5 ☐ Less than ¼ time teacher

b. Which of the following categories best describes your teaching assignment?

Mark (X) only one box.

109
1 ☐ Regular full-time or part-time teacher
2 ☐ Itinerant teacher (i.e., your assignment requires you to provide instruction at more than one school)
3 ☐ Long-term substitute (i.e., your assignment requires that you fill the role of a regular teacher on a long-term basis, but you are still considered a substitute)

4. If you are a full-time school or district employee with less than a full-time teaching assignment, which of these best describes your other assignment at this school?

Mark (X) only one box.

110
1 ☐ Administrator (e.g., principal, assistant principal, director, head)
2 ☐ Counselor
3 ☐ Librarian/media specialist
4 ☐ Coach
5 ☐ Other professional staff (e.g., department head, curriculum coordinator)
6 ☐ Support staff (e.g., secretary, aide)
7 ☐ Other — *Describe* 7 _____
8 ☐ Not applicable

TEACHING ASSIGNMENT FIELD CODES FOR QUESTIONS 5a and b

01 Prekindergarten
02 Kindergarten
03 General elementary

Special areas
06 American Indian studies (Native American)
10 Art
12 Basic skills and remedial education
13 Bilingual education
17 Computer science
18 Dance
19 Drama/theater
21 English/language arts
23 English as a second language
26 Gifted
28 Home economics
16 Journalism
33 Mathematics
35 Military science
37 Music
39 Philosophy
40 Physical education, health
43 Reading
44 Religion
47 Social studies/social science

Foreign languages
51 French
52 German
53 Latin
54 Russian
55 Spanish
56 Other foreign language

Science
57 Biology/life science
58 Chemistry
59 Geology/earth science/space science
60 Physics
61 General and all other science

Vocational education
06 Accounting
09 Agriculture
14 Business, marketing
27 Health occupations
30 Industrial arts
49 Trade and industry
50 Technical
83 Other vocational education

Special education
67 Special education, general
68 Emotionally disturbed
69 Mentally retarded
70 Speech/language impaired
71 Deaf and hard-of-hearing
72 Visually handicapped
73 Orthopedically impaired
74 Mildly handicapped
75 Severely handicapped
76 Specific learning disabilities
77 Other special education

84 All others

5a. What is your MAIN teaching assignment at this school, that is, the field in which you teach the most classes?

Enter your main teaching assignment field and the two-digit code from the list above. If your teaching schedule is divided equally between two fields, record either field as your main assignment for this item, mark box 1, and enter the code for the other field in question 5b.

111 ☐☐ Code _____ Main assignment field

112
1 ☐ Teaching assignment equally divided between two fields

b. Do you teach classes in OTHER fields at this school?

113
1 ☐ Yes — **In what field do you teach the second most classes?**
Use the assignment field codes listed above. → 114 ☐☐ Code
2 ☐ No

FORM TPS-3 (12-13-01)

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SECTION I — EMPLOYMENT AND TEACHING STATUS — Continued

6a. Do you have a teaching certificate in this state in your MAIN teaching assignment field?

118 1 ☐ Yes — *Continue with b*
2 ☐ No — *SKIP to question 7a*

b. What type of certification do you hold in this field?

Mark (X) only one box.

118 1 ☐ Advanced professional certificate
2 ☐ Regular or standard state certification (the standard certification offered in your state)
3 ☐ Probationary certification (the initial certificate issued after satisfying all requirements except the completion of a probationary period)
4 ☐ Temporary, provisional, or emergency certification (requires additional coursework before regular certification can be obtained)

c. Was this certificate granted within the last 12 months?

117 1 ☐ Yes
2 ☐ No

7a. Do you have a teaching certificate in this state in your OTHER teaching assignment field at this school?

118 1 ☐ Yes — *Continue with b*
2 ☐ No
3 ☐ Not applicable; I do not have another teaching assignment field. } *SKIP to question 8*

b. What type of certification do you hold in this field?

Mark (X) only one box.

119 1 ☐ Advanced professional certificate
2 ☐ Regular or standard state certification (the standard certification offered in your state)
3 ☐ Probationary certification (the initial certificate issued after satisfying all requirements except the completion of a probationary period)
4 ☐ Temporary, provisional, or emergency certification (requires additional coursework before regular certification can be obtained)

c. Was this certificate granted within the last 12 months?

120 1 ☐ Yes
2 ☐ No

8. In what grade levels are the students in your classes at THIS school?

Mark (X) all that apply.

121 1 ☐ Ungraded
122 2 ☐ Prekindergarten
123 3 ☐ Kindergarten
124 4 ☐ 1st
125 5 ☐ 2nd
126 6 ☐ 3rd
127 7 ☐ 4th
128 8 ☐ 5th
129 9 ☐ 6th
130 10 ☐ 7th
131 11 ☐ 8th
132 12 ☐ 9th
133 13 ☐ 10th
134 14 ☐ 11th
135 15 ☐ 12th
136 16 ☐ Postsecondary

9. Which of the following best describes the community in which this school is located?

Mark (X) only one box.

137 1 ☐ A rural or farming community
2 ☐ A small city or town of fewer than 50,000 people that is not a suburb of a larger city
3 ☐ A medium-sized city (50,000 to 100,000 people)
4 ☐ A suburb of a medium-sized city
5 ☐ A large city (100,000 to 500,000 people)
6 ☐ A suburb of a large city
7 ☐ A very large city (over 500,000 people)
8 ☐ A suburb of a very large city
9 ☐ A military base or station
10 ☐ An Indian reservation

SECTION I – EMPLOYMENT AND TEACHING STATUS – Continued

10. **Are you currently teaching in the SAME school as you were last year when you completed the Schools and Staffing Survey?**

138
1 ☐ Yes – *SKIP to question 15 on page 8*
2 ☐ No – *Continue with question 11*

11. **Are you currently teaching in the same state as you were last year when you completed the Schools and Staffing Survey?**

139
1 ☐ Yes
2 ☐ No – **In which state or country are you teaching now?**

140 ☐☐

12. **Which of the following best describes your move from last year's school to this year's school?**

Mark (X) only one box.

141
1 ☐ Moved from one public school to another public school in the SAME school district
2 ☐ Moved from one public school district to another public school district
3 ☐ Moved from a private school to a public school

SKIP to question 14

4 ☐ Moved from one private school to another private school
5 ☐ Moved from a public school to a private school

Continue with question 13

13. **Is the private school in which you currently teach affiliated with the Roman Catholic Church or another religious organization, or is it non-religious?** *Mark (X) only one box.*

142
1 ☐ Religious – Roman Catholic
2 ☐ Religious – Non-Roman Catholic
3 ☐ Non-Religious

Remarks

SECTION I — EMPLOYMENT AND TEACHING STATUS — Continued

POSSIBLE REASONS FOR LEAVING PREVIOUS SCHOOL

(Use codes to answer questions 14a, b, and c.)

- **01** Family or personal move
- **02** For better salary or benefits
- **03** For a better teaching assignment (subject area or grade level)
- **04** School staffing action (e.g., reduction-in-force, lay-off, school closing, school reorganization, reassignment)
- **05** Dissatisfied with the previous school

14a. What was your main reason for leaving the school in which you taught last year?
Enter code from above.

143 ☐☐ Code — Main reason

b. Did you have a second reason for leaving?

144 1 ☐ Yes — **What was your second reason?** *(Enter code, then continue with question 14c.)* → 145 ☐☐ Code
2 ☐ No — *SKIP to question 14d*

c. Did you have a third reason for leaving?

146 1 ☐ Yes — **What was your third reason?** *(Enter code.)* → 147 ☐☐ Code
2 ☐ No

14d. Did you enter code 05 for one of your reasons in question 14a, b, or c?

148 1 ☐ Yes — *Continue with question 14e*
2 ☐ No — *SKIP to question 15*

POSSIBLE AREAS OF DISSATISFACTION

(Use codes to answer questions 14e, f, and g.)

- **01** Poor opportunity for professional advancement
- **02** Inadequate support from administration
- **03** Unsafe working environment
- **04** Lack of influence over school policies and practices
- **05** Lack of control over own classroom
- **06** Lack of community support for schools
- **07** Intrusions on teaching time (i.e., not enough time working directly with teaching students)
- **08** Interference from others regarding what I taught (e.g., censorship, pressure to teach doctrines/theories I didn't support, etc.)
- **09** Inadequate time to prepare lesson/teaching plans
- **10** Lack of professional competence of colleagues
- **11** Poor student motivation to learn
- **12** Generally poor working conditions
- **13** Class sizes too large
- **14** Student discipline problems
- **15** Poor salary

14e. What was your main area of dissatisfaction with teaching in your previous school?
Enter code from above.

149 ☐☐ Code — Main dissatisfaction

f. Did you have a second area of dissatisfaction?

150 1 ☐ Yes — **What was your second area?** *(Enter code, then continue with question 14g.)* → 151 ☐☐ Code
2 ☐ No — *SKIP to question 15*

g. Did you have a third area of dissatisfaction?

152 1 ☐ Yes — **What was your third area?** *(Enter code.)* → 153 ☐☐ Code
2 ☐ No

SECTION II — EDUCATIONAL ACTIVITIES AND FUTURE PLANS

15. Have you earned any new degrees in the past 12 months?

154 1 ☐ Yes — *Continue with question 16*
2 ☐ No — *SKIP to question 20*

16. When did you earn this degree?

155 ☐☐ Month 156 1 9 ☐☐ Year

17. What type of degree is it?

Mark (X) only one box.

157 1 ☐ Associate degree
2 ☐ Bachelor's
3 ☐ Master's
4 ☐ Education specialist or professional diploma (at least one year beyond Master's level)
5 ☐ Doctorate (e.g., Ph.D., Ed.D.)
6 ☐ Professional (e.g., M.D., D.D.S., J.D., L.L.B.)

MAJOR FIELD OF STUDY CODES FOR QUESTIONS 18 AND 22

EDUCATION

General education
01 Pre-elementary/early childhood education
03 Elementary education
04 Secondary education

Subject area education
07 Agricultural education
11 Art education
13 Bilingual education
15 Business, commerce, and distributive education
89 Crosscultural education
22 English education
23 English as a second language
24 Foreign languages education
29 Home economics education
88 Indian education (Native American)
30 Industrial arts, vocational and technical, trade and industry education
34 Mathematics education
38 Music education
40 Physical education/health education
43 Reading education
45 Religious education
46 Science education
48 Social studies/social sciences education

Special education
67 Special education, general
68 Emotionally disturbed
69 Mentally retarded
70 Speech/language impaired
71 Deaf and hard-of-hearing
72 Visually handicapped
73 Orthopedically impaired
74 Mildly handicapped
75 Severely handicapped
76 Specific learning disabilities
77 Other special education

Other education
78 Curriculum and instruction
79 Educational administration
80 Educational psychology
81 Counseling and guidance
82 Other education

GENERAL

06 Agriculture and natural resources
86 American Indian studies (Native American)
87 Other area and ethnic studies
08 Architecture and environmental design
10 Art, fine and applied
14 Business and management
16 Communications and journalism
17 Computer and information sciences
19 Drama, theater
20 Engineering
21 English (literature, letters, speech, classics)
25 General studies
27 Health professions and occupations
28 Home economics
85 Humanities
31 Law
32 Library science
33 Mathematics
35 Military science
36 Multi/interdisciplinary studies
37 Music
39 Philosophy
41 Psychology
42 Public affairs and services
44 Religion, theology

Foreign languages
51 French
52 German
53 Latin
54 Russian
55 Spanish
56 Other foreign languages

Natural sciences
57 Biology/life science
58 Chemistry
59 Geology/earth science
60 Physics
61 Other natural sciences

Social sciences
62 Economics
63 History
64 Political science and government
65 Sociology
66 Other social sciences

84 Other

18. What is the major field of study for your NEW degree? *(Enter the field and two-digit code from the list above.)*

158 ☐☐ Code _____ Major field

19. For what purpose did you earn this degree?

Mark (X) only one box.

159 1 ☐ To increase salary
2 ☐ For professional development in current field
3 ☐ To teach in a different field than the one taught last year
4 ☐ For a nonteaching position in elementary or secondary education
5 ☐ For an occupation outside elementary or secondary education other than current job
6 ☐ Other — *Specify* _____

20. Are you currently enrolled in a degree program?

Mark (X) only one box.

160 1 ☐ No — *SKIP to question 24*
2 ☐ Yes, as a full-time student } *Continue with question 21*
3 ☐ Yes, as a part-time student }

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SECTION II – EDUCATIONAL ACTIVITIES AND FUTURE PLANS – Continued

21. What type of degree are you pursuing?

Mark (X) only one box.

161

1 ☐ Associate degree
2 ☐ Bachelor's
3 ☐ Master's
4 ☐ Education specialist or professional diploma (at least one year beyond Master's level)
5 ☐ Doctorate (e.g., Ph.D., Ed.D.)
6 ☐ Professional (e.g., M.D., D.D.S., J.D., L.L.B.)

22. What is the major field of study for the degree you are pursuing?

(Enter the field and two-digit code from the list on page 8.)

162

☐☐ _____
Code Major field

23. For what purpose are you pursuing this degree?

Mark (X) only one box.

163

1 ☐ To increase teacher salary
2 ☐ For professional development in current teaching field
3 ☐ To teach in another field
4 ☐ For a nonteaching position in elementary or secondary education
5 ☐ For an occupation outside elementary or secondary education
6 ☐ Other – *Specify*

_____

24. How long do you plan to remain in teaching?

Mark (X) only one box.

164

1 ☐ As long as I am able } *Continue with question 25*
2 ☐ Until I am eligible for retirement }
3 ☐ Will probably continue unless something better comes along } *SKIP to question 26*
4 ☐ Definitely plan to leave teaching as soon as I can }
5 ☐ Undecided at this time }

25. In how many years do you plan to retire from teaching?

165

_____ Years

26. What do you expect your MAIN activity will be during the NEXT SCHOOL YEAR (1992–93)?

Mark (X) only one box.

166

1 ☐ Teaching in this school
2 ☐ Teaching in another school in this school system
3 ☐ Teaching in another public school system
4 ☐ Teaching in a private school
5 ☐ Teaching in a preschool
6 ☐ Teaching at the postsecondary level
7 ☐ Working as a substitute teacher
8 ☐ Student at a college or university
9 ☐ Working in a nonteaching occupation in the field of education
10 ☐ Working in an occupation outside the field of education
11 ☐ Caring for family members
12 ☐ Unemployed and seeking work
13 ☐ Military service
14 ☐ Retired

SECTION III – YOUR OPINIONS

POSSIBLE STEPS SCHOOLS MIGHT TAKE TO ENCOURAGE TEACHERS TO REMAIN IN TEACHING

(Use codes to answer questions 27a, b, and c.)

01 Providing higher salaries or better fringe benefits
02 Improving opportunities for professional advancement
03 Dealing more effectively with student discipline and making schools safer
04 Giving teachers more authority in the school and in their own classrooms
05 Increasing standards for students' academic performance
06 Providing better resources and materials for classroom use
07 Decreasing class size
08 Giving special recognition and/or special assignments to excellent or outstanding teachers
09 Reducing the paperwork burden on teachers
10 Providing more support for new teachers (e.g., mentor teacher programs)
11 Increasing parent involvement in the schools
12 Reducing teacher workload
13 Providing merit pay or other pay incentives to teachers
14 Providing teacher training in content areas and instructional methods
15 Providing tuition reimbursement for coursework required for certification or career advancement
16 Revising health insurance program to include stress reduction seminars, counseling, and physical fitness options

27a. What would be the most effective step that schools might take to encourage teachers to remain in teaching?

Enter code from above.

167 ☐☐ Most effective step
Code

b. What would be the second most effective step?

Enter code from above.

168 ☐☐ Second step
Code

c. What would be the third most effective step?

Enter code from above.

169 ☐☐ Third step
Code

Remarks

SECTION III – YOUR OPINIONS – Continued

28. How satisfied are you with EACH of the following aspects of teaching? Are you (a) Very satisfied, (b) Somewhat satisfied, (c) Somewhat dissatisfied, or (d) Very dissatisfied with –

	Very satisfied (a)	Somewhat satisfied (b)	Somewhat dissatisfied (c)	Very dissatisfied (d)
(1) Salary	170 1 ☐	2 ☐	3 ☐	4 ☐
(2) Opportunities for professional advancement	171 1 ☐	2 ☐	3 ☐	4 ☐
(3) Recognition and support from administrators	172 1 ☐	2 ☐	3 ☐	4 ☐
(4) Safety of school environment	173 1 ☐	2 ☐	3 ☐	4 ☐
(5) Your influence over school policies and practices	174 1 ☐	2 ☐	3 ☐	4 ☐
(6) Autonomy or control over your own classroom	175 1 ☐	2 ☐	3 ☐	4 ☐
(7) Professional prestige	176 1 ☐	2 ☐	3 ☐	4 ☐
(8) Benefits	177 1 ☐	2 ☐	3 ☐	4 ☐
(9) Procedures for performance evaluation	178 1 ☐	2 ☐	3 ☐	4 ☐
(10) Teaching load	179 1 ☐	2 ☐	3 ☐	4 ☐
(11) Availability of resources and materials/equipment for your classroom	180 1 ☐	2 ☐	3 ☐	4 ☐
(12) General work conditions	181 1 ☐	2 ☐	3 ☐	4 ☐
(13) Job security	182 1 ☐	2 ☐	3 ☐	4 ☐
(14) Professional caliber of colleagues	183 1 ☐	2 ☐	3 ☐	4 ☐
(15) Intellectual challenge	184 1 ☐	2 ☐	3 ☐	4 ☐
(16) Student motivation to learn	185 1 ☐	2 ☐	3 ☐	4 ☐
(17) School learning environment	186 1 ☐	2 ☐	3 ☐	4 ☐
(18) Student discipline and behavior	187 1 ☐	2 ☐	3 ☐	4 ☐
(19) Class size	188 1 ☐	2 ☐	3 ☐	4 ☐
(20) Support from parents	189 1 ☐	2 ☐	3 ☐	4 ☐
(21) The esteem of society for the teaching profession	190 1 ☐	2 ☐	3 ☐	4 ☐
(22) Overall job satisfaction	191 1 ☐	2 ☐	3 ☐	4 ☐

SECTION IV – INCENTIVES AND COMPENSATION

29. **The following questions refer to your before-tax earnings from teaching and other employment from the summer of 1991 through the end of the 1991–92 school year.**

Record earnings in whole dollars.

a. DURING THE SUMMER OF 1991, did you have any earnings from –

(1) Teaching summer school in this or any other school?

192 1 ☐ Yes – How much? → 193 $ _____ .00
2 ☐ No

(2) Working in a nonteaching job in this or any other school?

194 1 ☐ Yes – How much? → 195 $ _____ .00
2 ☐ No

(3) Working in any NONSCHOOL job?

196 1 ☐ Yes – How much? → 197 $ _____ .00
2 ☐ No

b. DURING THE CURRENT SCHOOL YEAR –

(1) What is your academic base year salary for teaching in this school?

198 $ _____ .00 per year

(2) Do you, or will you, earn any additional compensation from your school for extra-curricular or additional activities such as coaching, student activity sponsorship, or evening classes?

199 1 ☐ Yes – How much? → 200 $ _____ .00
2 ☐ No

(3) Do you, or will you, earn additional compensation from working in any job outside the school system?

201 1 ☐ Yes – How much? → 202 $ _____ .00
2 ☐ No – *SKIP to question 29b(4)*

(a) Which of these best describes this job outside the school system?

Mark (X) only one box.

203 1 ☐ Teaching or tutoring
2 ☐ Nonteaching, but education related
3 ☐ Not related to education

(4) Have you EARNED income from any other sources this year, e.g., a bonus, state supplement, etc.?

204 1 ☐ Yes – How much? → 205 $ _____ .00
2 ☐ No

c. What will be your total EARNED income from all sources from the summer of 1991 through the end of this school year?

Your answer should equal the sum of your answers to questions 29a(1)–b(4).

206 $ _____ .00

30. **Do you receive any income-in-kind in addition to or in lieu of your school salary?**

Mark (X) all that apply.

207 1 ☐ Housing or housing expenses
208 2 ☐ Meals
209 3 ☐ Tuition for your children
210 4 ☐ Child care
211 5 ☐ College tuition for yourself
212 6 ☐ Car/transportation expenses
213 0 ☐ None of the above

SECTION V — BACKGROUND INFORMATION

31. **Which category represents the total combined income (include your own income) of ALL FAMILY MEMBERS age 14 and older in your household during 1991? Include money from jobs, net business or farm income, pensions, dividends, interest, rent, social security payments, and any other income received by family members in your household.**

Mark (X) only one box.

214
1 ☐ Less than $10,000
2 ☐ $ 10,000 — $14,999
3 ☐ $ 15,000 — $19,999
4 ☐ $ 20,000 — $24,999
5 ☐ $ 25,000 — $29,999
6 ☐ $ 30,000 — $34,999
7 ☐ $ 35,000 — $39,999
8 ☐ $ 40,000 — $49,999
9 ☐ $ 50,000 — $59,999
10 ☐ $ 60,000 — $74,999
11 ☐ $ 75,000 — $99,999
12 ☐ $100,000 or more

32. **What is your current marital status?**

215
1 ☐ Married
2 ☐ Widowed, divorced, or separated
3 ☐ Never married

33. **How many children do you have who are dependent on you (and your spouse) for more than half of their financial support?**

216 ☐☐ Number of children supported — *Continue with question 34*
0 ☐ None — *SKIP to question 35a*

34. **What was the age of your youngest child on his/her last birthday?** *(If child is less than one year, please enter "0.")*

217 ☐☐ Age of youngest child

35a. **Do you have persons other than your spouse or children who are dependent on you for more than half of their financial support?**

218
1 ☐ Yes — *Continue with question 35b*
2 ☐ No — *SKIP to question 36*

b. **How many persons other than your spouse or children are dependent on you for more than half of their financial support?**

219 ☐☐ Number of persons supported

36. **Were you a Chapter 1 teacher (i.e., paid in full or in part by federal funds under Chapter 1 of the Elementary and Secondary Education Act) LAST SCHOOL YEAR (1990–91)?**

220
1 ☐ Yes
2 ☐ No

Remarks

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SECTION VI — RESPONDENT INFORMATION

The survey you have completed may involve a brief follow-up at a later time in order to gain information on current teachers' movements in the labor force. The following information would assist us in contacting you if you move or change jobs.

37. Please PRINT your name, your spouse's name (if applicable), your home address, telephone number, and the most convenient time to reach you.

221 1 ☐ Same as address label

Your name 222	Spouse's full name	
Street address		
City	State	ZIP Code
Telephone number *(Include area code)* ( )	In whose name is the telephone number listed? *(Mark (X) only one.)* 1 ☐ No phone 2 ☐ My name 3 ☐ Other — *Specify* _____	
Days/times convenient to reach you		

38. What are the names and addresses of two other people who will know where to get in touch with you during the coming years? List no more than one person who now lives with you. Remember to record the relationship of these persons to you (for example, parent, friend, sister, cousin, etc.).

Name 223	Relationship to you	
Street address		
City	State	ZIP Code
Telephone number *(Include area code)* ( )	In whose name is the telephone number listed? *(Mark (X) only one.)* 1 ☐ No phone 2 ☐ Name entered above 3 ☐ Other — *Specify* _____	

Name 224	Relationship to you	
Street address		
City	State	ZIP Code
Telephone number *(Include area code)* ( )	In whose name is the telephone number listed? *(Mark (X) only one.)* 1 ☐ No phone 2 ☐ Name entered above 3 ☐ Other — *Specify* _____	

39. Not counting interruptions, how long did it take to complete this survey?

225 _____ Minutes

THIS COMPLETES THE QUESTIONNAIRE.
THANK YOU FOR ASSISTING US IN THIS IMPORTANT RESEARCH.
YOUR TIME AND EFFORT ARE APPRECIATED.

NCES 94–441

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